# T S S A Safety Authority www.tssa.org

14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontain M8X 2X4 Fax: 416.231.4903 Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

This Level 1 RSMP applies to: a facility with a total propane storage capacity of 5,000 USWG or less; or

a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500

USWG of portable propane storage capacity on site Failure to fully complete this form may result in rejection. For Office Use Only Making a false statement may result in a fine or prosecution under the Technical Standards and Safety Act Licence Number 000155722 Check applicable type of propane operations Motor Fill Filling Plant Card/Keylock Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area. SECTION A: GENERAL INFORMATION The Undersigned applies to TSSA for a review for an RSMP under Ontario's Technical Standards and Safety Act, Propane Storage and Handling Regulation. Company Name Ontario Corporation No., if applicable 1557051 Ontario Inc. same Operator Name (if different from above) Harvinder Kaleka Telephone No. E-mail 613-968-8727 same kalekaa007hotmail.com Street Name / 911 Number / Address, if applicable В Street No. 1156A HWY 37 North Town / City or Township / County Province Postal Code Corbyville Ontario **K0K 1V0** Mailing address if different from above. Street No. Street Name / 911 Number / Address, if applicable C Town / City or Township / County Province Postal Code Information on Container Refill Centre or Filling Plant Location of facility. Street No. Street Name / 911 Number / Address, if applicable Nearest Major Intersection D 1156A HWY 37 North HWY 37 & Harmony Road Town / City or Township / County Postal Code Corbyville On K0K 1V0 Name of Licence Holder Harvinder Kaleka Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). ROT type Harvinder Kaleka PTI 100-8 Municipality (or municipalities if the facility or its hazard distance touches multiple borders) City Of Belleville Hours of operation

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and

I hereby declare that the information I have given here is true and complete.

| Printname                                                  | Signature | Date (dd-mm-yyyy) |
|------------------------------------------------------------|-----------|-------------------|
| Name of Licence Holder Harvinder Kaleka                    | -52 K2    | 15/04/11          |
| Name of Senior Management person as defined in the         |           |                   |
| Regulation holding the Record of Training Harvinder Kaleka |           |                   |

| Indicate the year the facility was established.  March 11, 2004 | Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment.  September 2, 2009 |
|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Identify the psig rating and serial number for each             | ch fixed propane storage tank on site.                                                                                       |
| PSIG                                                            | Serial Number                                                                                                                |
| Tank1: 250                                                      | 519-91                                                                                                                       |
| Hall Control of Control                                         |                                                                                                                              |
| Tank3:                                                          |                                                                                                                              |
|                                                                 |                                                                                                                              |
|                                                                 | able, and mobile, and provide detailed inventory that includes the number of tank/vessel for                                 |
| each type (fixed, portable, and mobile) and the                 | capacity of each tank/vessel, on a separate document.                                                                        |
| Fixed: 2000 USWG                                                | Portable: OO USUG Mobile:                                                                                                    |
|                                                                 | 98.6                                                                                                                         |
|                                                                 | V                                                                                                                            |
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Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

| Name of person completing this form (please print) | Official Title OUM            | eh                              |
|----------------------------------------------------|-------------------------------|---------------------------------|
| Signature                                          | Telephone No.<br>C13-968-8727 | Date (dd-mm-yyyy)<br>24-05-2012 |

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Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

