



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4078
Customer Service: 1.877.682.8772

Application for Renewal of Level 1 Propane Licence
Technical Standards and Safety Act
Propane Storage and Handling Regulation

- A Level 1 facility is:
- a facility with a total propane storage capacity of 5,000 USWG or less; or
 - a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

Failure to fully complete this form may result in rejection.
Making a false statement may result in a fine or prosecution under the *Technical Standards and Safety Act*.

Licence Number

000181390

Check applicable type of propane operations.

- Cylinder Fill Motor Fill Card/Keylock Filling Plant

NOTE: If there has been a modification to the facility whereby a "modification" means a reduction, expansion or other layout change or a change in the operation of a facility, but does not include maintenance as defined in Propane Storage and Handling Regulation (O. Reg. 211/01), please complete and submit a full Level 1 Risk and Safety Management Plan (RSMP) available at www.tssa.org. Otherwise proceed to and complete Declarations below and also fully complete pages 2 and 3 of this package.

DECLARATIONS

(If not submitting a full Level 1 RSMP)

Since your last licence renewal or modification:

- | | No | Yes |
|---|-------------------------------------|---|
| 1. Have you replaced any fixed tanks (referred to as "Change of Steel")? | <input checked="" type="checkbox"/> | <input type="checkbox"/> If yes, complete page 4, Item "A". |
| 2. Are there any changes to your total propane capacity? | <input type="checkbox"/> | <input checked="" type="checkbox"/> If yes, complete page 4. |
| 3. Has your propane supplier/transporter or off-site cylinder storage changed? | <input type="checkbox"/> | <input checked="" type="checkbox"/> If yes, complete page 5. |
| 4. Have any details of your Emergency and Preparedness Response Plan changed? | <input type="checkbox"/> | <input checked="" type="checkbox"/> If yes, complete page 6. |
| 5. Have any elements of your Emergency Response Communications Plan changed? | <input type="checkbox"/> | <input checked="" type="checkbox"/> If yes, complete page 7. |
| 6. Have any elements of your Building and Site Security and Procedures and/or Water Supply changed? | <input type="checkbox"/> | <input checked="" type="checkbox"/> If yes, complete page 8. |
| 7. Have there been any changes to property lines impacting any setback coordinates for the tanks? | <input type="checkbox"/> | <input checked="" type="checkbox"/> If yes, complete page 9 and submit a new facility site plan and map of surrounding area. |
| 8. Are there any new or moved buildings or features within the hazard distance? | <input type="checkbox"/> | <input checked="" type="checkbox"/> If yes, complete page 11 and submit a new facility site plan and map of surrounding area. |

- I hereby declare:
- that I have provided a copy of the updated plan (i.e. this renewal package) to the Fire Services responsible for the area.
 - that the annual emergency training as per O.Reg 211/01 (Sec 5 (3)) has taken place for facility key contact, staff and certificate holders/persons with Record of Training (ROT).
 - that I have completed an annual review of the RSMP.

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Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Print Name	Signature	Date (dd-mm-yyyy)
Name of person authorized to bind the corporation/licensee: <u>Mark Surzycki</u>		<u>9/7/13</u>



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**Application for Renewal of
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Technical Standards and Safety Act
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GENERAL INFORMATION

Company Name <i>Energy Tech Services (Kenora) Inc</i>		Ontario Corporation No., if applicable <i>1229813</i>
Operator Name (if different from above) <i>Energy Tech Services</i>		
Telephone No. <i>807-223-2228</i>	Fax No. <i>807-223-2219</i>	E-mail <i>energytech@drytel.net</i>
Street No. <i>260</i>	Street Name / 911 Number / Address, if applicable <i>GRAND TRUNK AVE</i>	Nearest Major Intersection <i> Hwy 17 East @ Marguerite St.</i>
Town / City or Township / County <i>DRYDEN</i>	Province <i>ON</i>	Postal Code <i>P8N 2X4</i>
Mailing address (if different from above)		
Street No.	Street Name / 911 Number / Address, if applicable <i>PO BOX 1350</i>	
Town / City or Township / County <i>KENORA</i>	Province <i>ON</i>	Postal Code <i>P9N 3X7</i>

Information on Container Refill Centre		
Location of facility (if different from above)		
Street No.	Street Name / 911 Number / Address, if applicable	Nearest Major Intersection
Town / City or Township / County <i>Dryden</i>	Province <i>ON</i>	Postal Code <i>P8N 2X4</i>

Facility Contact Personnel - Key Contact	
Name <i>MARK JACKSON</i>	Official Title <i>OFFICE MANAGER</i>
Telephone No. <i>807-223-2228</i>	Fax No. <i>807-223-2219</i>
E-mail <i>energytech@drytel.net</i>	
Role and responsibilities in emergency.	

