#### Technical Standards and Safety Authority www.tssa.org

14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X2X4 Fax: 416.231,4903 Customer Service: 1.877.682.8772

#### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

This Level 1 RSMP applies to: a facility with a total propane storage capacity of 5,000 USWG or less; or a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

|   | М                              | Failure to fully complete this f<br>aking a false statement may n<br>under the Technical Stat | esult in a fine or prosecution   |                                   |  |
|---|--------------------------------|---|--|-----------------------------------|--|
|   | ence Number                    | N/A   |  |                                   |  |
| Chec  |                                | of propane operations.  |  |                                   |  |
|   | ✓ Cylinder                     |   | Filling Plant Card/r   | Keylock                           |  |
| Subi  | nit along with this            | completed application a Facility Site   | e Plan and a Map of the Surrounding An   | ea.                               |  |
|   |                                |   |  |                                   | ***************************************  |
|   |                                | Si  | ECTION A: GENERAL  | INFORMATION                       |  |
| The<br>Pro  | Undersigne<br>pane Storag      | d applies to TSSA for a<br>e and Handling Regula  | review for an RSMP under   | er Ontario's <i>Technical Sta</i> | andards and Safety Act,  |
|   | Company Name                   |   |  |                                   | Ontario Corporation No., if applicable   |
| Α   |                                | ecca Shannon Sales Limited  |  |                                   | onalio corporation rec., ii applicable   |
|   |                                | if different from above)<br>Associate Store #038  |  |                                   | The state of the s |
|   | Telephone No.                  | · · · · · · · · · · · · · · · · · · ·   |  |                                   |  |
|   | 705-887-3310                   | Fax No.<br>705-887-2036   | E-mail<br>krkqdp@yahoo.ca  |                                   |  |
| В   | Street No.                     | Street Name / 911 Number  |  |                                   |  |
|   | 160                            | Lindsay Street P.O. Box   |  |                                   |  |
|   | Town / City or To              | ownship / County  |  | Province                          | Postal Code  |
|   | Fenelon Falls                  |   |  | Ontario                           | KOM 1NO  |
|   |                                | ss if different from above.   |  |                                   |  |
| С   | StreetNo.                      | Street Name / 911 Number  | r / Address, if applicable   |                                   |  |
|   | Town / City or Tov             | wnship / County   | 1000   | Province                          | Postal Code  |
| Inf   | ormation on C                  | Container Refill Centre or F  | illing Plant   |                                   |  |
|   | Location of faci<br>Street No. | lity.<br>Street Name / 911 Number   | / Add # P  |                                   |  |
| D   | 160                            | Lindsay Street  | Address, ii applicable   | Nearest Major Intersection        |  |
| Į   | Town / City or Tow             |   | The same of the sa |                                   |  |
|   | Town / City or Tov             | viship / County   |  | Province                          | Postal Code  |
| !   | Fenelon Falls                  |   |  | Ontario                           | KOM 1NO  |
|   | Name of Licence H              | older   |  |                                   |  |
|   | Dennis & Rebec                 | ca Shannon Sales Limited  |  |                                   | 1  |
| _   | Name of a Senior               | Management person as defined in   | the regulation holding the Record of Tr  | aining (ROT)                      | OOT 6  |
| Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT).  ROT type  Dennis Shannon  Municipality (or municipalities if the facility or its hazard distance touches multiple borders) |                                |   |  | 1                                 |  |
|   |                                |   |  | 100-08                            |  |
| - 1   | City of Kawartha               |   |  |                                   | ı  |
| 1_  |                                |   |  |                                   |  |
| ł   | lours of operation             |   |  |                                   |  |
|   |                                |   |  |                                   |  |
|   |                                |   |  |                                   |  |
|   |                                |   |  |                                   |  |
|   |                                |   |  |                                   |  |

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information. Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Date (dd-mm-yyyy) Name of Licence Holder Dennis Shannon 20-05-2011 Name of Senior Management person as defined in the 03-06-2011 Regulation holding the Record of Training Dennis Shannon