Propane Storage and Handling Regulation

# SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

| Name of Propar                 | ao Supplior(s)                        |                   |                          |                     | For Office U:      |                        |
|--------------------------------|---------------------------------------|-------------------|--------------------------|---------------------|--------------------|------------------------|
| Superior Propane               | le Supplier(s)                        |                   |                          |                     | 1 of Office Of     |                        |
| Street No.                     |                                       |                   |                          |                     |                    |                        |
| 686A                           | Street Name / 911 Number / Addre      | ss, if applicable |                          |                     |                    |                        |
| C0705044307020 75              | Dundas Street West                    |                   |                          |                     |                    |                        |
| Town / City or T<br>Belleville | ownship / Country                     |                   |                          | Province<br>Ontario |                    | Postal Code<br>K8N 4Z2 |
| Telephone No.                  | Fax No.                               | Contact Nan       | ne                       |                     |                    |                        |
| 613-962-9151                   | 613-962-6117                          | Jeff Easton       |                          |                     |                    |                        |
| E-mail                         | ·                                     |                   |                          |                     |                    | 1                      |
| eastonj@superiorp              | propane.com                           | www.superiorpro   | opane.com                |                     |                    |                        |
|                                |                                       | 12 12             |                          |                     |                    |                        |
| Name of Propan                 | e Transporter. If same as above,      | please check box. | . 🗸                      |                     | Fe                 |                        |
| Street No.                     | Street Name / 911 Number / Addres     | ss, if applicable |                          |                     |                    |                        |
| Town / City or To              | ownship / Country                     | 2                 |                          | Province            |                    | Postal Code            |
| Telephone No.                  | Fax No.                               | Contact Nam       | ne                       |                     |                    |                        |
| E-mail                         | •                                     |                   |                          |                     | 2                  |                        |
|                                |                                       | *                 |                          |                     |                    |                        |
| Off-site Cylinder              | and/or Mobile Storage                 |                   | Capacity stored off-site | , in USWG           | For Office Use - F | arty No.               |
| Street No.                     | Street Name / 911 Number / Addres     | ss, if applicable |                          |                     |                    |                        |
| Town / City or To              | ownship / Country                     | a a               |                          | Province            |                    | Postal Code            |
| Telephone No.                  | Fax No.                               | Contact Nam       | е                        | 5                   |                    |                        |
| Note: Customer sto             | orage is not considered off-site stor | age.              |                          |                     |                    |                        |

| Name of person completing this form (please print) | Official Title |                   |
|----------------------------------------------------|----------------|-------------------|
| Harvinder Kaleka                                   | Owner/Operator |                   |
| Signature                                          | Telephone No.  | Date (dd-mm-yyyy) |
| 232                                                | 613-986-8727   | 15/04/11          |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

| Description of the maximum volume, types and storage location of other hazardous materials on site, if any.  1 x 35,000 USWG Under Ground - Regular Gasoline |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 x 25,000 USWG Under Ground - Diesel                                                                                                                        |
| 1 x 10,000 USWG Under Ground - Regular Gasoline                                                                                                              |
| 1 x 10,000 USWG Under Ground - Premium Gasoline                                                                                                              |
| Description of fire and emergency equipment indicated on facility site map.                                                                                  |
| 5 - Fire Extinguishers located through out the facility                                                                                                      |
|                                                                                                                                                              |
| Belleville Fire Department 1/2 KM from this location (Located west of HWY 37 on Harmony Road)                                                                |
|                                                                                                                                                              |
| List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.)   |
| and describe their function, use and operation.                                                                                                              |
| 1- Automatic Shutoff devices- Equipped with Internal Safety Valve (ISC) Excess Flows, Fusible links, Back Checks.                                            |
| 2- Fire Extinguishers 20 BC (Move fire extinguisher out of propane dispensing cabinet and move by diesel dispensing pump)                                    |
| 3- Emergency Shutoffs (Electrical) installed @ Propane Dispenser & Fuse Panel (Identified)                                                                   |
|                                                                                                                                                              |
| Maintenance and testing schedule for fire protection controls and devices.  Everyday procedures in place by staff                                            |
| Fire Extinguishers are checked daily by staff, annually by Hasting Fire Equipment (documentation for daily inspection) (Daily inspection not happening)      |
| Also Supplier Annual inspection & Visual inspection by Bulk Driver @ time of delivery (Superior Propane)                                                     |
| TSSA audits - (facility inspection) (Facility inspection documentation to be readily on file on site)                                                        |

| Name of person completing this form (please print) Harvinder Kaleka | Official Title<br>Owner/Operator |                               |
|---------------------------------------------------------------------|----------------------------------|-------------------------------|
| Signature                                                           | Telephone No.<br>613-968-8727    | Date (dd-mm-yyyy)<br>15/04/11 |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

