



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

Jan 25

This Level 1 RSMP applies to:
 • a facility with a total propane storage capacity of 5,000 USWG or less; or
 • a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

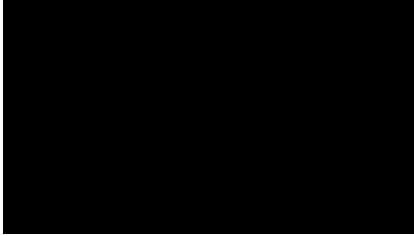
Failure to fully complete this form may result in rejection. Making a false statement may result in a fine or prosecution under the *Technical Standards and Safety Act*

Licence Number

Check applicable type of propane operations.

Cylinder Motor Fill Filling Plant Card/Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.



SECTION A: GENERAL INFORMATION

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*, Propane Storage and Handling Regulation.

A Company Name Ontario Corporation No., if applicable

Operator Name (if different from above)

Telephone No. Fax No. E-mail

B Street No. Street Name / 911 Number / Address, if applicable

Town / City or Township / County Province Postal Code

Mailing address if different from above.

C Street No. Street Name / 911 Number / Address, if applicable

Town / City or Township / County Province Postal Code

Information on Container Refill Centre or Filling Plant

Location of facility.

D Street No. Street Name / 911 Number / Address, if applicable Nearest Major Intersection

Town / City or Township / County Province Postal Code

Name of Licence Holder

Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). ROT type

Municipality (or municipalities if the facility or its hazard distance touches multiple borders)

Hours of operation.

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of Licence Holder <input type="text" value="KAWARTHA LAKES AGRI SERVICES LTD"/>	Signature	Date (dd-mm-yyyy) <input type="text" value="28-11-2011"/>
Name of Senior Management person as defined in the Regulation holding the Record of Training <input type="text" value="MATT PECOSKIE"/>		



Technical Standards and Safety Authority
 345 Carlingview Drive
 Toronto, Ontario M9W 6N9
 Fax: 416.231.4078
 Customer Service: 1.877.682.8772
 www.tssa.org

**Application for Renewal of
 Level 1 Propane Licence**
Technical Standards and Safety Act
 Propane Storage and Handling Regulation

GENERAL INFORMATION

Company Name Alliance Agri-Turf		Corporation No. 1960646
Operator Name (if different from above)		
Telephone No. (905) 857-2000	Fax No. (905) 857-8219	E-mail
Street No. 8112	Street Name / 911 Number / Address, if applicable King St. W.	Nearest Major Intersection
Town / City or Township / County Bolton	Province Ontario	Postal Code L7E 0T3
Mailing address (if different from above)		
Street No.	Street Name / 911 Number / Address, if applicable Box 370	
Town / City or Township / County Bolton	Province Ontario	Postal Code L7E 5T3

Information on Container Refill Centre		
Location of facility (if different from above)		
Street No. 117	Street Name / 911 Number / Address, if applicable Lindsay St	Nearest Major Intersection Lindsay + Green St.
Town / City or Township / County Fenelon Falls	Province Ontario	Postal Code K0M-1N0

Facility Contact Personnel - Key Contact	
Name Tracey Semple	Official Title Store manager
Telephone No. (705) 887-2701	Fax No. (705) 887-9583
E-mail +semple@agricocanada.com	
Role and responsibilities in emergency. Assist emergency services as required.	

You are required by law to notify TSSA of any change of information contained in the Risk and Safety Management Plan within 15 days.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.		
Print name of person completing this form. Math Pecoskie	Official Title X Vice President	
Signature x [Signature]	Telephone No. (705) 324-7761	Date (dd-mmm-yyyy) x 01-09-2016