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION A: GENERAL INFORMATION (cont'd)

| Indicate the year the facility was established. 2011 | Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment.  Site not Constructed Yet                 |  |  |
|--|---|--|--|
| ldentify the psig rating and serial number for ea    | ch fixed propane storage tank on site.  |  |  |
| PSIG   | Sorial Number   |  |  |
| Tank1: 250 psig                                      | 02-134  |  |  |
| Tank2: 250 psig                                      | 5.241060  |  |  |
| Tank3:   |   |  |  |
| each type (fixed, portable, and mobile) and the      | able, and mobile, and provide detailed inventory that includes the number of tank/vessel for capacity of each tank/vessel. Please refer to page 15. |  |  |



| Associate Dealer |   |
|------------------|---|
|                  |   |
| Telephone No.    | Date (dd-mm-yyyy)   |
| 1-705-887-3310   | 03-06-2011  |
|                  | economic de la contratamentación de la seriente de la contratamentación de la seriente de la contratamentación de la seriente de la contratamentación |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

## SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

| Name of Propa                 | ane Supplier(s)                                |                        |                        |                            |
|-------------------------------|--|------------------------|------------------------|----------------------------|
| Superior Propane              |  |                        |                        |                            |
| Street No.                    | Street Name / 911 Number / Ad                  | ldress, if applicable  |                        |                            |
| 6722                          | Highway 7                                      |                        |                        |                            |
| Town / City or Peterborough   | Township / Country                             |                        | Province<br>Ontario    | Postal Code<br>K9J 6X5     |
| Telephone No.                 | Fax No.  | Contact Name           |                        |                            |
| 705-745-3285                  | 705-745-3834                                   | Mark Wakeford          |                        |                            |
| E-mail                        |  | •                      |                        |                            |
| wakeform@supe                 | riorpropane.com                                |                        |                        |                            |
|                               |  |                        |                        |                            |
| Name of Propagation           | ne Transporter. If same as abo                 | ve, please check box.  |                        |                            |
| Trimac Transporta             | ation  |                        |                        |                            |
| Street No.<br>1700 800        | Street Name / 911 Number / Ad<br>5th-Avenue SW | dress, if applicable   |                        | , /                        |
| Town / City or T              | Fownship / Country                             |                        | Province<br>Alberta    | Postal Code<br>T2P 5A3     |
| Telephone No.<br>403-298-5100 | Fax No.<br>403-298-5146                        | Contact Name Dale Eaid | •                      | •                          |
| E-mail                        | •  |                        |                        |                            |
| N/A                           |  |                        |                        |                            |
|                               |  |                        |                        |                            |
| Off-site Cylinde              | r and/or Mobile Storage                        | Capacity sto           | ored off-site, in USWG | For Office Use - Party No. |
| Street No.                    | Street Name / 911 Number / Ado                 | ress, if applicable    |                        |                            |
| Fown / City or T              | ownship / Country                              |                        | Province               | Postal Code                |
| elephone No.                  | Fax No.  | Contact Name           |                        |                            |
| ote: Customer st              | orage is not considered off-site s             | torage.                |                        |                            |
|                               |  |                        |                        |                            |

| Name of person completing     | g this form (please print) | Official Title                  |                                 |
|-------------------------------|----------------------------|---------------------------------|---------------------------------|
| Dennis Shannon                |                            | Associate Dealer                |                                 |
| Signature                     |                            | Telephone No.<br>1-705-887-3310 | Date (dd-mm-yyyy)<br>03-06-2011 |
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Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

Propane Storage and Handling Regulation

## SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

| Description of the maximum volume, types and storage location of other hazardous materials on site, if any.  There is a 2000 litre waste oil tank located outside of the service bays. The store has small propane containers used for camping equipment just inside front |
|--|
| main entrance to the right. (Maximum Quantity at any one time is 200 cylinders) Store has various chemicals in small containers like acetone, varsol and   |
| has aerosol cans with various chemicals all stored on the shelf or in the warehouse.   |
|  |
| Description of fire and emergency equipment indicated on facility site map.  |
| There is a fire extinguisher at the propane tank and fire extinguishers in the automotive bays. There is a fire hydrant near the main building entrance in the   |
| Garden Centre.   |
|  |
|  |
| List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.)   |
| and describe their function, use and operation.  |
| The propane tank is equipped with an ISC valve that is connected to a latch handle and is equipped with a fusible link that will melt and release the spring   |
| loaded ISC valve to the closed position. There will be a remote emergency shutdown button located outside near the garage mandoor entrance to kill power   |
| to the propane pump. This will shutoff the pump and controls.  |
|  |
| Maintenance and testing schedule for fire protection controls and devices.   |
| Fire Protection equipment such as fire extinguishers are checked once a month and tagged by outside firm. Remote shutdown button is checked annually   |
| during routine propane inspection.   |
|  |
|  |
|  |