| 1. Facility Contact Personnel - Key Conta                                                                                                                                                                                               | act                                                         | 5. Facility 24-Hour Contact Per                                                                                                                                               | son                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Name<br>Harvinder Kaleka                                                                                                                                                                                                                | For Office Use - Party No.                                  | Name<br>Harvinder Kaleka                                                                                                                                                      | For Office Use - Party No.                                                                  |
| Official Title<br>Owner / Operator                                                                                                                                                                                                      |                                                             | Official Title<br>Owner / Operator                                                                                                                                            |                                                                                             |
| Telephone No. Fax N<br>613-968-8727 same                                                                                                                                                                                                | lo.                                                         | Cell No.                                                                                                                                                                      | Fax No. same                                                                                |
| E-mail<br>kalekaa007@hotmail.com                                                                                                                                                                                                        |                                                             | E-mail<br>kalekaa007@hotmail.com                                                                                                                                              | · · · · · · · · · · · · · · · · · · ·                                                       |
| Role and responsibilities in emergency                                                                                                                                                                                                  |                                                             | Role and responsibilities in emerge                                                                                                                                           | ency                                                                                        |
| To take charge incase of emergency, train new Plan (EAP)                                                                                                                                                                                | staff of Emergency Action                                   |                                                                                                                                                                               | , train new staff of Emergency Action Plan                                                  |
| 2. Facility Contact Personnel - Alternate                                                                                                                                                                                               | Contact                                                     | 6. Name of Facility Manager                                                                                                                                                   |                                                                                             |
| Name<br>Sharanjeet Khroud                                                                                                                                                                                                               | For Office Use - Party No.                                  | Name<br>Same as above                                                                                                                                                         | For Office Use - Party No.                                                                  |
| Official Title<br>Partner                                                                                                                                                                                                               |                                                             | Official Title                                                                                                                                                                |                                                                                             |
| Telephone No. 613-968-8727 Fax N same                                                                                                                                                                                                   | 0.                                                          | Telephone No.                                                                                                                                                                 | Fax No.                                                                                     |
| E-mail                                                                                                                                                                                                                                  |                                                             | E-mail                                                                                                                                                                        | 1                                                                                           |
| Role and responsibilities in emergency To take charge of incase of emergency, if Harvinder Kaleka is not present, and to follow up with Harvinder a.s.a.p.                                                                              |                                                             | Role and responsibilities in emerge                                                                                                                                           | ncy                                                                                         |
| 3. Local Fire Services - Key Contact                                                                                                                                                                                                    |                                                             | 7. Propane Supplier Key Contact                                                                                                                                               | Person                                                                                      |
| Name<br>Scott Bush                                                                                                                                                                                                                      | For Office Use - Party No.                                  | Name<br>Jeff Easton                                                                                                                                                           | For Office Use - Party No.                                                                  |
| Official Title Fire Prevention Officer                                                                                                                                                                                                  |                                                             | Official Title Field Supervisor of Operations                                                                                                                                 |                                                                                             |
| Telephone No. 613-962-2010                                                                                                                                                                                                              | 0.                                                          | Telephone No. 613-62-9151 or 9153                                                                                                                                             | Fax No.<br>613-962-6117                                                                     |
| E-mail<br>sbush@city.belleville.on.ca                                                                                                                                                                                                   |                                                             | E-mail<br>eastonj@superiorpropane.com                                                                                                                                         | 1010 002 0111                                                                               |
|                                                                                                                                                                                                                                         |                                                             |                                                                                                                                                                               |                                                                                             |
| Role and responsibilities in emergency                                                                                                                                                                                                  |                                                             | Role and responsibilities in emerger                                                                                                                                          | nev                                                                                         |
| Role and responsibilities in emergency To be familiar with Emergency Action Plan (EAF & Fire inspection of facility and record findings                                                                                                 | P) & familiar with the facility                             | Role and responsibilities in emerger To take all action to remedy any emer                                                                                                    | rgency, advise, and send in staff to render                                                 |
| To be familiar with Emergency Action Plan (EAF                                                                                                                                                                                          | P) & familiar with the facility                             |                                                                                                                                                                               | rgency, advise, and send in staff to render                                                 |
| To be familiar with Emergency Action Plan (EAF & Fire inspection of facility and record findings                                                                                                                                        | P) & familiar with the facility  For Office Use - Party No. | To take all action to remedy any emer<br>a safe facility and possible ERAP prod<br>8. Municipal Contact<br>Name                                                               | rgency, advise, and send in staff to render                                                 |
| To be familiar with Emergency Action Plan (EAF & Fire inspection of facility and record findings  4. Local Fire Services - Alternate Contact Name                                                                                       |                                                             | To take all action to remedy any emera safe facility and possible ERAP process. Municipal Contact  Name Julie Oram  Official Title                                            | rgency, advise , and send in staff to render cedure if required                             |
| To be familiar with Emergency Action Plan (EAF & Fire inspection of facility and record findings  4. Local Fire Services - Alternate Contact  Name  Bruce Greatrix  Official Title Deputy Fire Cheif  Telephone No.  Fax No.            | For Office Use - Party No.                                  | To take all action to remedy any emera safe facility and possible ERAP process.  8. Municipal Contact  Name Julie Oram  Official Title City Clerk  Telephone No.              | rgency, advise , and send in staff to render cedure if required                             |
| To be familiar with Emergency Action Plan (EAF & Fire inspection of facility and record findings  4. Local Fire Services - Alternate Contact  Name  Bruce Greatrix  Official Title  Deputy Fire Cheif                                   | For Office Use - Party No.                                  | To take all action to remedy any emera safe facility and possible ERAP prod  8. Municipal Contact  Name Julie Oram  Official Title City Clerk                                 | rgency, advise , and send in staff to render cedure if required  For Office Use - Party No. |
| To be familiar with Emergency Action Plan (EAF & Fire inspection of facility and record findings  4. Local Fire Services - Alternate Contact  Name Bruce Greatrix  Official Title Deputy Fire Cheif  Telephone No. 613-962-2010  E-mail | For Office Use - Party No.                                  | To take all action to remedy any emera safe facility and possible ERAP process.  8. Municipal Contact  Name Julie Oram  Official Title City Clerk  Telephone No. 613-967-3271 | rgency, advise , and send in staff to render cedure if required  For Office Use - Party No. |