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

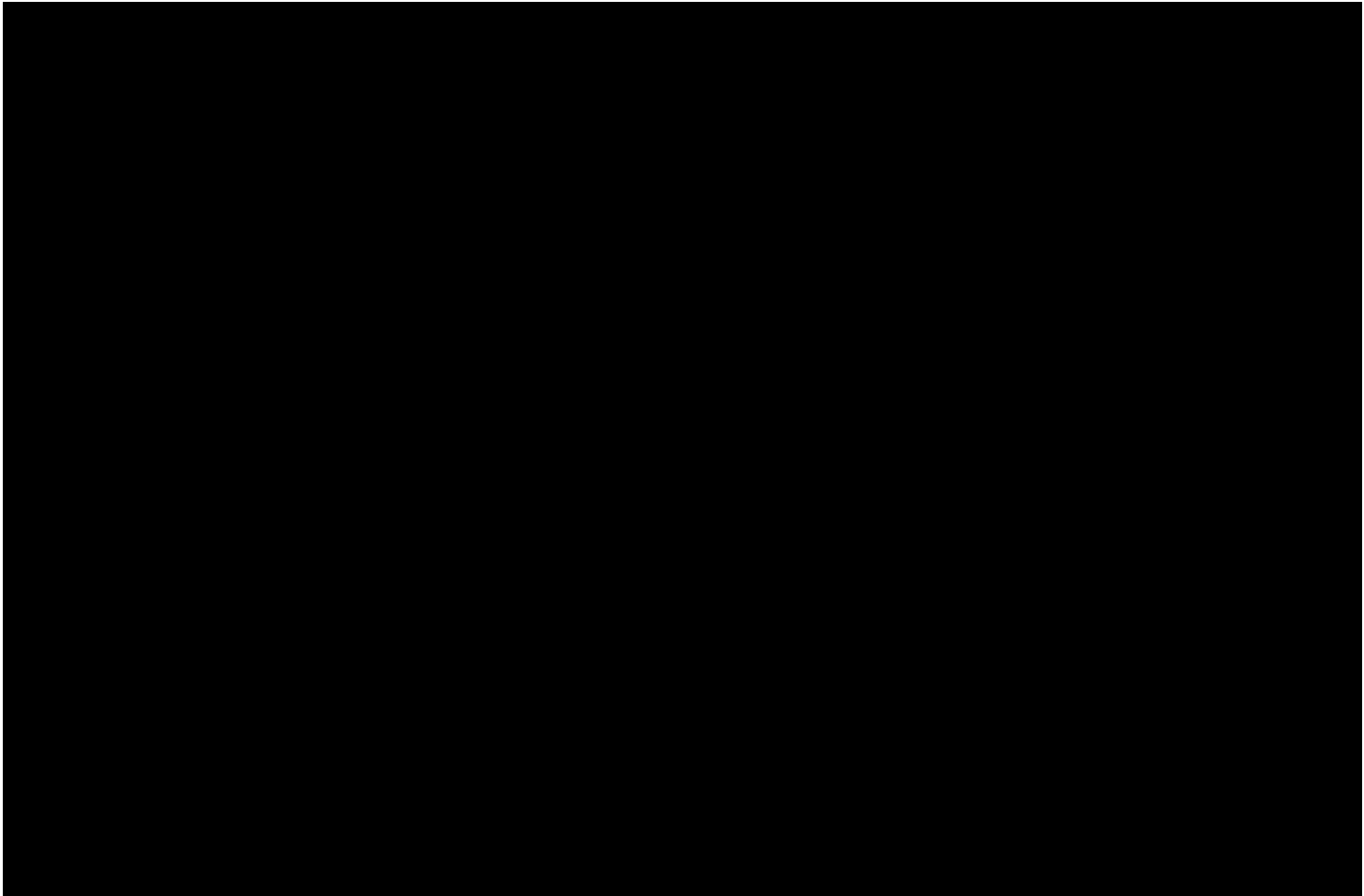
Indicate the year the facility was established. 1995 Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment.
Change of Steel in May 2006.

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank 1:	<u>250 psig</u>	<u>198-91</u>
Tank 2:	_____	_____
Tank 3:	_____	_____

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 1000 Portable: 5.8 Mobile: 0



Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER
Signature <i>Matt Pecoskie</i>	Telephone No. 705-324-7761
	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