| Name of person completing this fo | rm (please print) | Official Title                  |                   |
|-----------------------------------|-------------------|---------------------------------|-------------------|
| Dennis Shannon                    |                   | Associate Director              |                   |
| Signature                         | LAX               | Telephone No.<br>1-705-887-3310 | Date (dd-mm-yyyy) |
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### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

| 1. Facility Contact Personnel - Key Contact   |  | 5. Facility 24-Hour Contact Person   |                              |  |
|---|--|--|------------------------------|--|
| Name<br>Dennis Shannon  | For Office Use - Party No.   | Name<br>Dennis Shannon   | For Office Use - Party No.   |  |
| Official Title Associate Dealer   |  | Official Title<br>Associate Dealer   | ,                            |  |
| Telephone No.<br>1-705-887-3310   | Fax No.<br>1-705-887-2036  | Cell No.<br>1-905-928-4938   | Fax No.<br>1-705-887-2036    |  |
| E-mail krkqdp@yahoo.ca  Role and responsibilities in emergency Insures training on Emergency Plan is done by employees and update the Plan and main contact with Fire Services  |  | E-mail<br>krkqdp@yahoo.ca  | ·                            |  |
|   |  | Role and responsibilities in emerg   | gency                        |  |
|   |  | Same as Item 1 and will come to the  | ne facility during emergency |  |
| 2. Facility Contact Personnel - A   | Iternate Contact   | 6. Name of Facility Manager  |                              |  |
| Name<br>Brenda Martin   | For Office Use - Party No.   | Name<br>Brenda Martin  | For Office Use - Party No.   |  |
| Official Title  |  | Official Title   |                              |  |
| Store Manager Telephone No.   | Fax No.  | Store Managerr   | I Fam Na                     |  |
| 1-705-887-3310  | 1-705-887-2036   | Telephone No.<br>1-705-887-3310  | Fax No.<br>1-705-887-2036    |  |
| E-mail  |  | E-mail<br>krkqdp@yahoo.ca  |                              |  |
| Role and responsibilities in emergence  | су   | Role and responsibilities in emergency   |                              |  |
| Assists the Key Contact with Emergen  |  | Same as Item 2   |                              |  |
| employees & customers leave store an  | id go to 'Muster Point"  |  |                              |  |
| 3. Local Fire Services - Key Contact  |  | 7. Propane Supplier Key Contact  | ct Person                    |  |
| Name<br>Mark Pankhurst  | For Office Use - Party No.   | Name<br>Superior Propane   | For Office Use - Party No.   |  |
| Official Title Fire Chief mpa   | E-mail nkhust@city.kawarthalakes.on.ca   | Official Title   | E-mail                       |  |
| Telephone No. 705-324-5731 After Hrs 705-324-3191   | Fax No.<br>1-705-878-3463  | Telephone No.<br>1-877-873-7467  | Fax No.                      |  |
| Role and responsibilities in emergency Co-ordinate Emergency Response  Fire Services Address 9 Cambridge Street North, Lindsay, ON. K9V 4C4   |  | Role and responsibilities in emergency Main call centre for Emergencies and once notified they will contact and dispatch the necessary resources to assist in response.  |                              |  |
|   |  | ricocoodi y resources to assist in respe   | onse.                        |  |
|   | (9V 4C4  | Propane Supplier Address<br>6722 Highway 7, Peterborough, ON   |                              |  |
|   |  | Propane Supplier Address   |                              |  |
| 9 Cambridge Street North, Lindsay, ON. F<br>4. Local Fire Services - Alternate Oname  |  | Propane Supplier Address<br>6722 Highway 7, Peterborough, ON   |                              |  |
| 9 Cambridge Street North, Lindsay, ON. F<br>4. Local Fire Services - Alternate Oname  | Contact  | Propane Supplier Address<br>6722 Highway 7, Peterborough, ON<br>8. Municipal Contact<br>Name<br>Judy Currins<br>Official Title   | I. K9J 6X5                   |  |
| 9 Cambridge Street North, Lindsay, ON. R  4. Local Fire Services - Alternate ( Name Ron Raymer  Official Title  | For Office Use - Party No.   | Propane Supplier Address 6722 Highway 7, Peterborough, ON  8. Municipal Contact  Name Judy Currins  Official Title City Clerk  Telephone No.                             | For Office Use - Party No.   |  |
| 9 Cambridge Street North, Lindsay, ON. R  4. Local Fire Services - Alternate ( Name Ron Raymer  Official Title Assistant Fire Chief  Telephone No.  | For Office Use - Party No.  E-mail rraymer@city.kawarthalakes.on.ca Fax No. 705-878-3463 | Propane Supplier Address<br>6722 Highway 7, Peterborough, ON<br>8. Municipal Contact<br>Name<br>Judy Currins<br>Official Title<br>City Clerk                             | For Office Use - Party No.   |  |
| 9 Cambridge Street North, Lindsay, ON. P. 4. Local Fire Services - Alternate C. Name Ron Raymer Official Title Assistant Fire Chief Telephone No. 705-324-5731 After Hr 705-324-2191 Role and responsibilities in emergence | For Office Use - Party No.  E-mail rraymer@city.kawarthalakes.on.ca Fax No. 705-878-3463 | Propane Supplier Address 6722 Highway 7, Peterborough, ON 8. Municipal Contact Name Judy Currins Official Title City Clerk Telephone No. 1-705-324-9411 Ext: 1295 E-mail | For Office Use - Party No.   |  |