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Print name of person completing this form. <i>Mark Szarypek</i>	Official Title <i>President</i>	
Signature <i>[Signature]</i>	Telephone No. <i>807-223-2228</i>	Date (dd-mm-yyyy) <i>9/7/13</i>



Technical
Standards and
Safety Authority
www.tssa.org

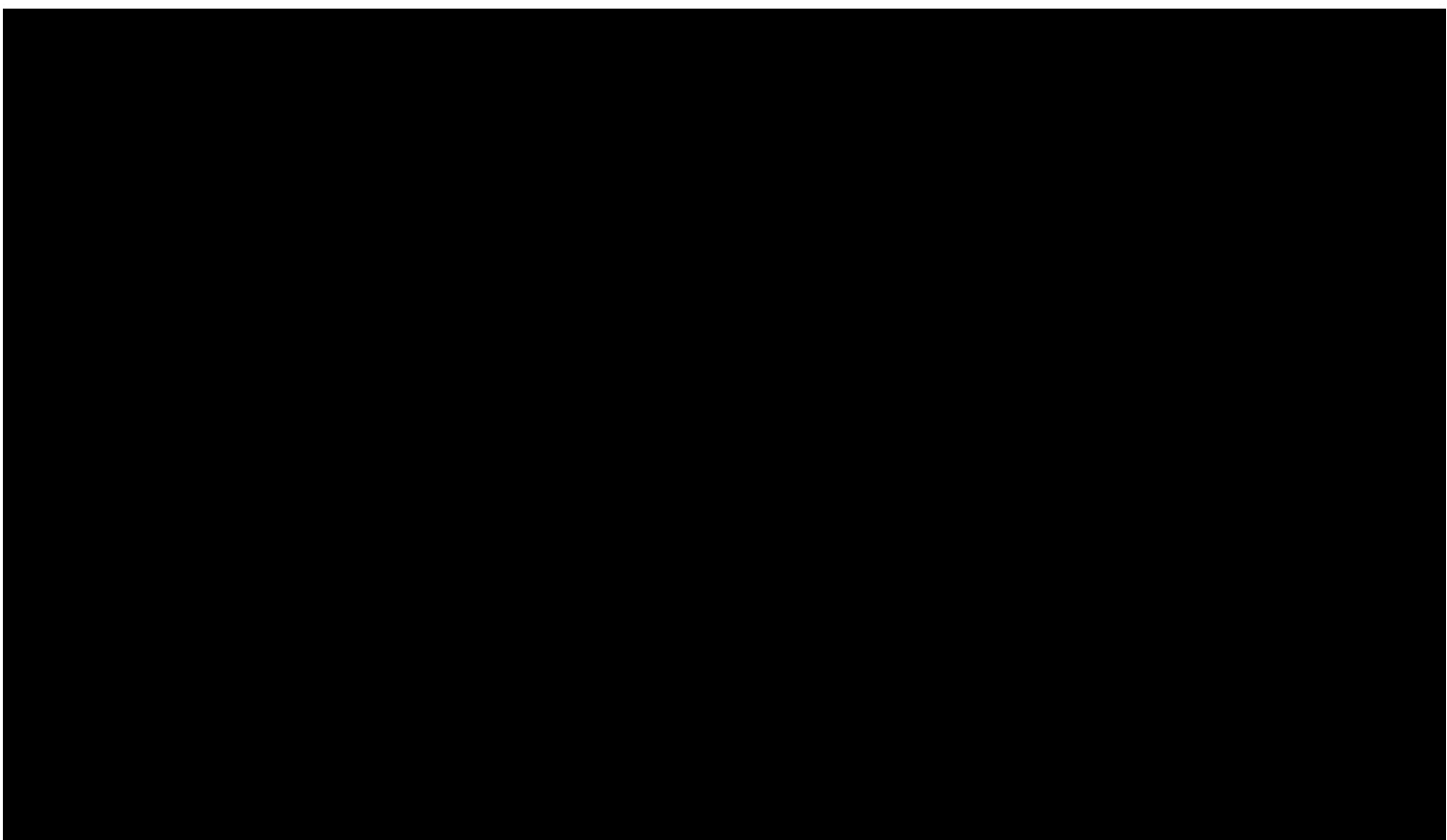
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ACTIVITY INFORMATION

The confidentiality of this information will be protected by the Technical Standards and Safety Authority (TSSA) and Fire Services as sensitive, competitive information under provincial and municipal privacy legislation.