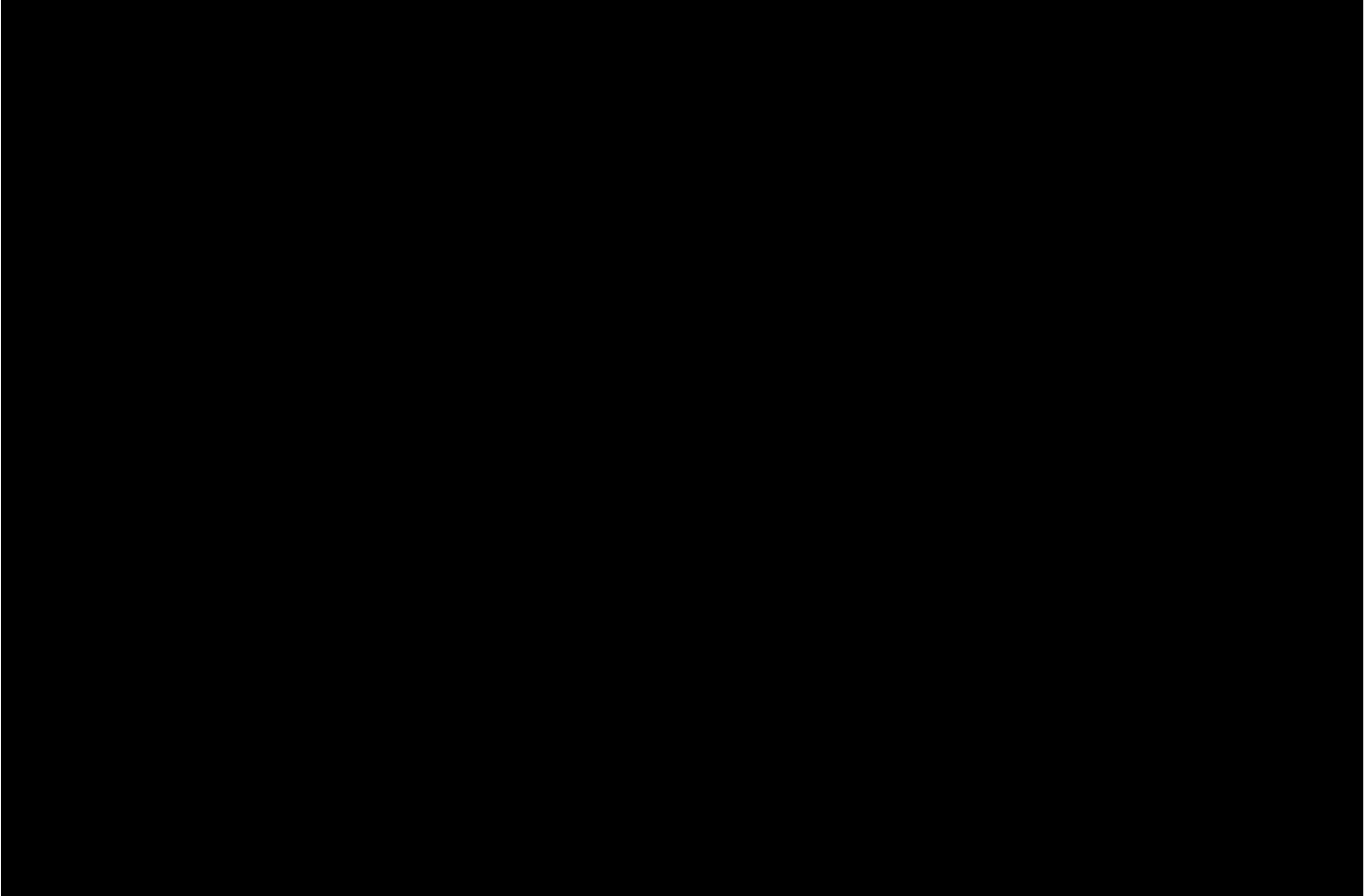
Indicate the year the facility was established. 1995	Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment. Change of Steel in May 2006.
---	---

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank1:	250 psig	198-91
Tank2:		
Tank3:		

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 500 Portable: 5.8 Mobile: 0



Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER
Signature 	Telephone No. 705-324-7761
	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

Name of Propane Supplier(s)		SPARLING'S PROPANE COMPANY LTD.	
Street No.	Street Name / 911 Number / Address, if applicable		
2550	HARRIGAN DRIVE		
Town / City or Township / Country		Province	Postal Code
BRECHIN		ONTARIO	L0K 1B0
Telephone No.	Fax No.	Contact Name	
1-888-780-7727	705-484-1156	MIKE CAMPBELL	
E-mail			
mdc@sparlings.com			

Name of Propane Transporter. If same as above, please check box. <input checked="" type="checkbox"/>	
Street No.	Street Name / 911 Number / Address, if applicable
Town / City or Township / Country	
Province	Postal Code
Telephone No.	Fax No.
Contact Name	
E-mail	

Off-site Cylinder and/or Mobile Storage	Capacity stored off-site, in USWG	For Office Use - Party No.
	NONE	
Street No.	Street Name / 911 Number / Address, if applicable	
Town / City or Township / Country		Postal Code
Telephone No.	Fax No.	Contact Name

Note: Customer storage is not considered off-site storage.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print)	Official Title	
MATT PECOSKIE	OWNER	
Signature	Telephone No.	Date (dd-mm-yyyy)
	705-324-7761	28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

There is a 500 uswg propane storage tank on site used for vapour withdrawl for utilization purposes (building heat). The tank is located on the left side of the building and has no connection with the dispenser tank.

As part of the dispensing facility there is a 20 lb. propane cylinder mounted in the ventilated cabinet used for purging new cylinders.

The MSDS sheets for the facility are kept in a marked binder in the store office at the front left corner of the building.

Description of fire and emergency equipment indicated on facility site map.

There is are 2 6A 80BC fire extinguishers at the propane dispenser. There are an additional 6 fire extinguishers throughout the facility. (2 in the store, 2 in the warehouse, 1 in the back storage building and 1 on the forklift)

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

The internal safety control (ISC) valve in the tank outlet is protected with a fusible link (see pictures). The normally closed valve is pulled open by a cable attached to a lever and can only be in the open position when the cabinet door is open (see pictures). In the event of a fire, the fusible link will melt, allowing the ISC valve to close within the tank. When unattended, the lever is returned to the closed position, thus closing the ISC valve (see pictures).

The remote ECO switch terminates power to the propane solenoid valve and pump (see pictures).

Maintenance and testing schedule for fire protection controls and devices.

