

*active
 some printed*

This Level 1 RSMP applies to:

- a facility with a total propane storage capacity of 5,000 USWG or less; or
- a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

Failure to fully complete this form may result in rejection.
 Making a false statement may result in a fine or prosecution
 under the Technical Standards and Safety Act

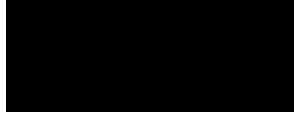
For Office Use Only

Licence Number 0032208001-C

Check applicable type of propane operations.

Cylinder Motor Fill Filling Plant Card/Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.



SECTION A: GENERAL INFORMATION

A Company Name Country Gardens RV Park Ltd Ontario Corporation No., if applicable 1445006
 Operator Name (if different from above)

Telephone No. 519-696-3230 Fax No. 519-696-3790 E-mail info@cgrvpark.ca

B Street No. 1335 Street Name / 911 Number / Address, if applicable Wiltmer Rd
 Town / City or Township / County Petersburg Province Ontario Postal Code N0B 2H0

Mailing address if different from above.

C Street No. Street Name / 911 Number / Address, if applicable
 Town / City or Township / County Province Postal Code

Information on Container Refill Centre or Filling Plant

D Location of facility.
 Street No. 1335 Street Name / 911 Number / Address, if applicable Wiltmer Rd Nearest Major Intersection Wiltmer Rd and Queen St
 Town / City or Township / County Petersburg Province Ontario Postal Code N0B 2H0

Name of Licence Holder Country Gardens Campground Ltd.

Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). Peter Bingeman ROT type Recreational Vehicle Technician 2

Municipality (or municipalities if the facility or its hazard distance touches multiple borders) Wilmot Township

Hours of operation.

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Printname	Signature	Date (dd-mmm-yyyy)
Name of Licence Holder Peter Bingeman		14-12-2011
Name of Senior Management person as defined in the Regulation holding the Record of Training Peter Bingeman		14-12-2011

Updated



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Level 1 Risk and Safety Management Plan (RSMP)

Safety Act
Regulation



SECTION A: GENERAL INFORMATION (cont'd)

Indicate the year the facility was established, 1999. Indicate the year of any significant modifications, as defined in s.1, O.Reg. 211/01, since establishment. 2002, tank was downsized to a 500USG

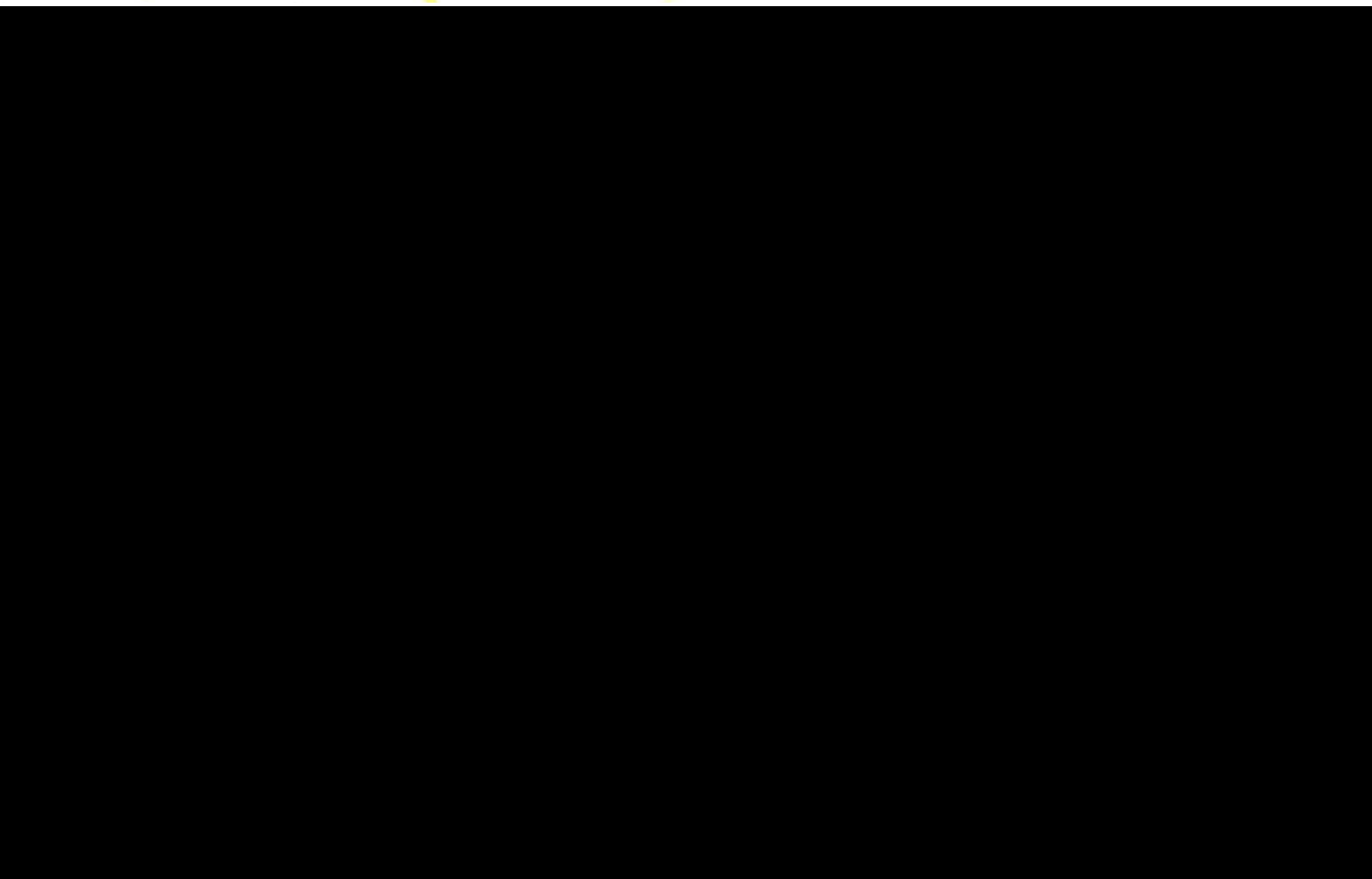
Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank 1:	250	1495-8
Tank 2:		
Tank 3:		



Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 500uswg Portable: 944.5 Mobile:



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Name of person completing this form (please print) Peter Bingeman	Official Title President
Signature 	Telephone No. 519-498-6948
	Date (dd-mm-yyyy) 14-12-2011



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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

Name of Propane Supplier(s) Superior Propane			
Street No. 7022	Street Name / 911 Number / Address, if applicable Wellington Rd 124		
Town / City or Township / Country Guelph		Province Ontario	Postal Code NOB 2H0
Telephone No. 1-877-873-7467	Fax No.	Contact Name	
E-mail			

Name of Propane Transporter. If same as above, please check box. <input checked="" type="checkbox"/>			
Street No.	Street Name / 911 Number / Address, if applicable		
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	
E-mail			

Off-site Cylinder and/or Mobile Storage	Capacity stored off-site, in USWG	For Office Use - Party No.
Street No.	Street Name / 911 Number / Address, if applicable	
Town / City or Township / Country		Postal Code
Telephone No.	Fax No.	Contact Name

Note: Customer storage is not considered off-site storage.

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Signature 	Telephone No. 519-498-6948	Date (dd-mm-yyyy) 14-12-2011



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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.
Diesel Fuel - 700L. Stored in above ground tank 28 m away

Unleaded Gas - up to 100L stored in plastic gas tanks stored inside a shed 28m away.

Description of fire and emergency equipment indicated on facility site map.

Fire Extinguisher located inside the propane filling station and inside the 2 closest buildings.

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Two emergency shut off devices which are used to turn power off to the tank are located inside the controlled area. The second shut off is located at the power poll that supplies power to the propane compound. The outside emergency shut off is clearly marked as the emergency shut off switch. Fusible link is located on the bottom of the tank. In case of fire the link is severed thus shutting off valve located inside the tank.

Maintenance and testing schedule for fire protection controls and devices.

Fire extinguishers are inspected by staff monthly and inspected annually by our fire equipment suppliers. The automatic shut off valves are inspected annually. The fusible link is visually inspected monthly.

