



Technical Standards and Safety
 Authority 345 Carlingview Drive
 Toronto, Ontario M9W 6N9
 Tel: 416.734.3300
 Fax: 416.234.9169
 Customer Service: 1.877.682.8772
 www.tssa.org

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
 Propane Storage and Handling Regulation

This Level 1 RSMP applies to:

- a facility with a total propane storage capacity of 5,000 USWG or less; or
- a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

Failure to fully complete this form may result in rejection. Making a false statement may result in a fine or prosecution under the <i>Technical Standards and Safety Act</i>	For Office Use Only
Licence Number <input style="width: 300px;" type="text" value="000 262760"/>	
Check applicable type of propane operations. <input checked="" type="checkbox"/> Cylinder <input checked="" type="checkbox"/> Motor Fill <input type="checkbox"/> Filling Plant <input type="checkbox"/> Card/Keylock	
Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.	

SECTION A: GENERAL INFORMATION

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*, Propane Storage and Handling Regulation.

A Company Name A & N Recreational Ltd.	Corporation No. 1700324
Operator Name (if different from above) A & N Recreational operating as Pro-Sol Energy Systems Inc.	
Telephone No. 705 560 3387	Fax No. 705 525 7602
E-mail eric@bortsheating.ca	
B Street No. 3-3000	Street Name / 911 Number / Address, if applicable Falconbridge Hwy
Town / City or Township / County Garson	Province Ontario
Postal Code P3L 1J6	
Mailing address if different from above.	
C Street No. 	Street Name / 911 Number / Address, if applicable
Town / City or Township / County 	Province
Postal Code 	

Information on Container Refill Centre or Filling Plant

Location of facility.

D Street No. 3-3000	Street Name / 911 Number / Address, if applicable Falconbridge Hwy	Nearest Major Intersection O'Neil West
Town / City or Township / County Garson	Province Ontario	Postal Code P3L 1J6

Name of Licence Holder Eric Grenier	
Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). Eric Grenier	ROT type Retail Dispenser
Municipality (or municipalities if the facility or its hazard distance touches multiple borders) Garson	
Hours of operation. <div style="background-color: black; width: 100%; height: 40px;"></div>	

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Print name Name of Licence Holder Eric Grenier	Signature 	Date (dd-mm-yyyy) 27-02-2017
Name of Senior Management person as defined in the Regulation holding the Record of Training Eric Grenier		



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SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

Name of Propane Supplier(s) Moore Propane Limited		For Office Use - Party No.	
Street No. 56	Street Name / 911 Number / Address, if applicable Gibson Street		
Town / City or Township / Country North Bay		Province Ontario	Postal Code P1B 8Z4
Telephone No. 705 476 2334	Fax No. 705 476 9767	Contact Name Bruce Moore	
E-mail bruce@moorepropane.ca			

Name of Propane Transporter. If same as above, please check box. <input checked="" type="checkbox"/>		For Office Use - Party No.	
Street No.	Street Name / 911 Number / Address, if applicable		
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	
E-mail			

Off-site Cylinder and/or Mobile Storage N/A	Capacity stored off-site, in USWG	For Office Use - Party No.
Street No.	Street Name / 911 Number / Address, if applicable	
Town / City or Township / Country		Postal Code
Telephone No.	Fax No.	Contact Name

Note: Customer storage is not considered off-site storage.

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Name of person completing this form (please print) Nicole Grenier	Official Title Office Manager
Signature 	Telephone No. 705 560 3387
	Date (dd-mmm-yyyy) 20/01/2017



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

N/A

Description of fire and emergency equipment indicated on facility site map.

Fire extinguishers located at the propane dispenser as well as two fire extinguishers in store and two are located in the shop

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Fusible link on cable operated internal safety control valve, if fire should occur at or under propane tank the fusible link will shut off the flow of propane when fusible links melt. Electrical Emergency shut off, shuts off the power supply to the dispenser which closes the solenoid valve which in turn stops the flow of propane to the dispenser hose which is located at the propane tank. Electrical shut off in store and main breaker shut off in the shop will cut all power supply.