The facility is inspected on a monthly basis by the operator and the records are kept on site. The operation of the ISC valve movement and a visual inspection of the condition of the fire extinguishers are part of the monthly inspection. Any deficiencies found in the propane system are reported to Sparling's Propane for immediate attention. The facility is maintained in accordance with the Ontario Fire Code. Sparling's Propane conducts an annual inspection of the entire propane facility. Maintenance records are kept in the office at the front left corner of the building.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER
Signature 	Telephone No. 705-324-7761
	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Key Contact		5. Facility 24-Hour Contact Person	
Name TRACEY SEMPLE	For Office Use - Party No.	Name TRACEY SEMPLE	For Office Use - Party No.
Official Title STORE MANAGER		Official Title STORE MANAGER	
Telephone No. 705-887-2701	Fax No. 705-887-9583	Cell No. 705-879-5297	Fax No. 705-887-9583
E-mail tsemples@agricocanada.com		E-mail tsemples@agricocanada.com (Home # 705-887-3926)	
Role and responsibilities in emergency Assist emergency services as required (see page 5a)		Role and responsibilities in emergency Assist emergency services as required (see page 5a)	
2. Facility Contact Personnel - Alternate Contact		6. Name of Facility Manager	
Name MATTHEW PECOSKIE	For Office Use - Party No.	Name TRACEY SEMPLE	For Office Use - Party No.
Official Title OWNER		Official Title STORE MANAGER	
Telephone No. 705-324-7761 (Cell 705-879-1630)	Fax No. 705-324-7767	Telephone No. 705-887-2701	Fax No. 705-887-9583
E-mail mpecoskie@agricocanada.com		E-mail tsemples@agricocanada.com	
Role and responsibilities in emergency Assist emergency services as required (see page 5a)		Role and responsibilities in emergency Assist emergency services as required (see page 5a)	
3. Local Fire Services - Key Contact		7. Propane Supplier Key Contact Person	
Name MARK PANKHURST	For Office Use - Party No.	Name MIKE CAMPBELL	For Office Use - Party No.
Official Title FIRE CHIEF		Official Title REGIONAL MANAGER	
Telephone No. 705-324-9411	Fax No. 705-878-3463	Telephone No. 1-888-780-7727	Fax No. 705-484-1156
E-mail mpankhurst@city.kawarthalakes.on.ca		E-mail mdc@sparlings.com	
Role and responsibilities in emergency Manage Emergency Response		Role and responsibilities in emergency Key Contact to activate Sparling's Propane ERAP # 2-0220	
4. Local Fire Services - Alternate Contact		8. Municipal Contact	
Name RON RAYMER	For Office Use - Party No.	Name JUDY CURRINS	
Official Title DEPUTY FIRE CHIEF		Official Title CITY CLERK	
Telephone No. 705-324-9411	Fax No. 705-878-3463	Telephone No. 705-324-9411	Fax No. 705-324-8110
E-mail rraymer@city.kawarthalakes.on.ca		E-mail jcurrins@city.kawarthalakes.on.ca	
Role and responsibilities in emergency Manage Emergency Response		Municipality CITY of KAWARTHA LAKES	

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER
Signature 	Telephone No. 705-324-7761
	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.

A sign is affixed to the dispenser that identifies Sparling's Propane as the supplier of fuel as well as the 24/7 Sparling's Propane emergency response contact number (1-888-780-7727).


The dispenser cabinet is locked and closed when the business is not open and unattended thus closing the ISC valve.

Monthly inspections of the facility are completed and recorded by the operator. Any deficiencies found are corrected or reported immediately to Sparling's Propane.

There is an additional fire extinguisher at the dispenser and six (6) additional fire extinguishers available on the premises.

See the Emergency Response Procedure listed in Tab 8.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE		Official Title OWNER	
Signature 	Telephone No. 705-324-7761	Date (dd-mm-yyyy) 28-11-2011	



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Training Date (dd-mm-yyyy) 01-05-2011	Print Name of Training Provider: KAWARTHA LAKES AGRI SERVICES LTD
	Print Name of Instructor: TRACEY SEMPLE
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Training Date (dd-mm-yyyy) 01-05-2011	Print Name of Training Provider: KAWARTHA LAKES AGRI SERVICES LTD
	Print Name of Instructor: TRACEY SEMPLE
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Training Date (dd-mm-yyyy) 01-05-2011	Print Name of Training Provider: KAWARTHA LAKES AGRI SERVICES LTD
	Print Name of Instructor: TRACEY SEMPLE
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER
Signature 	Telephone No. 705-324-7761
	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Target Date (dd-mm-yyyy) 01-05-2012	Print Name of Training Provider: KAWARTHA LAKES AGRI SERVICES LTD
	Print Name of Instructor: TRACEY SEMPLE
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Target Date (dd-mm-yyyy) 01-05-2012	Print Name of Training Provider: KAWARTHA LAKES AGRI SERVICES LTD
	Print Name of Instructor: TRACEY SEMPLE
Target Date (dd-mm-yyyy) As Needed (new hires)	Print Name of Training Provider: KAWARTHA LAKES AGRI SERVICES LTD
	Print Name of Instructor: TRACEY SEMPLE
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Target Date (dd-mm-yyyy) 01-05-2012	Print Name of Training Provider: KAWARTHA LAKES AGRI SERVICES LTD
	Print Name of Instructor: TRACEY SEMPLE
Target Date (dd-mm-yyyy) As Needed (new hires)	Print Name of Training Provider: KAWARTHA LAKES AGRI SERVICES LTD
	Print Name of Instructor: TRACEY SEMPLE
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER
Signature 	Telephone No. 705-324-7761
	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).
The on duty operator will call 911 and notify management of the situation.