Note: Newly built facilities are to complete this section with best available estimates.



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Print name of person completing this form <i>Mark SKRZYPEK</i>	Official Title <i>President</i>	
Signature <i>[Signature]</i>	Telephone No. <i>807-223-2228</i>	Date (dd-mm-yyyy) <i>9/7/13</i>



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CAPACITY INFORMATION

A. Fixed Tanks

	PSIG	Serial Number	Capacity
Tank 1:	400	5407-10-05	2000
Tank 2:			
Tank 3:			
Total Fixed Capacity:			2000

B. Portable Storage

Cylinder Size	Capacity in USWG	Quantity	Total Capacity in USWG
# 420	123.9	5	619.5
# 100	29.5	30	885
# 40	11.75	4	47
# 33.3	9.62	10	96.20
# 30	8.8	4	35.2
# 20	5.8	50	290
# 10	2.9	10	14.5
# 5	1.5	5	7.5
Total Cylinder Capacity		118	1994.9

Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Capacity in USWG
Total Tank Capacity		Line B

Total Portable Capacity, Line A plus Line B: 2500

C. Mobile Tanks

Type	Tank Size In USWG	Quantity	Total Capacity in USWG
Tankers			
Cargo Liners			
Total Mobile Tank Capacity			

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Print name of person completing this form. <u>Mark Skrzypczak</u>	Official Title <u>PRESIDENT</u>	
Signature 	Telephone No. <u>807-223-2228</u>	Date (dd-mmm-yyyy) <u>9/7/13</u>



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GENERAL INFORMATION

Name of Propane Supplier(s) <i>Federated Co-operative limited.</i>		For Office Use - Party No.	
Street No. <i>330</i>	Street Name / 911 Number / Address, if applicable <i>Eagle Drive</i>		
Town / City or Township / Country <i>Winnipeg</i>		Province <i>Manitoba</i>	Postal Code <i>R3C 2E6</i>
Telephone No. <i>204-631-4646</i>	Fax No. <i>204-697-8514</i>	Contact Name <i>Blair Overby</i>	
E-mail <i>b.overby@fel.ca</i>			

Name of Propane Transporter. If same as above, please check box. <input type="checkbox"/>		For Office Use - Party No.	
<i>Paul's Hauling</i>			
Street No. <i>250</i>	Street Name / 911 Number / Address, if applicable <i>OAKpoint Hwy</i>		
Town / City or Township / Country <i>Winnipeg</i>		Province <i>Manitoba</i>	Postal Code <i>R2R-1V1</i>
Telephone No. <i>204-633-7027</i>	Fax No.	Contact Name <i>YVES BERARD</i>	
E-mail			

Off-site Cylinder and/or Mobile Storage	Capacity stored off-site, in USWG	For Office Use - Party No.	
Street No. / Street Name / 911 Number / Address, if applicable			
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	

Note: Customer storage is not considered off-site storage.

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Signature <i>[Signature]</i>	Telephone No. <i>807-223-2228</i>	Date (dd-mm-yyyy) <i>9/7/13</i>



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EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete the Emergency and Preparedness Response Plan in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

2000 Gallon Storage
VARIOUS CYLINDERS STORED ON SITE

Description of fire and emergency equipment indicated on facility site map.

Emergency Electrical Shut off, Shows on map.

Fire Extinguisher located on Site Map
Fusible Link on Dispenser, Deals on Dispenser.

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Fusible Link METS + Shut Main Valve off
Fire Extinguisher on Site a Dispenser + Shed
Deals Showing Local Phone Numbers to Call
As per Code.

Maintenance and testing schedule for fire protection controls and devices.

MONTHLY INSPECTIONS
ANNUAL TESTING

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Print name of person completing this form.

Mark Spryack

Official Title

President

Signature

[Handwritten Signature]

Telephone No.

807-223-2228

Date (dd-mm-yyyy)

9/7/13



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EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete the Emergency and Preparedness Response Plan in consultation with the local Fire Services.
Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).
Facility manager would give warning to Facility Business Personnel or Alternate as quick as possible, including calls to Fire Dept, Police, 911 + Propane Supplier (if required)

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).