Maintenance and testing schedule for fire protection controls and devices.

Fire extinguishers are inspected weekly by Dan Hunt and twice yearly by fire safety services. The propane system and controls are inspected annually by the fuel supplier and daily by Dan Hunt.

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Signature <i>Nicole Grenier</i>	Telephone No. 705 560 3387
	Date (dd-mmm-yyyy) 20/01/2017



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Key Contact		5. Facility 24-Hour Contact Person	
Name Eric Grenier	For Office Use - Party No.	Name Eric Grenier	For Office Use - Party No.
Official Title Owner/Operator		Official Title Owner/Operator	
Telephone No. 705 560 3387	Fax No. 705 525 7602	Cell No. 705 521 3249	Fax No.
E-mail eric@bortsheating.ca		E-mail eric@bortsheating.ca	
Role and responsibilities in emergency Main contact. Contacts emergency services and propane supplier		Role and responsibilities in emergency After hours main contact. Will contact emergency services and propane supplier	
2. Facility Contact Personnel - Alternate Contact		6. Name of Facility Manager	
Name Dan Hunt	For Office Use - Party No.	Name Dan Hunt	For Office Use - Party No.
Official Title Manager		Official Title Manager	
Telephone No. 705 207 6728	Fax No.	Telephone No. 705 560 3387	Fax No.
E-mail prosoldan@gmail.com		E-mail prosoldan@gmail.com	
Role and responsibilities in emergency Secondary contact. Contacts emergency services and propane supplier		Role and responsibilities in emergency Secondary Contact. Will contact emergency services and propane supplier	
3. Local Fire Services - Key Contact		7. Propane Supplier Key Contact Person	
Name Mike Lindroos	For Office Use - Party No.	Name Bruce Moore	For Office Use - Party No.
Official Title Sr. Fire Prevention Officer	E-mail	Official Title Owner	E-mail bruce@moorepropane.ca
Telephone No. 705 674 4455 ext 3741	Fax No. 705 674 8351	Telephone No. 705 46 2334	Fax No.
Role and responsibilities in emergency Fire Prevention Officer		Role and responsibilities in emergency Supplier will contact TSSA and verify with the owner if proper procedures have been followed	
Fire Services Address Sudbury		Propane Supplier Address North Bay	
4. Local Fire Services - Alternate Contact		8. Municipal Contact	
Name Les Hebert	For Office Use - Party No.	Name Phil Doiron	For Office Use - Party No.
Official Title Sr Fire Prevention Officer	E-mail	Official Title Chief Fire Prevention Officer	
Telephone No. 705 674 4455 ext 3745	Fax No.	Telephone No. 705 674 4455 ext 3747	Fax No.
Role and responsibilities in emergency Fire Prevention Officer		E-mail	
Fire Services Address Sudbury		Municipality Name and Address Sudbury	

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Signature <i>Nicole Grenier</i>	Telephone No. 705 560 3387
	Date (dd-mmm-yyyy) 27-02-2017



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.

N/A

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Training Date (dd-mmm-yyyy) <i>20/01/2017</i>	Print Name of Training Provider: Moore Propane (CPA)
	Print Name of Instructor: Richard Tetreault
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Training Date (dd-mmm-yyyy) <i>20/01/2017</i>	Print Name of Training Provider: Same as above
	Print Name of Instructor: <i>Richard Tetreault</i>
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Training Date (dd-mmm-yyyy)	Print Name of Training Provider: Same as above
	Print Name of Instructor:
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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	Date (dd-mmm-yyyy) <i>20/01/2017</i>



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Target Date (dd-mmm-yyyy) <i>08/01/2018</i>	Print Name of Training Provider: Moore Propane (CPA)
	Print Name of Instructor: Richard Tetreault
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Target Date (dd-mmm-yyyy) <i>08/01/2018</i>	Print Name of Training Provider: Same
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Target Date (dd-mmm-yyyy) <i>08/01/2018</i>	Print Name of Training Provider: Same
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).