| Name of person completing t   | this form (please print) | Official Title   |                   |
|-------------------------------|--------------------------|------------------|-------------------|
| Dennis Shannon                |                          | Associate Dealer |                   |
| Signature                     |                          | Telephone No.    | Date (dd-mm-yyyy) |
|                               |                          | 1-705-887-3310   | 20-05-2011        |
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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

## SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

| Describe any other managers in place of the facility that your life in the control of the contro |
|--|
| Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.  |
| The propane equipment will have the standard equipment installed that meets the Code. The facility is under 24 hour video surveillance and monitored by a  |
| Security Company. Any problems on-site will be detected and a call made to the Emergency Services personnel and Owner. Richard Duggan is the   |
| second Emergency Responder and can be on site in 5 minutes.  |
| Daily check of facility is done visually to see if any fittings are showing signs of frosting (leaks) and if hoses are showing signs of wear.  |
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| Name of person completing this form (please prin | t)  | Official Title   |                   |
|--|-----|------------------|-------------------|
| Dennis Shannon                                   | , N | Associate Dealer |                   |
| Signature  | MI  | Telephone No.    | Date (dd-mm-yyyy) |
|  | VX. | 1-705-887-3310   | 03-06-2011        |



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# Level 1 Risk and Safety Management Plan (RSMP)

**Technical Standards and Safety Act**Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

| Training on Emergency Resp       | onse Plan and Procedures provided to facility key contacts.    |
|----------------------------------|--|
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider: AltEng Inc.                   |
| 01-06-2011                       | Print Name of Instructor: J. Ross Keys                         |
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider:                               |
|                                  | Print Name of Instructor:                                      |
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider:                               |
|                                  | Print Name of Instructor:                                      |
| Training on the facility's Emer  | gency Management Procedures provided to staff.                 |
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider: AltEng Inc.                   |
| 01-06-2011                       | Print Name of Instructor: J. Ross Keys                         |
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider:                               |
|                                  | Print Name of Instructor:                                      |
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider:                               |
|                                  | Print Name of Instructor:                                      |
| On-site specific training provid | ded to certificate holders / persons with Records of Training. |
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider: Superior Propane              |
| 19-05-2011                       | Print Name of Instructor: Reg Adamson                          |
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider:                               |
|                                  | Print Name of Instructor:                                      |
| Training Date (dd-mm-yyyy)       | Print Name of Training Provider:                               |
|                                  | Print Name of Instructor:                                      |

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

| Name of person completing this form (please print) | Official Title   |                   |
|--|------------------|-------------------|
|  | Associate Dealer |                   |
| Signature  | Telephone No.    | Date (dd-mm-yyyy) |
|  | 1-705-887-3310   | 03-06-2011        |