Facility Personnel are to insure all calls have been made to all appropriate business + recorded as such, a predetermined safe location + organize + evaluate emergency plan, which all staff are trained on

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).

*When: Upon discovery of emergency
How: By phone, land lines or cell phones, call 911 ASAP
check with Fire Dept + Police record that calls were made.*

Describe provisions for fire department entry when there are no operations or staffing at the propane site.

Site meeting to show fire chief + staff where key is inside of lock box + give code to fire dept.

Describe how the licence holder will ensure continual flow of updated information to authorities.

Via updated emails on data base all information to be forwarded as updates are obtained

How long will it take the facility liaison person to respond to the site.

Approx 10-15 mins as quick + safe as possible.

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EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete the Emergency and Preparedness Response Plan in consultation with the local Fire Services.
Building and Site Security and Procedures

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Is there adequate night lighting at the site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Are weighing systems validated for accuracy? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Is the schedule of maintenance and testing activities retained on site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Water Supply

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 1. Is a pressurized water system available at the propane facility site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only) | | <u>50 M</u> |
| 4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only) | | <u>50 M</u> |

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Print name of person completing this form <i>Mark Skrzypczak</i>	Official Title <i>President</i>
Signature <i>[Signature]</i>	Telephone No. <i>807-223-2225</i>
	Date (dd-mn-yyyy) <i>9/7/13</i>



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SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below .

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-mm-yyyy)	Capacity of single largest propane storage vessel (USWG)
July 9/13	2000
Tank setback coordinates. Indicate placement on the map.	
Front: 125'	Right side property line: 200'
Rear: 25'	Left side property line: 150'
GPS coordinates of single largest vessel: 49° 47' 42.42" N x 92° 50' 49.42" W	

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Mark Szypak	President
Signature	Telephone No.
[Signature]	807-223-2228
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SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

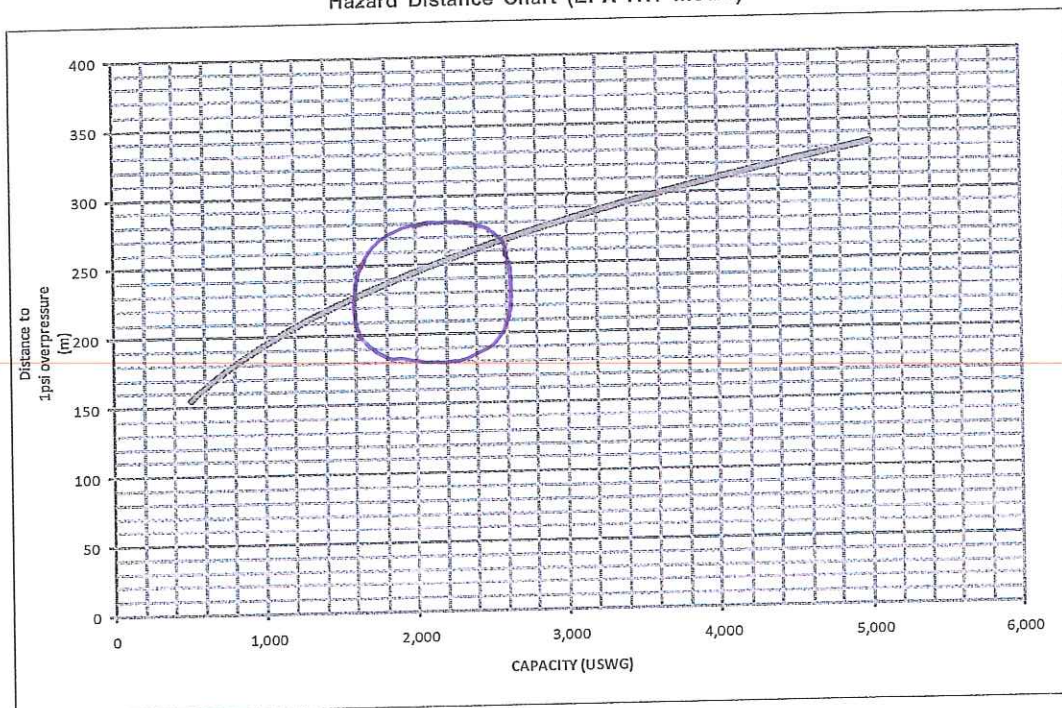
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)





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SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: _____ Address: _____ City: _____ Province _____ Postal Code _____					_____ m
Residential building units specifically permanent single family dwellings, condominiums, and apartments. Name: _____ Address: _____ City: _____					<u>250</u> m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: <u>Dingwell Food</u> Address: <u>246 GRAND TRUNK AVE</u> City: <u>Dryden</u> Province <u>ON</u> Postal Code <u>P8N 2X2</u>					<u>150</u> m
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____					_____ m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____					_____ m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: <u>RON KURTZ</u> Address: <u>189 COLONIZATION Rd.</u> City: <u>Dryden</u> Province <u>ON</u> Postal Code <u>P8N 2M6</u>					<u>3400</u> m

* For multi-unit buildings, count each unit as "1".