- 1-Dan Hunt gives warning to staff on site to leave the property
- 2-Public will be notified by Eric Grenier if and necessary *by activating the emergency call list of merchants and residences in blast zone.*
- 3-Contact emergency services by Eric Grenier

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).

Dan Hunt is to give warning to leave the building and get to a safe area - *parking area beside Foodland in the Garson Mall - outside blast area.*

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).

If incident should occur, Eric Grenier will call Emergency Services and Fuel supplier. Eric is to call and advise *Dan* that a call was placed.

Describe provisions for fire department entry when there are no operations or staffing at the propane site.

- Call 1- Dan Hunt - Staff (lives beside building)
- 2- Eric Grenier - Owner
- 3- Doug Anness - Property Owner

Describe how the licence holder will ensure continual flow of updated information to authorities.

Eric Grenier will contact the propane fuel supplier which in turn will keep the authorities advised. Hourly updates or as required.

How long will it take the facility liaison person to respond to the site.

Eric can arrive on site in less than ten minutes. Eric can also be reached by cell phone at anytime.

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

To be completed by the Local Fire Services

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes

No

If not, please explain (e.g., no fire services).

Local Fire Department has been given a copy of RSMP

Fire services comments, if any:

- emergency plan to notify neighbours (residential, commercial) inadequate. - Should have list of contact phone numbers on speed dial. Also-should relocate meeting place outside the blast zone.

To be completed by the Licence Holder

In response to the above comments, the following action(s) is required:

Plan has been put in place and a copy of letter is in this file for your review. A list of contact numbers is on file at the business.

The licence holder will respond to the Local Fire Services comments by: _____

(dd-mmm-yyyy)

LOCAL FIRE SERVICES

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Print name	Signature	Date (dd-mmm-yyyy)
Local Fire Services Name Mike Lindroos	Mike Lindroos	24/02/2017

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Name of person completing this form (please print) Nicole Grenier	Official Title Office Manager
Signature Nicole Grenier	Telephone No. 705 560 3387
	Date (dd-mmm-yyyy) 24/02/2017



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SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below .

Required Mapping Information from Updated Site Plan

Date map prepared (dd-mmm-yyyy)	Capacity of single largest propane storage vessel (USWG) 2000 USGM
Tank setback coordinates. Indicate placement on the map.	
Front: 106 M	Right side property line: 25 M
Rear: 26 M	Left side property line: 29 M
GPS coordinates of single largest vessel:	N46o 32. 877 / W 080o 52. 665

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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

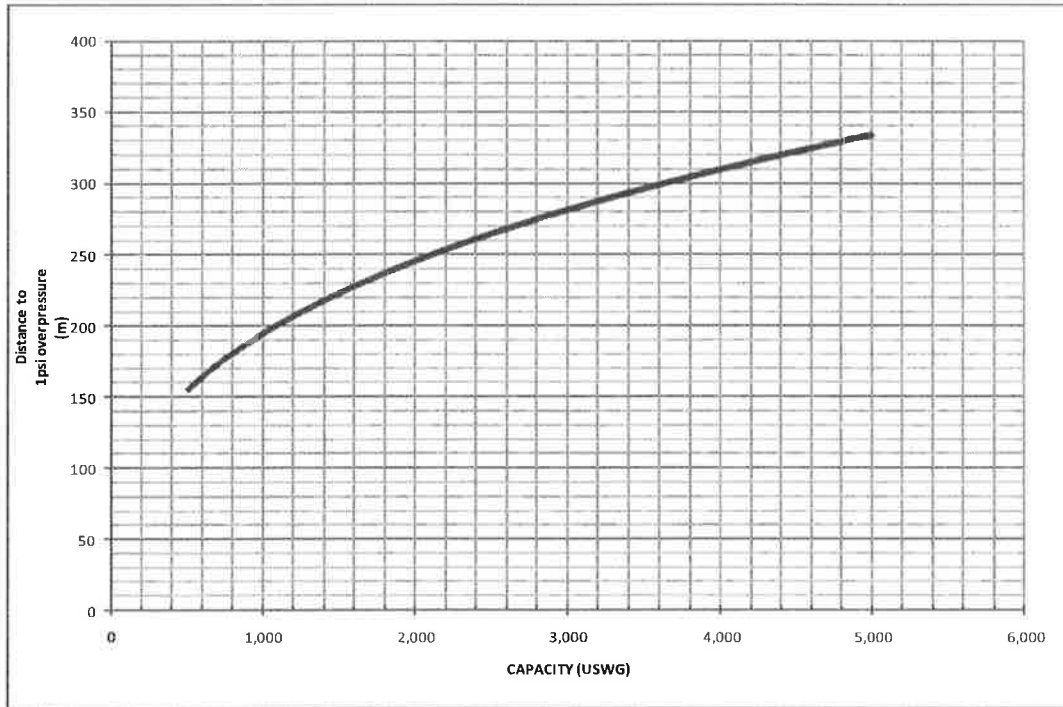
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)