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### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

| Training on Emergency Ro      | esponse Plan and Procedures provided to facility key contacts.    |
|-------------------------------|---|
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
| TBD                           | Print Name of Instructor:   |
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
|                               | Print Name of Instructor:   |
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
|                               | Print Name of Instructor:   |
| Training on the facility's En | nergency Management Procedures provided to staff.                 |
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
| TBD                           | Print Name of Instructor:   |
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
|                               | Print Name of Instructor:   |
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
|                               | Print Name of Instructor:   |
| On-site specific training pro | ovided to certificate holders / persons with Records of Training. |
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
| As Required                   | Print Name of Instructor:   |
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
|                               | Print Name of Instructor:   |
| Target Date (dd-mm-yyyy)      | Print Name of Training Provider:                                  |
|                               | Print Name of Instructor:   |
|                               |   |

| Name of person completing thi | s form (please print) | Official Title                  |                                 |
|-------------------------------|-----------------------|---------------------------------|---------------------------------|
| Dennis Shannon                |                       | Associate Dealer                |                                 |
| Signature                     |                       | Telephone No.<br>1-705-887-3310 | Date (dd-mm-yyyy)<br>03-06-2011 |
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### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

| Warnings and Actions  |
|---|
| Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).   |
| The key Contact will determine what the Emergency is after being informed and the will have the Alternate make the announcement on the intercom to have                                     |
| everyone leave the store and if required the site. Alternate contact will insure the staff and customers are out of the store and leave the site. Employees will                            |
| meet at the Muster Point for head count. Key contact will call 9-1-1 or in absence, the Alternate will call   |
| Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and  |
| activating the evacuation plan, if necessary).  |
| The Alternate contact will direct customers out of store and ask them to leave site. They will then meet all employees at the Muster Point and take a head                                  |
| count to determine that all are accounted for. Intercom is used to notify people in store.  |
|   |
|   |
| Communication with Emergency Response Authorities   |
| Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is  |
| placed to 911).   |
| The Key contact has cell phone at all times and will call 9-1-1 or if not on site, the Alternate will make the call to 9-1-1 from the store   |
|   |
|   |
|   |
| Describe provisions for fire department entry when there are no operations or staffing at the propane site.   |
| The site is not a restricted access from the highway. The emergency responders can access the tank at any time. Security cameras and 24 hour monitoring                                     |
| will insure any incidents outside of store hours are reported to Emergency Services and that the Owner will be notified or the Alternate Contact.   |
|   |
| Describe how the licence holder will ensure continual flow of updated information to authorities.   |
| The Key contact will be on-site to advise the Emergency Responders on the capacity of the tank at the moment and where there is hazardous storage on site.                                  |
| Key contact or Alternate will advise the Emergency Responders of how the propane system works and where the shut-offs and extinguishers are.  |
|   |
| low long will it take the facility licinar person to record to the "  |
| low long will it take the facility liaison person to respond to the site.  The Key contact can be on site within 20 minutes but local contact (Richard Duggan) can be on site in 5 minutes. |
| - Simulated Sacrissal Contact (Michael Duggan) Can be on site in 5 minutes.   |
|   |
|   |

| Name of person completing thi | s form (please print) | Official Title                  |                                 |
|-------------------------------|-----------------------|---------------------------------|---------------------------------|
| Dennis Shannon                |                       | Associate Dealer                |                                 |
| Signature                     |                       | Telephone No.<br>1-705-887-3310 | Date (dd-mm-yyyy)<br>03-06-2011 |
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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

| SECTION B: EMERGENCY AN | ID PREPAREDNESS F | RESPONSE PLAN (cont'd) |
|-------------------------|-------------------|------------------------|
|-------------------------|-------------------|------------------------|