Also see the Emergency Response Procedures listed in Tab 8.

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).

The store manager or in his or her absence, the on duty operator will evacuate the premises and instruct persons to report to the pre-assigned meeting place behind the car wash directly across the street.

In the event of a catastrophic failure persons inside the hazard distance will be advised to move outside the hazard radius.

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).

The on-duty operator is to call 911. Once at the meeting place, the operator will confirm with a key contact that emergency services were notified. The operator will relay information to emergency services until a key contact is on site who will assume responsibility.

Describe provisions for fire department entry when there are no operations or staffing at the propane site.

There is no fence around the dispenser.

Describe how the licence holder will ensure continual flow of updated information to authorities.

The operator will assume the responsibility of tracking information until a key contact is present. The key contact will then assume responsibility for keeping emergency services updated.

How long will it take the facility liaison person to respond to the site.

Ten (10) minutes

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE		Official Title OWNER	
Signature 		Telephone No. 705-324-7761	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

6. Building and Site Security and Procedures

	Yes	No
1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is there adequate night lighting at the site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are weighing systems validated for accuracy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Is the schedule of maintenance and testing activities retained on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Water Supply

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

	Yes	No
1. Is a pressurized water system available at the propane facility site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	<u>26.5 metres Hydrant</u>	
4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only)	<u>n/a</u>	

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER	
Signature 	Telephone No. 705-324-7761	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

To be completed by the Local Fire Services

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes

No

If not, please explain (e.g., no fire services).

Fire services comments, if any:
See following two pages.

To be completed by the Licence Holder

In response to the above comments, the following action(s) is required:
See two pages following fire service comments.

The licence holder will respond to the Local Fire Services comments by: _____ 26-01-2012
(dd-mm-yyyy)

LOCAL FIRE SERVICES

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Print name	Signature	Date (dd-mm-yyyy)
Local Fire Services Name Pat Twohey, Assistant Fire Chief		25-01-2012

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER	
Signature 	Telephone No. 705-324-7761	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below.

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-mm-yyyy) 28-11-2011	Capacity of single largest propane storage vessel (USWG) 1000 uswg
Tank setback coordinates. Indicate placement on the map.	
Front: 13.7 metres	Right side property line: 3.6 metres
Rear: 45.4 metres	Left side property line: 35.6 metres
GPS coordinates of single largest vessel: 44.31.486 North x 078.44.248 West	

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER	
Signature 	Telephone No. 705-324-7761	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

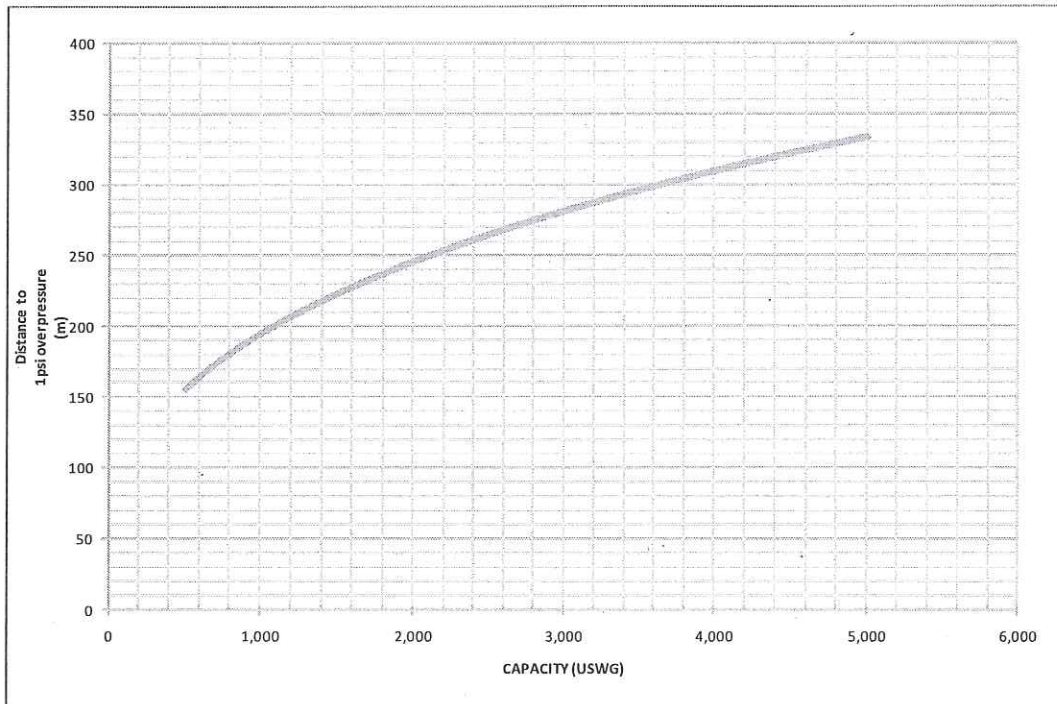
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)



Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE		Official Title OWNER	
Signature 	Telephone No. 705-324-7761	Date (dd-mm-yyyy) 28-11-2011	



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m
Residential building units specifically permanent single family dwellings, condominiums, and apartments [Redacted]				x	40 m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: <u>The Beer Store</u> Address: <u>125 Lindsay Street</u> City: <u>Fenelon Falls</u> Province <u>Ontario</u> Postal Code <u>K0M 1N0</u>			x		11 m
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: <u>Fenelon Falls Independent Living Association</u> Address: <u>70 Murray Street</u> City: <u>Fenelon Falls</u> Province <u>Ontario</u> Postal Code <u>K0M 1N0</u>		x			77 m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m

* For multi-unit buildings, count each unit as "1".

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE	Official Title OWNER
Signature 	Telephone No. 705-324-7761
	Date (dd-mm-yyyy) 28-11-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Portable Storage Additional Information Sheet


Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9		
# 100	29.5		
# 40	11.75		
# 33.3	9.62		
# 30	8.8		
# 20	5.8	1	5.8
# 10	2.9		
# 5	1.5		
Total Cylinder Capacity			

Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Volume in USWG
Total Tank Capacity		

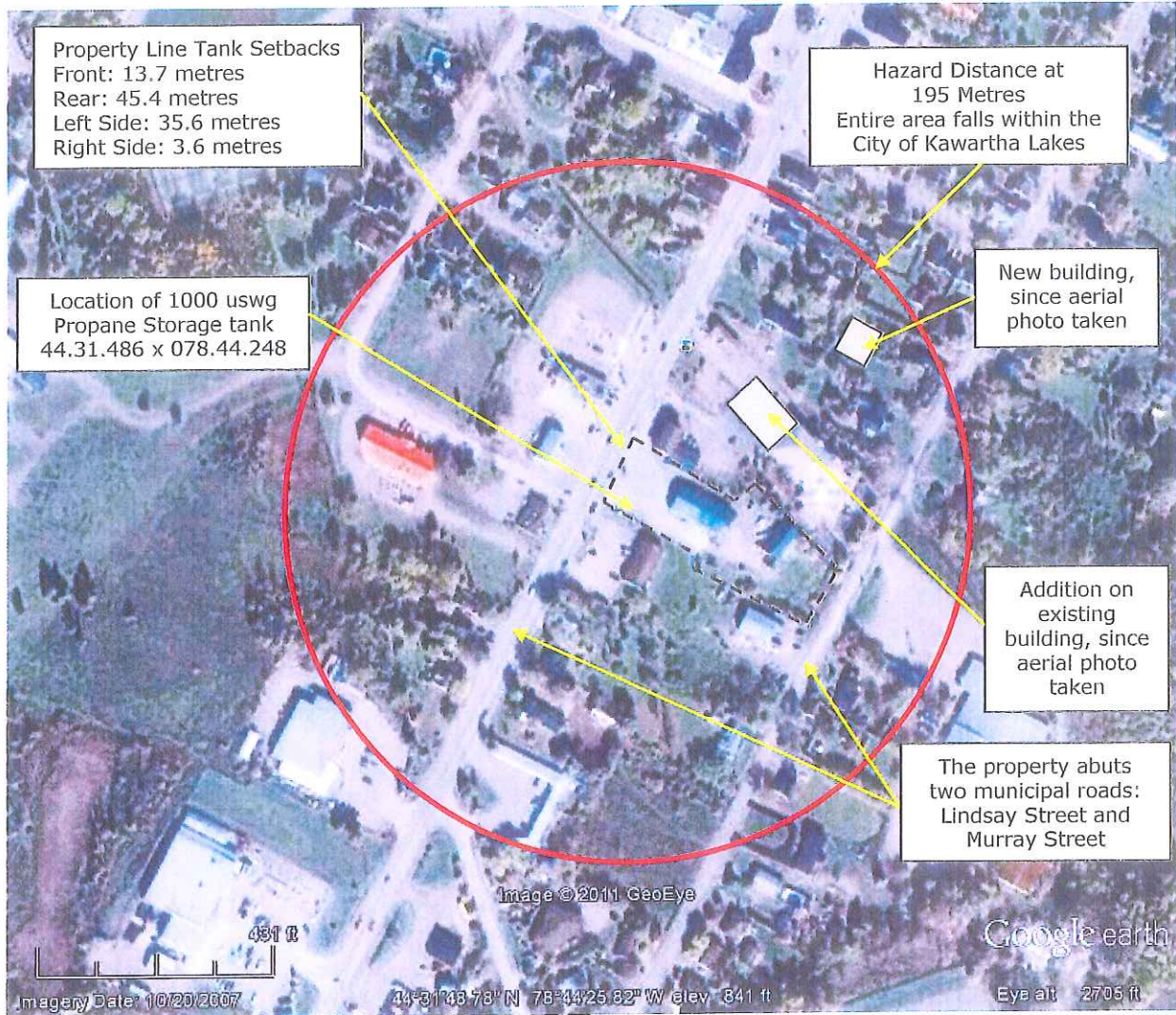
Total Cylinder Capacity	5.8
Total Tank Capacity	0
Total Portable Capacity	5.8