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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: <u>N/A</u> Address: _____ City: _____ Province _____ Postal Code _____					_____ m
Residential building units specifically permanent single family dwellings, condominiums, and apartments Name: _____ Address: _____ City: _____					<u>88.08</u> m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: <u>Tim Hortons (Completely Seperate Building)</u> Address: <u>1-3000 Falconbridge Hwy</u> City: <u>Garson</u> Province <u>Ontario</u> Postal Code <u>P3L 1J6</u>					<u>67.97</u> m
Commercial building Name: <u>Garson Mall - multi-unit retail stores</u> Address: <u>3098 Falconbridge Hwy</u> City: <u>Garson</u> Province <u>ON</u> Postal Code <u>P3L 1P6</u>					<u>180</u> m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: <u>N/A</u> Address: _____ City: _____ Province _____ Postal Code _____					_____ m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: <u>City of Greater Sudbury Fire Services</u> Address: <u>206 Church Street</u> City: <u>Garson</u> Province <u>Ontario</u> Postal Code <u>P3L 1V7</u>					<u>2000</u> m

* For multi-unit buildings, count each unit as "1".

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WORKSHEET

Portable Storage Additional Information Worksheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9		
# 100	29.5	1	29.5
# 40	11.75	1	11.75
# 33.3	9.62	1	9.62
# 30	8.8		
# 20	5.8		
# 10	2.9		
# 5	1.5		
Total Cylinder Capacity			

Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Volume in USWG
Only propane cylinders left by customer		
to be re-certified and filled		
Total Tank Capacity		