The licence holder will complete Section B in consultation with the local Fire Services. 6. Building and Site Security and Procedures Ves No Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)? Is there adequate night lighting at the site? 3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials? Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane? Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders? 6. Are weighing systems validated for accuracy? Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, 7. purged and other hazardous materials)? Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves) Is the schedule of maintenance and testing activities retained on site? 7. Water Supply The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location. Yes No 1. Is a pressurized water system available at the propane facility site? Can the municipal fire department pump 375 GPM (1420 LPM) of water at this What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only) 60 m What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only) N/A

| Dennis Shannon | Official Title<br>Associate Dealer |                                 |
|----------------|------------------------------------|---------------------------------|
|                | Telephone No.<br>1-705-887-3310    | Date (dd-mm-yyyy)<br>03-06-2011 |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

| To be completed by the Local Fire Services Has the local fire service had an opportunity to review the Emergency If not, please explain (e.g., no fire services). | Response and Preparedness Plan? | Yes     | No                             |
|---|---------------------------------|---------|--------------------------------|
| Fire services comments, if any:   |                                 |         |                                |
|   |                                 |         |                                |
| To be completed by the Licence Holder In response to the above comments, the following action(s) is required:   | :                               |         |                                |
| The licence holder will respond to the Local Fire Services comments   |                                 |         |                                |
|   | (uu-m                           | m-yyyy) |                                |
| LOCAL FIR   | E SERVICES                      |         |                                |
| The undersigned has reviewed Section B of the Risk and Safety N   | lanagement Plan Fire Services.  |         | Sec.                           |
| MARK PANKHURST  Local Fire Services Name Mark Pankhust - Fire Chief   | Signature and Camphient         | 0       | Date (dd-mm-yyyy)<br>3-06-2011 |

|           | Official Title<br>Associate Dealer |                                 |
|-----------|------------------------------------|---------------------------------|
| Signature | Telephone No.<br>1-705-887-3310    | Date (dd-mm-yyyy)<br>03-06-2011 |



14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X2X4

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## Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

#### SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

#### Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

- 1. The storage location of fixed, portable, and mobile vessels.
- The maximum volume, types and storage location of hazardous materials.
- Location of permanent structures on site.
- 4. Access and egress points and location of barriers.
- Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
- Location of emergency shut off/shut down switches/valves.

#### Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

- 7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
- GPS co-ordinates of the single largest vessel.
- Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel. 9.
- Clear indication of the municipality or municipalities present within the circle.
- 11. Visual indication of property line information.
- 12. The location and name of roads within or abutting the site.
- 13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
- 14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
- 15. Complete "Required Mapping Information from Updated Site Plan" in table below .

### Required Mapping Information from Updated Site Plan

| Date Map Prepared (dd-mm-yyyy)<br>12-05-2011    | Capacity of single largest propane storagevessel (USWG) 2000 USWG |         |
|---|---|---------|
| Tank setback coordinates. Indicate placement on | the map.  |         |
| Front: 58.9 m                                   | Right side property line:   | 114.3 m |
| Rear: 84.7 m                                    | Left side property line:  | 28.9 m  |
| GPS coordinates of single largest vessel:       | T:44 31'40.48"N LONG:78 44'84"W                                   |         |

| de la complete.                                    |                |                   |
|--|----------------|-------------------|
| Name of person completing this form (please print) | Official Title |                   |
| J. Ross Keys                                       | Consultant     |                   |
| Signature  | Telephone No.  | Date (dd-mm-yyyy) |
| 1 landone  | 416-526-1405   | 29-05-2011        |
| FS 09195 (04/11) Page 12 of 15                     |                |                   |

Propane Storage and Handling Regulation

# SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Table 1: Distance Table

| Water Capacity<br>(litres) | Nominal Water Capacity (USWG) | Distance to 1 psi overpressure (m) |
|----------------------------|-------------------------------|------------------------------------|
| 1,890                      | 500                           | 155                                |
| 3,780                      | 1,000                         | 195                                |
| 4,920                      | 1,300                         | 213                                |
| 6,620                      | 1,750                         | 235                                |
| 7,130                      | 1,885                         | 241                                |
| 7,560                      | 2,000 5                       | 246                                |
| 18,900                     | 5,000                         | 333                                |

Formula:

 $D= 16.94 \times (1.524 \times C)^{1/3}$ 

D = Distance to overpressure of 1 psi (meters)