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Signature 	Telephone No. 519-498-6948	Date (dd-mm-yyyy) 14-12-2011



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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Key Contact		5. Facility 24-Hour Contact Person	
Name Peter Bingeman	For Office Use - Party No.	Name Peter Bingeman	For Office Use - Party No.
Official Title President		Official Title President	
Telephone No. 519-498-6948	Fax No. 519-696-3790	Cell No. 519-498-6948	Fax No. 519-696-3790
E-mail info@cgrvpark.ca		E-mail info@cgrvpark.ca	
Role and responsibilities in emergency Initiate emergency calls, and advise applicable parties of emergency		Role and responsibilities in emergency Initiate emergency calls, and advise applicable parties of emergency	
2. Facility Contact Personnel - Alternate Contact		6. Name of Facility Manager	
Name Alan Bingeman	For Office Use - Party No.	Name Alan Bingeman	For Office Use - Party No.
Official Title Manager		Official Title Manager	
Telephone No. 519-575-6948	Fax No. 519-696-3790	Telephone No. 519-575-6948	Fax No. 519-696-3790
E-mail		E-mail	
Role and responsibilities in emergency Initiate emergency calls, and advise applicable parties of emergency		Role and responsibilities in emergency Initiate emergency calls, and advise applicable parties, locate and advise key contact	
3. Local Fire Services - Key Contact		7. Propane Supplier Key Contact Person	
Name Dale Mayhew	For Office Use - Party No.	Name Superior Propane	For Office Use - Party No.
Official Title Fire Prevention Officer	E-mail dale.mayhew@wilmot.ca	Official Title Sales and Service	E-mail
Telephone No. 519-634-8444 ex248	Fax No. 519-634-5660	Telephone No. 1-877-873-7467	Fax No.
Role and responsibilities in emergency Respond to calls. Baden Fire Department		Role and responsibilities in emergency Work with local fire services when requested	
Fire Services Address 60 Snyder's Road West, Baden, ON, N0B 1G0		Propane Supplier Address	
4. Local Fire Services - Alternate Contact		8. Municipal Contact	
Name Dispatch Centre	For Office Use - Party No.	Name Dale Mayhew	No.
Official Title	E-mail	Official Title Fire Prevention Officer	
Telephone No.	Fax No.	Telephone No. 519-634-8444 ex248	Fax No. 519-634-5660
Role and responsibilities in emergency Contact fire chiefs designated alternates		E-mail dale.mayhew@wilmot.ca	
Fire Services Address 60 Snyders Rd West, Baden, ON, N0B 1G0		Municipality Name and Address Wilmot Township, 60 Snyders Rd West, Baden, ON, N0B 1G0	

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Signature 	Telephone No. 519-498-6948
	Date (dd-mm-yyyy) 14-12-2011



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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.
The minimum available water supply can be exceeded with the presence of 3 ponds and a creek that runs through the campground.
There is also a pool that operates for part of the year that can be used.

Lined area for additional safety measures.

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Signature 	Telephone No. 519-498-6948	Date (dd-mm-yyyy) 14-12-2011



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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Training Date (dd-mm-yyyy) 05-05-2011	Print Name of Training Provider: FSN
	Print Name of Instructor: Michael Farah
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Training Date (dd-mm-yyyy) 01-05-2011 (done annually)	Print Name of Training Provider: Country Gardens RV Park
	Print Name of Instructor: Laura Bingeman and Peter Bingeman
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Training Date (dd-mm-yyyy) 05-05-2011	Print Name of Training Provider: FSN
	Print Name of Instructor: Michael Farah
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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	Date (dd-mm-yyyy) 14-12-2011



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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Target Date (dd-mm-yyyy) 01-05-2012	Print Name of Training Provider: Country Gardens
	Print Name of Instructor: Peter Bingeman
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Target Date (dd-mm-yyyy) 01-05-2012	Print Name of Training Provider: Country Gardens
	Print Name of Instructor: Peter Bingeman
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Target Date (dd-mm-yyyy) 01-05-2012	Print Name of Training Provider: Country Gardens
	Print Name of Instructor: Peter Bingeman
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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	Date (dd-mm-yyyy) 14-12-2011



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Level 1 Risk and Safety Management Plan (RSMP)
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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).
Either the president, or in his absence the manager or employee shall contact emergency services (call 911 dispatch) to inform in the event of an emergency. This person would inform anyone within the general area (including neighbours) of the incident and that emergency services are on their way and to commence evacuation to a safe area.

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).
The president, manager or employee shall ensure that the facility is properly evacuated and persons are guided to a designated safe area located at one of two locations. At the baseball diamond back stop which will accommodate the west end of the campground, or the swimming pool area which will accommodate the east end of the park.

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).
The president, manager or employee shall call emergency services IMMEDIATELY upon discovery of any hazard that may result in a dangerous situation by telephone or a cellular device.

Describe provisions for fire department entry when there are no operations or staffing at the propane site.
If there is no one present at the gate, emergency response is able to break the gate to gain entry into the campground. The clearly marked emergency shut-off switch will turn off power to refilling station and the compound may be easily accessed with use of a lock-disabling tool which all emergency services are equipped with.