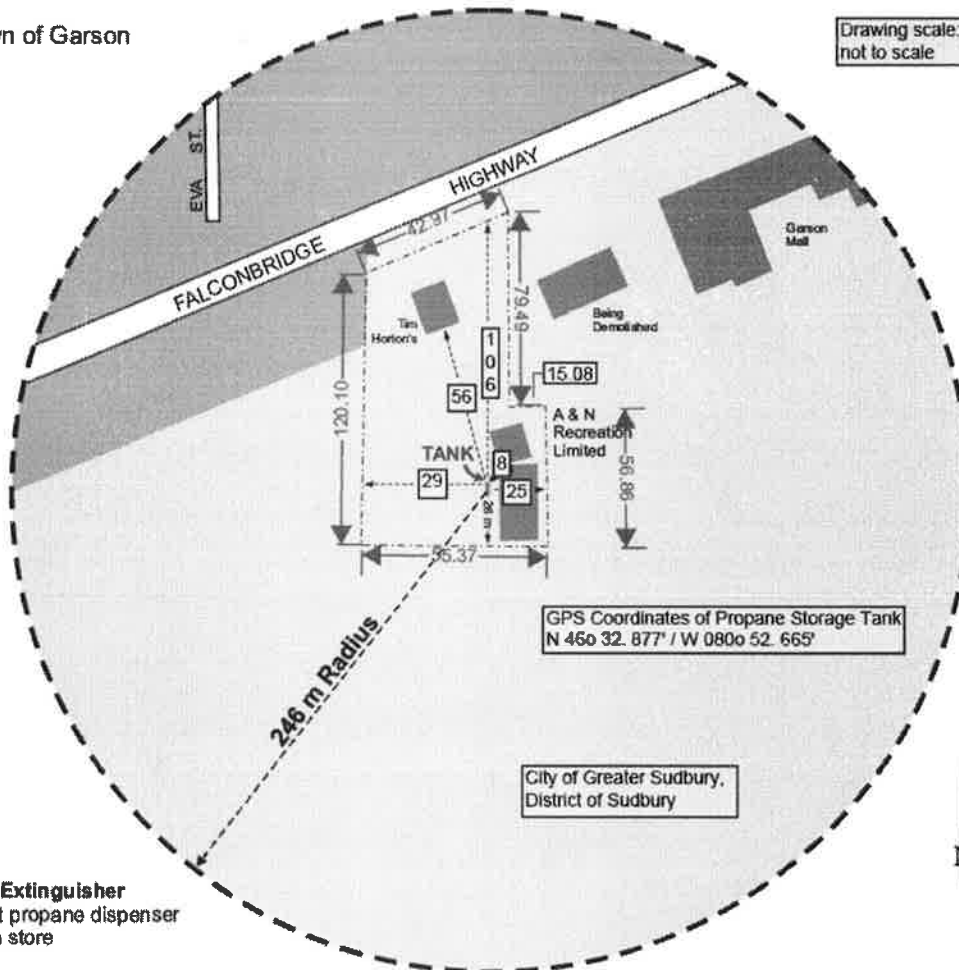
Total Cylinder Capacity	263.22 USGM
Total Tank Capacity	2000 USGM
Total Portable Capacity (Total Cylinder Capacity + Total Tank Capacity)	2263.22 USGM

REVISION 1: DEC. 1, 2015: By D.S. Dorland Ltd: added GPS coordinates, legal description of property, contact info. City clerk, dimensions of lot & made some corrections to offset dimensions

Risk and Safety Management Plan PUBLIC RECEPTORS WITHIN HAZARD DISTANCE

Town of Garson

Drawing scale:
not to scale



Fire Extinguisher

- 1 at propane dispenser
- 1 in store

Shut-Off

- Emergency shut-off outside wall next to entrance
- Power shut-off at dispenser and in store

LEGEND	
	Industrial/Commercial
	Residential Area
	Government
	Highway
	Road

CITY Clerk:
Caroline Hallsworth
City of Greater Sudbury
PO Box 5000, Str. 'A'
200 Brady Street
Sudbury, Ontario
P3A 5P3

Nominal Water Capacity (USWG)	Distance to Endpoint (m)
500	155
1000	185
1,300	213
1,750	235
1,885	241
2,000	246
5,000	333

KennKart Digital Mapping ©2014

Moore Propane Ltd. ©2014

A & N Recreational's Ltd.