C= Tank Total Capacity in USWG

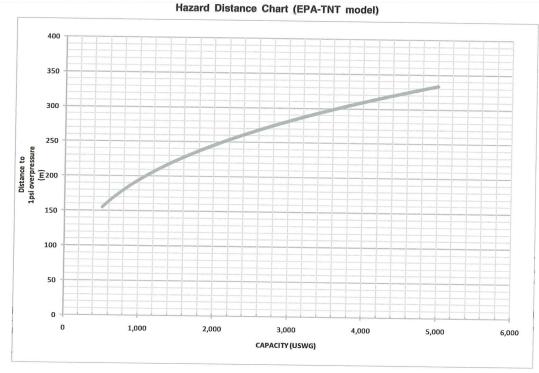
Parameters:

Density of Propane is 0.5033 kg per litre @ 15 C

Assume all vessels are 80% full

1 gallon [US, liquid] = 0.003785411784 cubic meter

1 cubic metre = 264 17 USWG





 Technical
 14th Floor - Centre Tower

 Standards and Safety Authority
 3300 Bloor Street West Toronto Ontario M8X 2X4

 Fax: 416.231.4903
 Fax: 416.231.4903

 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

Propane Storage and Handling Regulation

# SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

|                                       | Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature   |   | and | of Build<br>Features<br>tith an " | s | Distance from<br>Tank to Closest<br>Building or<br>Feature |
|---------------------------------------|---|---|-----|-----------------------------------|---|--|
| Name:                                 | l buildings or parks or golf courses  | X |     |                                   |   | m  |
| City:                                 | Province Province Postal Code   | ^ |     |                                   |   |  |
| Resident                              | ial building units specifically permanent single family dwellings condeminiums and analysis and |   |     | Х                                 |   | 141 m  |
| Commero<br>Name:<br>Address:<br>City: | bial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes.  Memory Lane Motors  562 County Road 121  Fenelon Falls  Province  Ontario  Postal Code  KOM 1NO   |   |     | Х                                 |   | 96 m   |
| Commerc<br>Name:<br>Address:<br>City: | ial building units – continuous occupancy specifically hotels, campgrounds, and resorts.  Sundial Motel & Restaurant (Abandoned)  Fenelon Falls  Province  Ontario  Postal Code  KOM 1NO  |   | X   |                                   |   | 196 m  |
| nstitution:<br>Name:                  | institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health s, and prisons. Province Postal Code  | X |     |                                   |   | m  |
| Name:<br>Nddress:                     | y responders specifically fire stations, ambulance stations, and police stations.  Province Postal Code   | Х |     |                                   |   | m  |

|  | ion i have given here is true and comple | te.               |
|--|--|-------------------|
| Name of person completing this form (please print) | Official Title                           |                   |
| J. Ross Keys                                       | Consultant                               |                   |
| Signature  | Telephone No.                            | Date (dd-mm-yyyy) |
| on fresh   | 416-526-1405                             | 03-06-2011        |
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<sup>\*</sup> For multi-unit buildings, count each unit as "1".



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### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