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Print name of person completing this form. <u>MARY SKRZYPEK</u>	Official Title <u>President</u>	
Signature <u>[Signature]</u>	Telephone No. <u>807-223-2228</u>	Date (dd-mm-yyyy) <u>9/7/13</u>



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Home » [Latitude and Longitude of a Point](#)



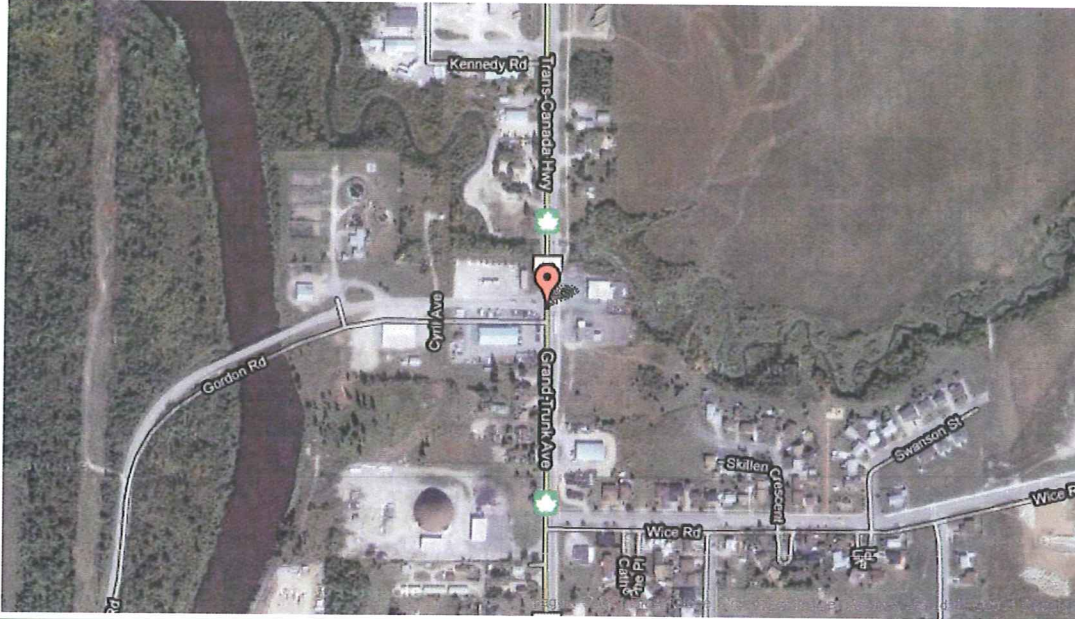
To find the latitude and longitude of a point **Click** on the map, **Drag** the marker, or enter the...

Address:

Map Center: [Get Address](#) - [Land Plat Size](#) - [Street View](#) - [Google Earth 3D](#) - [Area Photographs](#)

Try out the [Google Earth Plug-in](#). Google Earth gives you a 3D look of the area around the center of the map, which is usually your last click point, and includes latitude, longitude and elevation information.

Latitude and Longitude of a Point



Note: Right click on a [blue marker](#) to remove it.

Get the Latitude and Longitude of a Point

When you click on the map, move the marker or enter an address the latitude and longitude coordinates of the point are inserted in the boxes below.

Latitude:

Longitude:

	Degrees	Minutes	Seconds
Latitude:	<input type="text" value="49"/>	<input type="text" value="47"/>	<input type="text" value="39.7716"/>
Longitude:	<input type="text" value="-92"/>	<input type="text" value="50"/>	<input type="text" value="50.424"/>

Show Point from Latitude and Longitude

Use this if you know the latitude and longitude coordinates of a point and want to see where on the map the point is.

Use: **+** for N Lat or E Long **-** for S Lat or W Long.

Example: +40.689060 -74.044636

Note: Your entry should not have any embedded spaces.