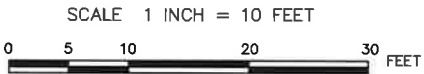
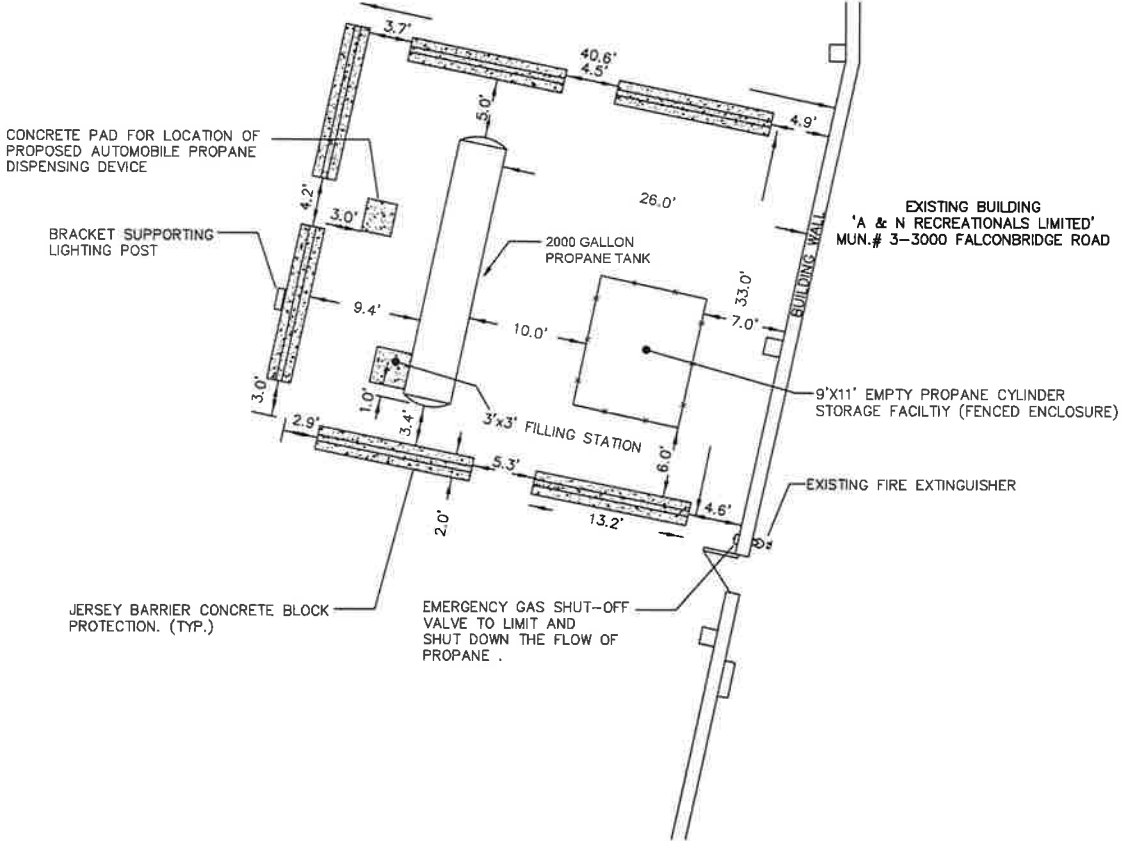
3-3000 Falconbridge Highway, Garson, Ontario, Canada, P3L 1J6

Being Part of Lot 6, Concession 1, Geographic Township of Garson, City of Great Sudbury, District of Sudbury