#### Portable Storage Additional Information Sheet

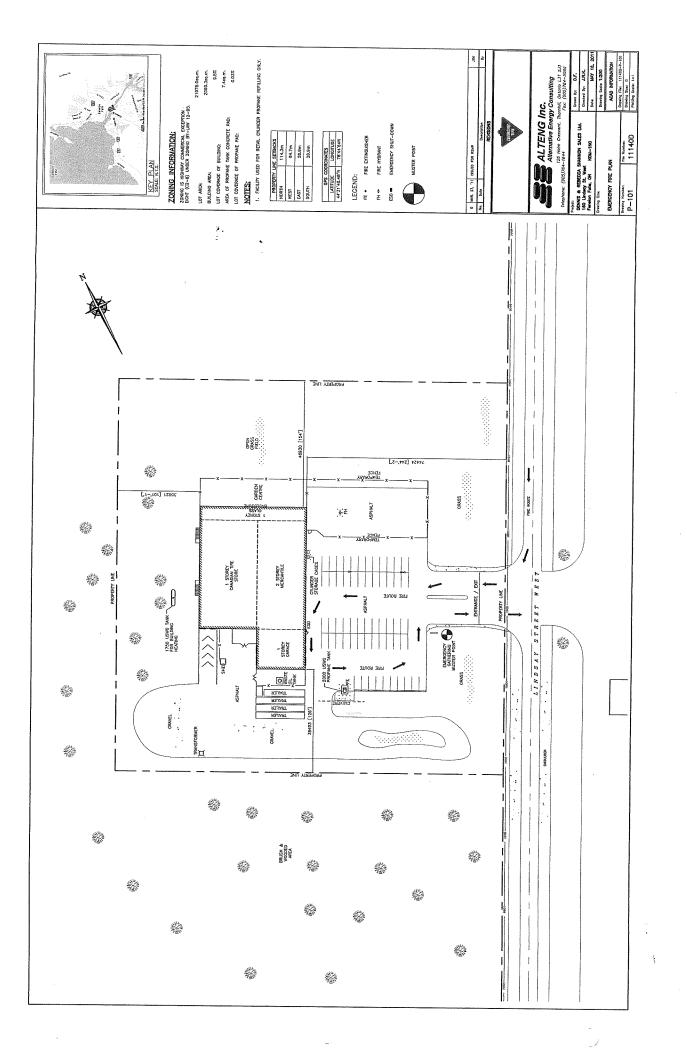
| Cylinder Size                    | Capacity in USWG | Quantity | Total Volume in USWG |  |
|----------------------------------|------------------|----------|----------------------|--|
| # 420                            | 123.9            |          |                      |  |
| # 100                            | 29.5             |          |                      |  |
| # 40                             | 11.75            |          |                      |  |
| # 33.3                           | 9.62             | 4        | 39 USWG              |  |
| # 30                             | 8.8              |          |                      |  |
| # 20                             | 5.8              | 50       | 290 USWG             |  |
| # 10                             | 2.9              |          |                      |  |
| # 5                              | 1.5              |          |                      |  |
| Total Cylinder Capacity 329 USWG |                  |          |                      |  |

### Tanks Stored On-site Not Connected for Use

| Tank Size In USWG             | Quantity | Total Volume in USWG |
|-------------------------------|----------|----------------------|
| 1750 USWG                     | 1        | 1750 USWG            |
|                               |          |                      |
|                               |          |                      |
|                               |          |                      |
|                               |          |                      |
|                               |          |                      |
|                               |          |                      |
|                               |          |                      |
| Total Tank Capacity 1750 USWG |          |                      |

| Total Cylinder Capacity | 329 USWG  |
|-------------------------|-----------|
| Total Tank Capacity     | 3750 USWG |
| Total Portable Capacity | 0 USWG    |

| Name of person completing<br>Dennis Shannon | Official Title Associate Dealer |                                 |
|---|---------------------------------|---------------------------------|
| Signature                                   | Telephone No.<br>1-705-887-3310 | Date (dd-mm-yyyy)<br>03-06-2011 |
| FS 09195 (04/11) Page 15 of 15              |                                 |                                 |









| PROM TAN | COMMERCIAL  |
|----------|-------------|
| PROM TAN | DESCRIPTION |

AS PER ISSA GUIDELNES FOR THE IMPLEMENTATION OF THE RISK AND SAFETY MANACHENT PLAN, THIS FACILITY ONLY REQUIRES A LEVEL, 1 RSMP.

No Principle (1997) 1997 - 199





|             | Musu                        | Ontario                               |
|-------------|-----------------------------|---------------------------------------|
| ALTENG Inc. | Alternative Energy Consulti | 128 Halm Crescent, Thornhill, Ontario |
| SNE         | Ive Enc                     | rescent,                              |
| 17.7        | ternat                      | Holm C                                |
| M           | V A                         | 126 H                                 |

| G | 128 Holm Crescent, Thornhill, Ontario LJT 5JJ<br>1–1844 Fax: (905)764–5985 | Company of the Compan | Drawn Byr D.F.             | Chambed Dot JRV  |
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|   | 126 Holm<br>1e: (905)764—1644  |  | THE PERSON NAMED IN COLUMN | The second secon |
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PLANNING ADVISORY INFORMATION:

|  | Destarlotion | REVISIONS |
|--|--------------|-----------|

| AL TENG Inc.<br>Alternative Energy Consulting | 126 Holm Crescent, Thornhill, Ontario LJT 5JJ<br>-1644 Fax: (905)7645985 | COMPANY OF THE PERSON NAMED IN COLUMN NAMED IN |
|---|--|--|
| ALTENG Inc.                                   | 126 Holm Crescent<br>64-1644   |  |

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