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) MATT PECOSKIE		Official Title OWNER	
Signature 		Telephone No. 705-324-7761	Date (dd-mm-yyyy) 28-11-2011

AERIAL MAP of KAWARTHA LAKES AGRI SERVICES

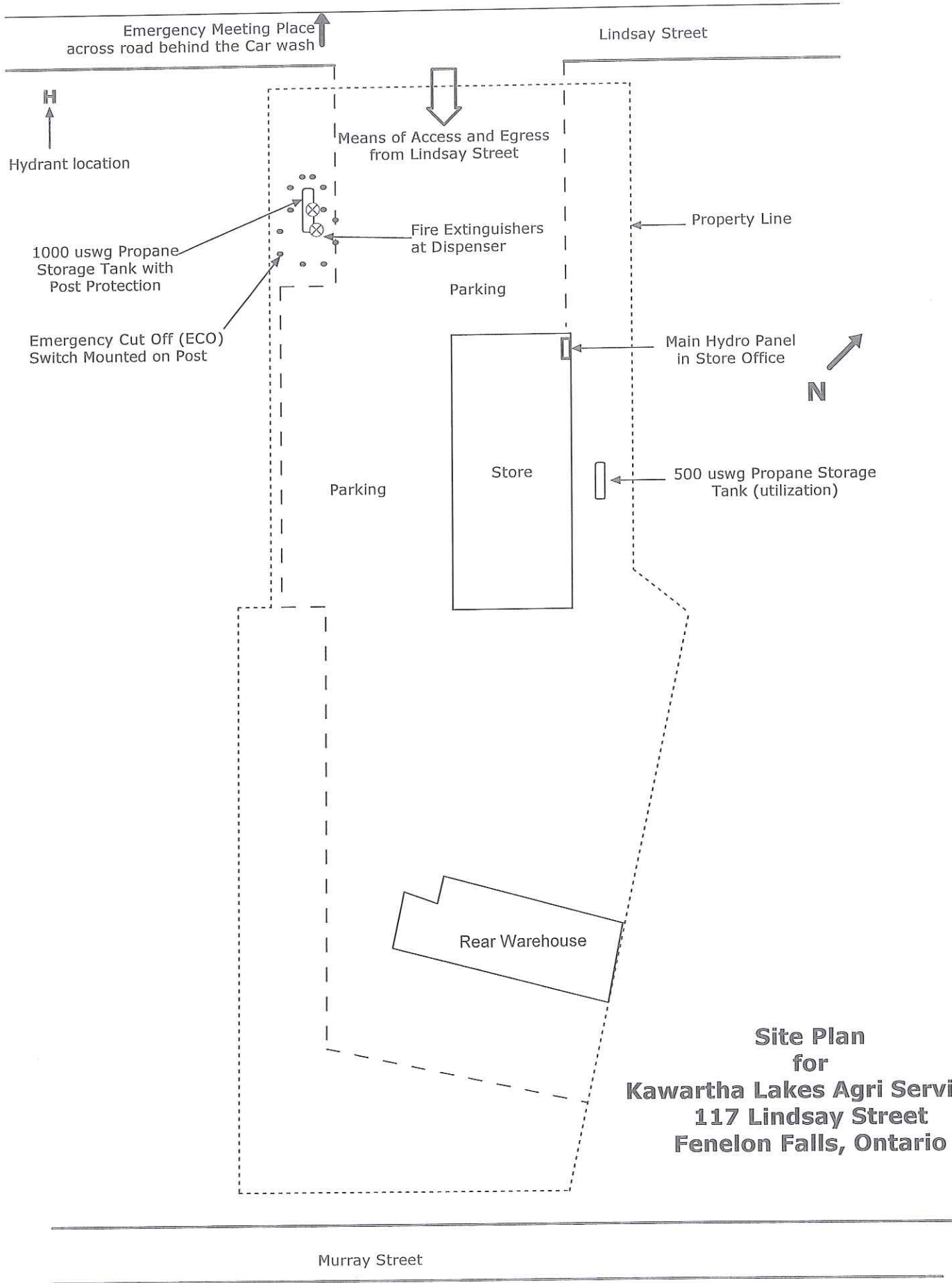
117 LINDSAY STREET, FENELON FALLS, ONTARIO