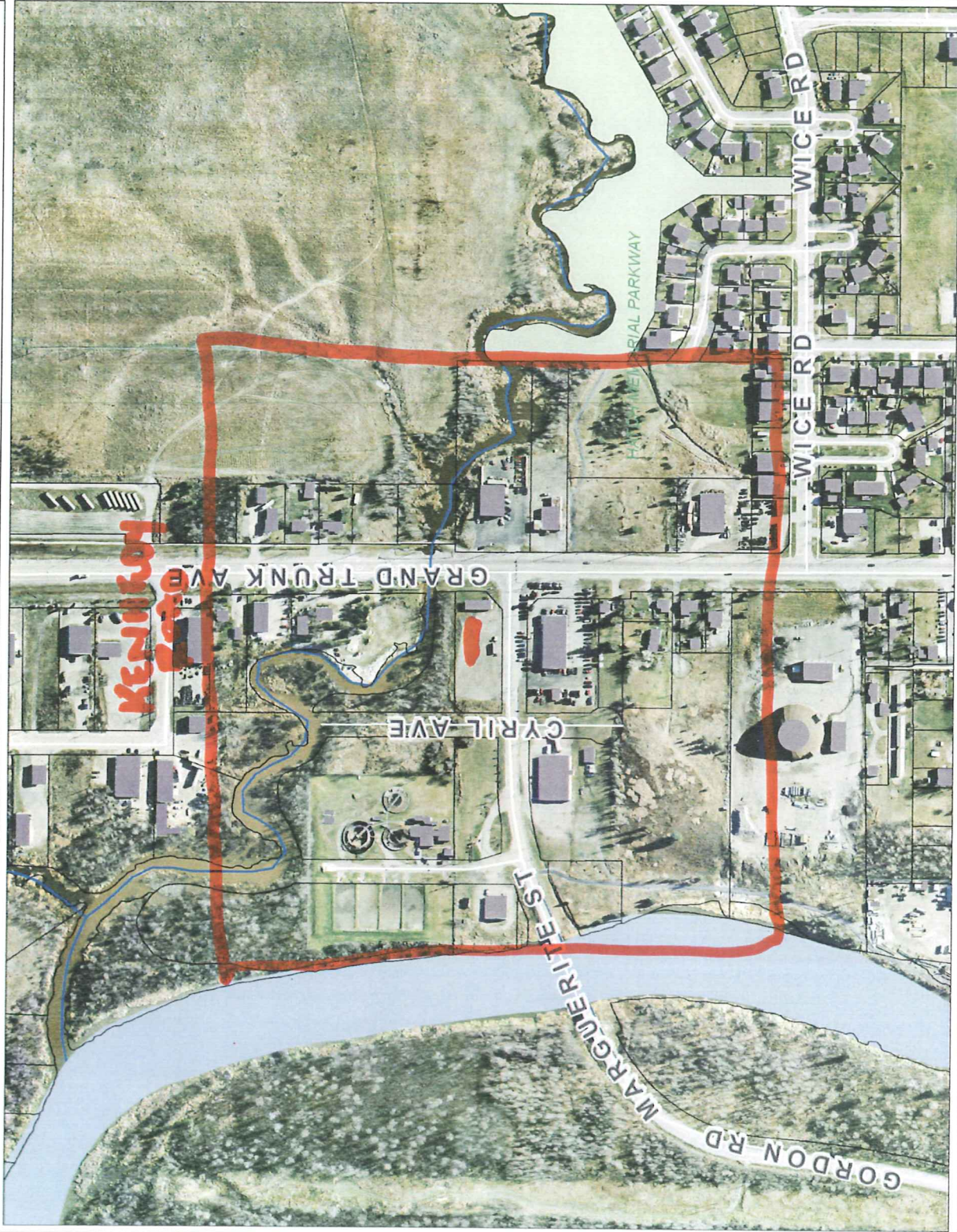
Decimal Deg. Latitude:

Decimal Deg. Longitude:

Example: +34 40 50.12 for 34N 40' 50.12"

Latitude:

Longitude:



Legend

- Streets
- Buildings
- Properties
- Parks
- Dryden Water Bodies
 - Water Area, Permanent
 - Wetland Area, Permanent
- Rivers
- Dryden Image
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

**250 M
EVAC
ZONE**

1: 4,732



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes
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Dryden, ON P8N 2X3, Canada

Site Map.

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Address **Grand Trunk Avenue / Marguerite Street**

Address is approximate

Site map.

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Map of Surrounding Area!

To see all the details that are visible on the screen, use the "Print" link next to the map.