| Name of person completing this form (please print) | Official Title |                   |
|----------------------------------------------------|----------------|-------------------|
| Havinder Kaleka                                    | Owner/Operator |                   |
| Signature                                          | Telephone No.  | Date (dd-mm-yyyy) |
|                                                    | 613-986-8727   | 15/04/11          |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

| Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements. |
|---------------------------------------------------------------------------------------------------------------|
| See - Emergency Action Plan (EAP) (attached)                                                                  |
|                                                                                                               |
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| Name of person completing this form (please print) Harvinder Kaleka | Official Title<br>Owner/Operator |                               |
|---------------------------------------------------------------------|----------------------------------|-------------------------------|
| Signature                                                           | Telephone No.<br>613-968-8727    | Date (dd-mm-yyyy)<br>15/04/11 |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd) 3. Flecord of Emergency Training Provided - For most recent 12-month period

| Training on Emergency Res     | ponse Plan and Procedures provided to facility key contacts.                                |
|-------------------------------|---------------------------------------------------------------------------------------------|
| Training Date (dd-mm-yyyy)    | Print Name of Training Provider: Hashings Fire Equipment                                    |
| to a state                    | Print Name of Instructor: John Cleary                                                       |
| Training Date (do-nim-yyyy)   | Print Name of Training Provider:                                                            |
|                               | Print Name of Instructor:                                                                   |
| Training Date ido-mm-yyyvi    | Print Name of Training Provider:                                                            |
|                               | Print Name of Instructor:                                                                   |
| Training on the facility's Em | ergency Management Procedures provided to staff.                                            |
| Training Date (dd-niin-yyvy)  | Print Name of Training Provider Harvinde: Kalera (Owner / Operator: (self running operator) |
| 17 'n. '1                     | Print Name of Instructor: same as above                                                     |
| Training Date -do-min-yyyy)   | Print Name of Training Provider                                                             |
|                               | Print Name of Instructor:                                                                   |
| Training Date .do r/m-yyyy    | Print Name of Training Provider:                                                            |
|                               | Print Name of Instructor:                                                                   |
| On-site specific training pro | vided to certificate holders / persons with Records of Training.                            |
| Training Date (dd mm-yyyy)    | Print Name of Training Provider: FSN Training & Development Inc                             |
| BOOK S                        | Print Name of Instructor: Leo Alkenbrack (7111)                                             |
| Training Date (dd-min yyyy)   | Print Name of Training Provider.                                                            |
|                               | Print Name of Instructor:                                                                   |
| Training Date (din/mm-yyyv)   | Print Name of Training Provider                                                             |
|                               | Print Name of Instructor:                                                                   |

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

| Name of person completing this form (please print) | Official Tille | And the second s |
|----------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                    | Owner/Operator |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Signature                                          | Telephone No.  | Date (dd-mm-yyyy)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                                    | 613-968-8727   | 15/34/11                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

### SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

| Training on Emergency Re              | esponse Plan and Procedures provided to facility key contacts.                                                          |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider: Hastings Fire Protection                                                               |
| 15-08-2011                            | Print Name of Instructor: Staff of Hastings Fire Protection (Havinder Kaleka to call for training on fire extinguisher) |
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider: Superior Propane (Havinder Kaleka to call for any up graded training on dispenser)     |
| 15-08-2011                            | Print Name of Instructor: Jeff Easton (Field Operation Supervisor)                                                      |
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider:                                                                                        |
|                                       | Print Name of Instructor:                                                                                               |
| Training on the facility's En         | nergency Management Procedures provided to staff.                                                                       |
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider: Harvinder Kaleka (Owner / Operator)                                                    |
| 15-08-2011                            | Print Name of Instructor: same as above                                                                                 |
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider:                                                                                        |
|                                       | Print Name of Instructor:                                                                                               |
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider:                                                                                        |
| , , , , , , , , , , , , , , , , , , , | Print Name of Instructor:                                                                                               |
| On-site specific training pro         | ovided to certificate holders / persons with Records of Training.                                                       |
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider: FSN Training & Development Inc.                                                        |
| n/a                                   | Print Name of Instructor: Leo Alkenbrack (T111) (Havinder Kaleka to call for any further training ROT's)                |
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider:                                                                                        |
|                                       | Print Name of Instructor:                                                                                               |
| Target Date (dd-mm-yyyy)              | Print Name of Training Provider:                                                                                        |
|                                       | Print Name of Instructor:                                                                                               |

| Name of person completing this form (please print)  Official Title |                |                   |
|--------------------------------------------------------------------|----------------|-------------------|
| Harvinder Kaleka                                                   | Owner/Operator |                   |
| Signature                                                          | Telephone No.  | Date (dd-mm-yyyy) |
| 2000                                                               | 613-968-8727   | 15/04/11          |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

| Warnings and Actions                                                                                                                                                                                                                                                                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).  Havinder Kaleka or his partner (Sharanjeet Khroud) minor emergency call Superior Propane or render if safe to do so by Havinder and notify supplier.                                                                        |
| If it is a major emergency Harvinder of Sharanjeet will call immediately 911 and shut down all power and internal safeties if safe to do so.                                                                                                                                                                                                                 |
| If not safe to shut down safely, will evacuate and call 911. In case of an emergency Havinder Kaleka or his Partner (Sharanjeet Khroud) will also notify                                                                                                                                                                                                     |
| Harrmony Plublic School (613)962-7867 or (613)962-7560, Honeywell House 1212 Hwy 37 (613)967-0444 Resid Roxanne Trumble-Elliston (613)848-5314                                                                                                                                                                                                               |
| Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).  Havinder Kaleka will take action or Sharanjeet Khroud) partner will call 911 if it is a major emergency, and meet at the furthest northern location of property |
| on the north side of the store                                                                                                                                                                                                                                                                                                                               |
|                                                                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                                                                                                                                                                                                                                              |

# Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911). Havinder Kaleka of Sharanjeet Khroud will follow the Emergency Action Plan (EAP) Describe provisions for fire department entry when there are no operations or staffing at the propane site. All entries (2) to property are clear at all times for emergency personal This is reviewed with the Belleville Fire Department on their inspections through out the year Describe how the licence holder will ensure continual flow of updated information to authorities. Havinder Kaleka or Sharanjeet Khroud will ensure all updated information will be passed to authorities within 7 days of any changes How long will it take the facility liaison person to respond to the site. The owner or partner is always available to respond within minutes of an emergency. (Facility Liaison person lives in residential unit attached to commercial building). (If this changes inform authorities within 7 days)

| Name of person completing this form (please print) Harvinder Kaleka | Official Title Owner/Operator |                               |
|---------------------------------------------------------------------|-------------------------------|-------------------------------|
| Signature                                                           | Telephone No.<br>613-968-8727 | Date (dd-mm-yyyy)<br>15/04/11 |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

## SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

6. Building and Site Security and Procedures

| <ol> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> </ol> | Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?  Is there adequate night lighting at the site?  Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?  Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane? | Yes  ✓       | No      |
|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|
| 5.                                                         | Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?                                                                                                                                                                                                                                                                                                                                                                                | <b>√</b>     |         |
| 6.                                                         | Are weighing systems validated for accuracy?                                                                                                                                                                                                                                                                                                                                                                                                                                                   | $\checkmark$ |         |
| 7.                                                         | Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?                                                                                                                                                                                                                                                                                                                                                                | ✓            |         |
| 8.                                                         | Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)                                                                                                                                                                                                                                                                                                                                                       | <b>/</b>     |         |
| 9.                                                         | Is the schedule of maintenance and testing activities retained on site?                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>√</b>     |         |
|                                                            | 7. Water Supply                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |         |
|                                                            | propane licence holder should work with the local fire department to determine water bly capabilities that are available based on the propane facility's location.  Is a pressurized water system available at the propane facility site?  Can the municipal fire department pump 375 GPM (1420 LPM) of water at this                                                                                                                                                                          | Yes          | No<br>✓ |
| ۷.                                                         | location?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              | × /C.   |
| 3.                                                         | What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)                                                                                                                                                                                                                                                                                                                                                        | 1300 metr    | es      |
| 4.                                                         | What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only)                                                                                                                                                                                                                                                                                                                                              | 1300 metro   | es      |
|                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |         |

| Name of person completing this form (please print)<br>Harvinder Kaleka | Official Title<br>Owner/Operator |                               |
|------------------------------------------------------------------------|----------------------------------|-------------------------------|
| Signature                                                              | Telephone No. 613-968-8727       | Date (dd-mm-yyyy)<br>15/04/11 |



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

| To be completed by the Local Fire Services Has the local fire service had an opportunity to review the Emergency | Response and Preparedness Plan?                 | Yes      | No                   |  |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------|----------------------|--|
| If not, please explain (e.g., no fire services).                                                                 |                                                 |          |                      |  |
|                                                                                                                  |                                                 |          |                      |  |
| ·                                                                                                                |                                                 |          |                      |  |
| Fire services comments, if any:                                                                                  |                                                 |          |                      |  |
| Rheaume M. Chaput (Director-Belleville Fire and Emergency Services) and R                                        | ural Fire Prevention Officer (Belleville Fire a | and Emer | gency Services) have |  |
| reviewed this document and added comments in each section as applicable.                                         | The document was updated by Leo Alkenb          | rack     |                      |  |
| FSN Training & Development Inc.                                                                                  |                                                 |          |                      |  |
| To be completed by the Licence Holder In response to the above comments, the following action(s) is required     |                                                 |          |                      |  |
|                                                                                                                  | 9                                               |          |                      |  |
| The liganes helder will respond to the Lord Fig. Opinion and the                                                 | Le se                                           |          |                      |  |
| The licence holder will respond to the Local Fire Services comments                                              | 2.                                              | nm-yyyy) |                      |  |
|                                                                                                                  |                                                 | ,,,,,    |                      |  |
|                                                                                                                  |                                                 |          |                      |  |
| LOCAL FIRE SERVICES                                                                                              |                                                 |          |                      |  |
| The undersigned has reviewed Section B of the Risk and Safety N                                                  | Management Plan Fire Services.                  |          |                      |  |
| Print name                                                                                                       | Signature                                       |          | Date (dd-mm-yyyy)    |  |
| Local Fire Services Name Reaume M. Chanut                                                                        | 41. 1/20                                        | 1        | 03-MAY-2011          |  |

| Name of person completing this form (please print)<br>Harvinder Kaleka | Official Title<br>Owner/Operator |                               |
|------------------------------------------------------------------------|----------------------------------|-------------------------------|
| Signature                                                              | Telephone No. 813-968-8727       | Date (dd-mm-yyyy)<br>15/04/11 |



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Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

### **SECTION C: SUBMISSIONS**

Applicant must include a Facility Site Plan and Map of Surrounding Area

### Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

- The storage location of fixed, portable, and mobile vessels.
- The maximum volume, types and storage location of hazardous materials.
- Location of permanent structures on site.
- Access and egress points and location of barriers. 4.
- Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
- Location of emergency shut off/shut down switches/valves.

### Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

- The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
- GPS co-ordinates of the single largest vessel.
- Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
- 10. Clear indication of the municipality or municipalities present within the circle.
- 11. Visual indication of property line information.
- The location and name of roads within or abutting the site.
- Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
- Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
- 15. Complete "Required Mapping Information from Updated Site Plan" in table below .