REQUIRED SKETCH OF
AS-BUILT INFORMATION OF
PROPANE STORAGE FACILITY

BEING
MUNICIPAL# 3-3000 FALCONBRIDGE ROAD

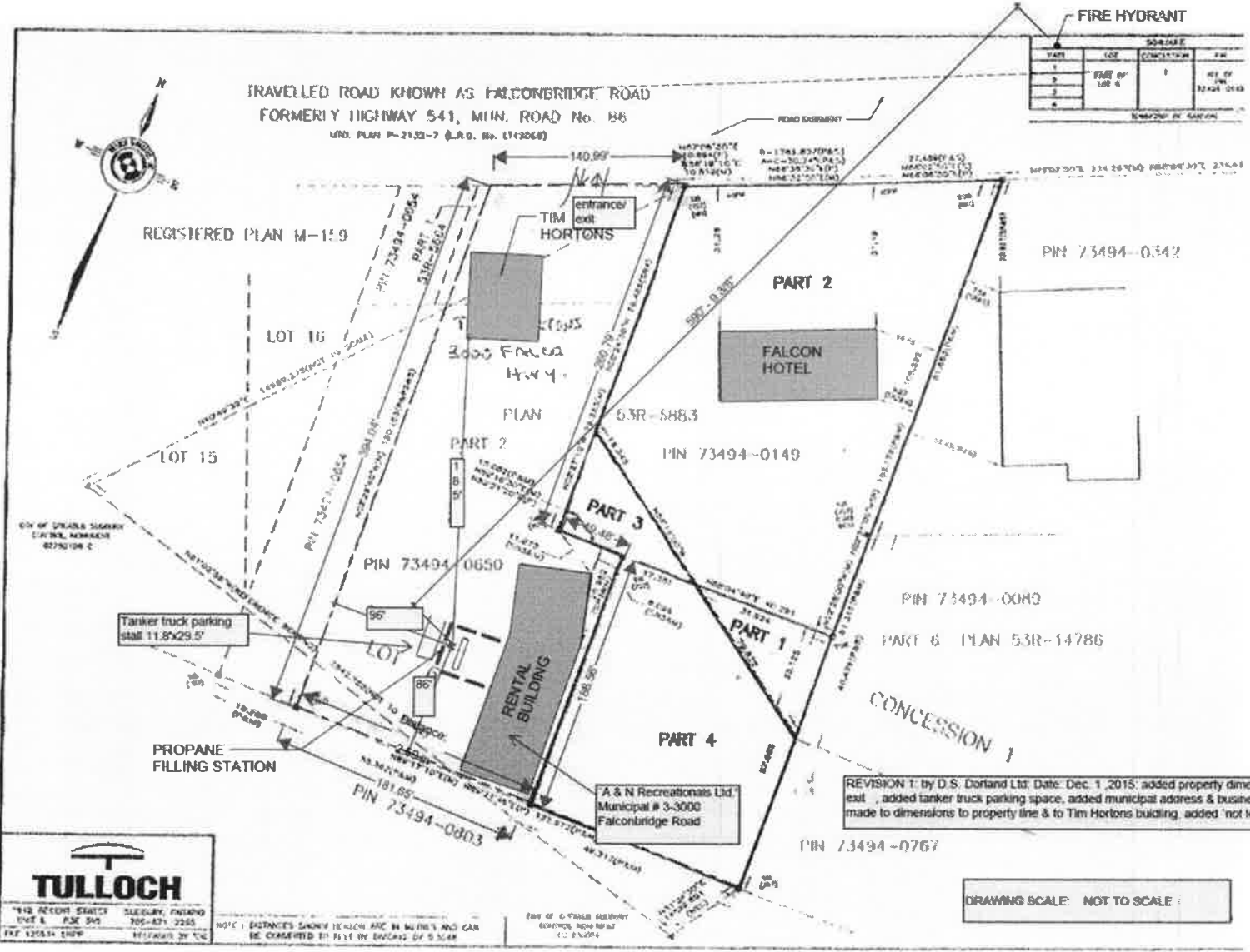
WITHIN PART OF
LOT 6
CONCESSION 1
GEOGRAPHIC TOWNSHIP OF GARSON
CITY OF GREATER SUDBURY
DISTRICT OF SUDBURY



NOTE
AS-BUILT SURVEY COMPLETED OCTOBER 7, 2015.

IMPERIAL NOTE
DISTANCES SHOWN ON THIS PLAN ARE IN FEET AND CAN
BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

D.S. DORLAND LIMITED ONTARIO LAND SURVEYORS 298 LARCH STREET SUDBURY, ONTARIO, P3B 1M1 PHONE (705)673-2556 FAX (705)673-1051		
FILE No.	OFFICE	DATE
17168-ASBUILT-SKETCH	A.A.	DEC. 1, 2015



FIRE HYDRANT

SCHEDULE			
YEAR	LOE	CONSTRUCTION	PER
1			
2	PERM OF		NO. OF
3	LOE 4		PER
4			NO. OF

TULLOCH

142 AVONDALE STREET SLEWICK, ONTARIO
L1E 3K5
TEL: 416-291-2255
FAX: 416-291-2255

NOTE: DISTANCES SHOWN IN METERS AND IN FEET AND CAN BE CORRECTED TO FEET BY DIVIDING BY 0.3048

City of Simcoe Survey
SLEWICK, ONTARIO
L1E 3K5