Facility Address:
117 Lindsay Street, Fenelon Falls, Ontario

Municipal Contact Information:
Judy Currins
1st Floor, City Hall
26 Francis Street
Lindsay, Ontario

Date Map Prepared:
Nov 28, 2011



**Site Plan
for
Kawartha Lakes Agri Services
117 Lindsay Street
Fenelon Falls, Ontario**

**SITE PICTURES OF PROPANE DISPENSER, KAWARTHA AGRI SERVICES LTD.
117 LINDSAY STREET, FENELON FALLS, ONTARIO**



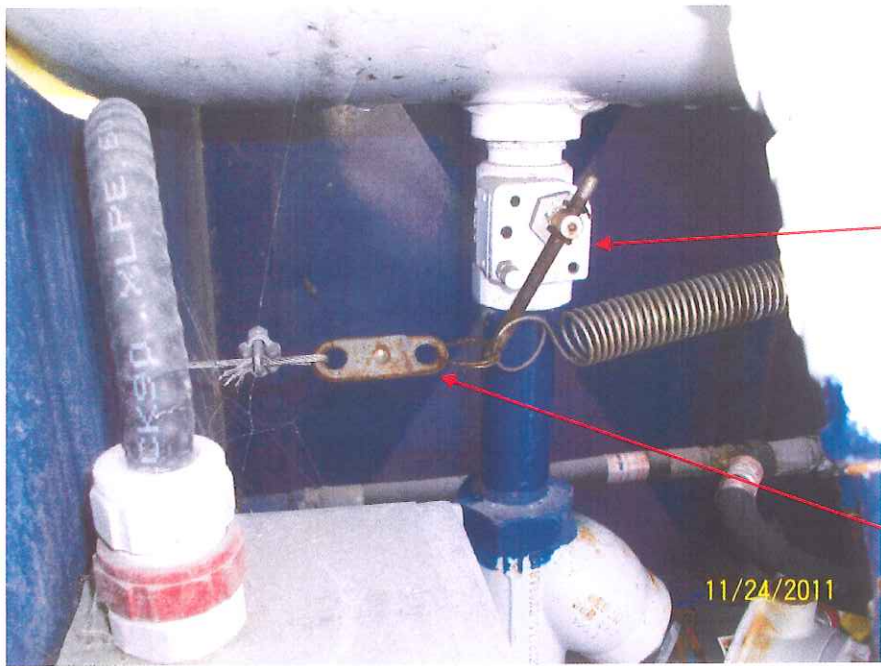
Dispenser with cabinet open during business hours



Emergency Cut Off Switch (ECO)



Lever holding Internal Safety Control (ISC) valve open

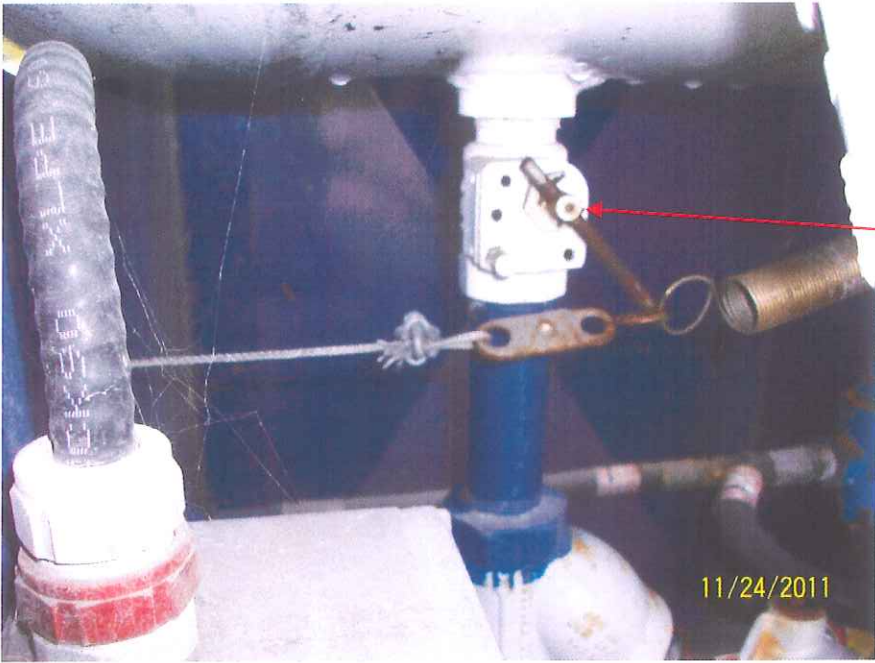


ISC valve held in open position

Fusible Link in cable pull system



Lever in closed position allowing ISC to close



ISC valve in closed position



Lever in open position preventing cabinet door closure



Cabinet door in closed position with ICS valve off.