### Required Mapping Information from Updated Site Plan

| Date Map Prepared (dd-r<br>14/04/2011 | nm-yyyy)             | Capacity<br>2000 US | y of single largest propane<br>SWG | e storagevessel (USWG) |
|---------------------------------------|----------------------|---------------------|------------------------------------|------------------------|
| Tank setback coordinates.             | Indicate placement o | on the map.         |                                    |                        |
| Front:                                | 21.34 m              |                     | Right side property line:          | 4.29 m                 |
| Rear:                                 | 31.80 m              |                     | Left side property line:           | 64.72 m                |
| GPS coordinates of single             | largest vessel: N    | N 44 14' 32.26      | - W77 22' 50.75                    |                        |

| Name of person completing this form (please print) | Official Title |                   |
|----------------------------------------------------|----------------|-------------------|
| Harvinder Kaleka                                   | Owner/Operator |                   |
| Signature                                          | Telephone No.  | Date (dd-mm-yyyy) |
|                                                    | 613-968-8727   | 15/04/11          |



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

### SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Table 1: Distance Table

| Water Capacity<br>(litres) | Nominal Water Capacity<br>(USWG) | Distance to 1 psi overpressure (m) |
|----------------------------|----------------------------------|------------------------------------|
| 1,890                      | 500                              | 155                                |
| 3,780                      | 1,000                            | 195                                |
| 4,920                      | 1,300                            | 213                                |
| 6,620                      | 1,750                            | 235                                |
| 7,130                      | 1,885                            | 241                                |
| 7,560                      | 2,000                            | 246                                |
| 18,900                     | 5,000                            | 333                                |

Formula:

 $D = 16.94 \times (1.524 \times C)^{1/3}$ 

D = Distance to overpressure of 1 psi (meters)

C= Tank Total Capacity in USWG

Parameters:

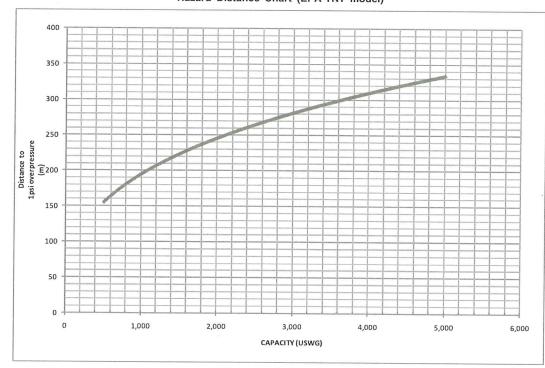
Density of Propane is 0.5033 kg per litre @ 15 C

Assume all vessels are 80% full

1 gallon [US, liquid] = 0.003785411784 cubic meter

1 cubic metre = 264.17 USWG

### Hazard Distance Chart (EPA-TNT model)



| Name of person completing this form (please print) Harvinder Kaleka |                               |                               |
|---------------------------------------------------------------------|-------------------------------|-------------------------------|
| Signature                                                           | Telephone No.<br>613-968-8727 | Date (dd-mm-yyyy)<br>15/04/11 |



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Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

Propane Storage and Handling Regulation

# SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

|                                         | Buildings and Features Present within the Circle on the Map of the Surrounding Area<br>AND Name and Address of Closest Building or Feature                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |   |   | and F | of Build<br>eatures<br>ith an "<br>2-10 | X") | Distance from<br>Tank to Closest<br>Building or<br>Feature |
|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|-------|-----------------------------------------|-----|------------------------------------------------------------|
| Name:<br>Address:<br>City:              | buildings or parks or golf courses  C1 Highway Industrial  Con 4 Lot 11 part 1 & part 2  Corbyville  Province On Postal Code K0K 1V0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |   |   |       | х                                       |     | 81.6 m                                                     |
| Residenti<br>Name:<br>Address:<br>City: | d Ludding to the control of the cont | - |   | ,     |                                         | х   | <u>62.34</u> m                                             |
| Name:                                   | al building units specifically retail, restaurants, entertainment, theatres, and sporting complexes.  C1 Highway Industrial (Chip Truck)  9 Ritz Road  Corbyville  Province  On  Postal Code  K0K 1V0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |   |   | х     |                                         |     | 10.91 m                                                    |
| Name:<br>Address:                       | al building units – continuous occupancy specifically hotels, campgrounds, and resorts.  Province Postal Code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |   | x | ,     |                                         |     | m                                                          |
| institutions,<br>Name:<br>Address:      | nstitutions specifically hospitals, schools and day cares, nursing and retirement homes, mental head, and prisons.  Province Province Postal Code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |   | х |       |                                         | ,   | m                                                          |
| Name: _<br>Address: _                   | responders specifically fire stations, ambulance stations, and police stations.  Province Postal Code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |   | х |       |                                         |     | m                                                          |

<sup>\*</sup> For multi-unit buildings, count each unit as "1".

| Name of person completing this form (please print) Harvinder Kaleka | Official Title Owner/Operator | ,                             |
|---------------------------------------------------------------------|-------------------------------|-------------------------------|
| Signature                                                           | Telephone No.<br>613-968-8727 | Date (dd-mm-yyyy)<br>15/04/11 |



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### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

## SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

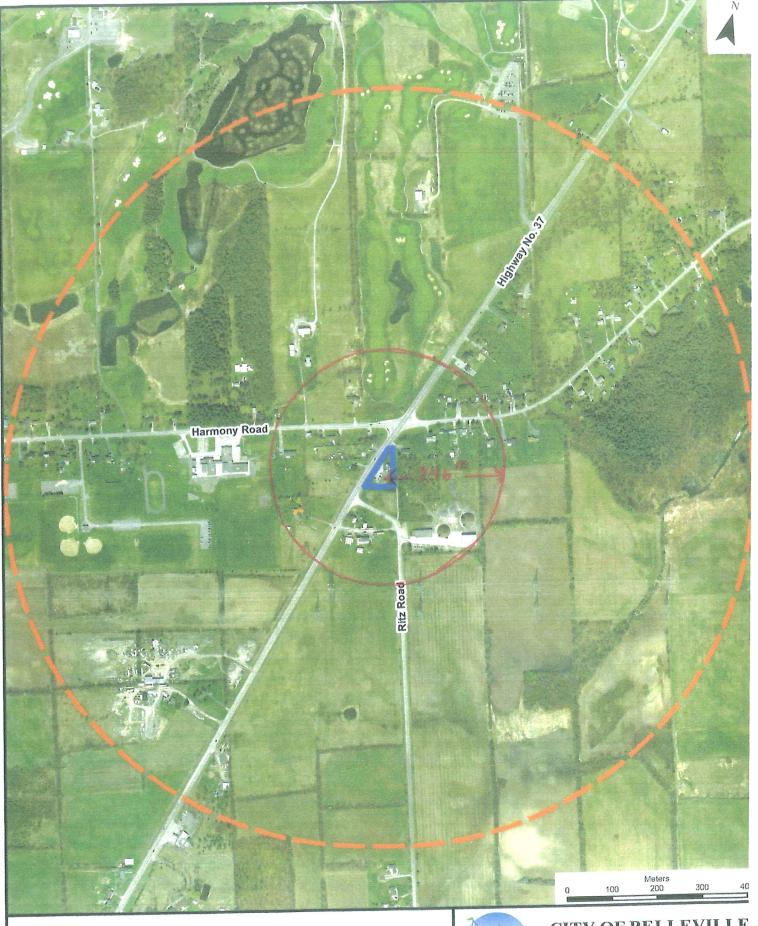
### Portable Storage Additional Information Sheet

| Cylinder Size | Capacity in USWG | Quantity | Total Volume in USWG |
|---------------|------------------|----------|----------------------|
| # 420         | 123.9            | N/A      |                      |
| # 100         | 29.5             | N/A      |                      |
| # 40          | 11.75            | N/A      |                      |
| # 33.3        | 9.62             | N/A      |                      |
| # 30          | 8.8              | N/A      |                      |
| # 20          | 5.8              | N/A      |                      |
| # 10          | 2.9              | N/A      | 25                   |
| # 5           | 1.5              | N/A      |                      |

### Tanks Stored On-site Not Connected for Use

| Tank Size in USWG       | Quantity  | Total Volume In USWG |
|-------------------------|-----------|----------------------|
| 20 Pounder              | N/A       |                      |
| 5.8 USW9                | <b>17</b> | 99 USWZ              |
| 5                       |           |                      |
| - Almeras               |           |                      |
| Total Tank Capacity     |           |                      |
| Total Cylinder Capacity | N/A 98.6  |                      |
| Total Tank Capacity     | N/A       |                      |
| Total Portable Capacity | N/A       |                      |

| Name of person completing this form (please print) [8] HARVINDER | kg Official Title OWNPL           |
|------------------------------------------------------------------|-----------------------------------|
| Cionatura                                                        | Telephone No., Date (dd-rnm-yyyy) |



HWY 37







# CITY OF BELLEVILLE

ENGINEERING & DEVELOPMEN SERVICES DEPARTMENT April 5th 2011