Describe how the licence holder will ensure continual flow of updated information to authorities.
In the event of a change, updates on the filling station infrastructure will be submitted to the local authorities immediately by means of telephone, fax or e-mail.

How long will it take the facility liaison person to respond to the site.
Owner/Manager will respond within 5 minutes

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Signature 	Telephone No. 519-498-6948
	Date (dd-mm-yyyy) 14-12-2011



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2012 Application for Renewal of Level 1 Propane Licence
Technical Standards and Safety Act
Propane Storage and Handling Regulation

EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete the Emergency and Preparedness Response Plan in consultation with the local Fire Services.
Building and Site Security and Procedures

	Yes	No
1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is there adequate night lighting at the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are weighing systems validated for accuracy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Is the schedule of maintenance and testing activities retained on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Water Supply

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

	Yes	No
1. Is a pressurized water system available at the propane facility site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	50m _____	
4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only)	50m _____	

You are required by law to notify TSSA of any change of information contained in the Risk and Safety Management Plan within 15 days.

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Print name of person completing this form. Peter Bingeman	Official Title President
Signature 	Telephone No. 519-696-3230
	Date (dd-mm-yyyy) 11-10-2012

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

To be completed by the Local Fire Services

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes No

If not, please explain (e.g., no fire services).

Fire services comments, if any:

To be completed by the Licence Holder

In response to the above comments, the following action(s) is required:

The licence holder will respond to the Local Fire Services comments by: _____ (dd-mm-yyyy)

LOCAL FIRE SERVICES

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Print name	Signature	Date (dd-mm-yyyy)
Local Fire Services Name: DALE MAYHEW	<i>[Signature]</i>	20/12/2011

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Signature <i>[Signature]</i>	Telephone No. 519-498-6948
	Date (dd-mm-yyyy) 14-12-2011



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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below.

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-mm-yyyy) 15-12-2011	Capacity of single largest propane storage vessel (USWG) 500
Tank setback coordinates. Indicate placement on the map.	
Front: 50m	Right side property line: 420m
Rear: 115m	Left side property line: 475m
GPS coordinates of single largest vessel:	43.382782, -80.561231

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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

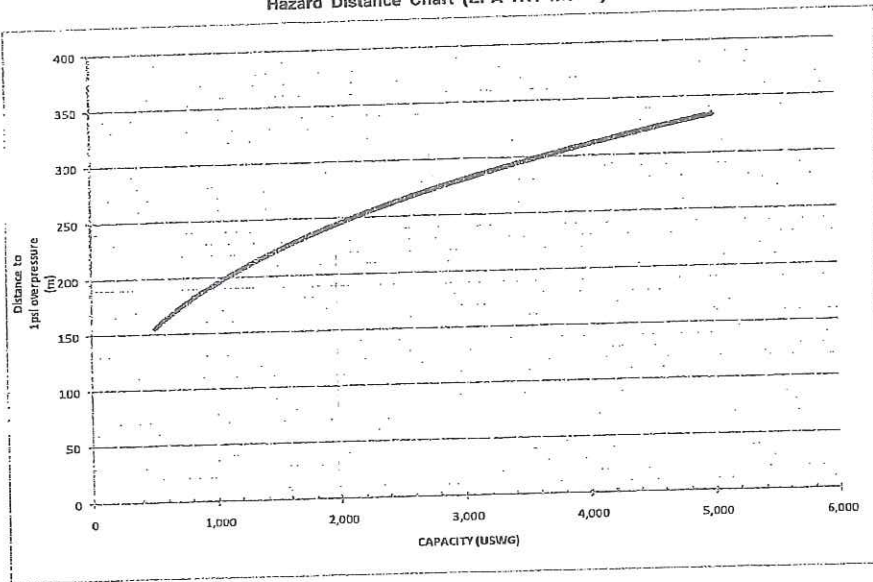
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	339

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)





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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m
Residential building units specifically permanent single family dwellings, condominiums and apartments Name: _____ Address: _____ City: _____		X			20 m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: Rec Hall/ Washroom Building/ Snack Bar Address: 1335 Wilmer Rd City: Peterburg Province Ontario Postal Code NOB 2H0		X			31 m
Commercial building units - continuous occupancy specifically hotels, campgrounds, and resorts. Name: Site 101 Address: 1335 Wilmer Rd City: Petersburg Province Ontario Postal Code NOB 2H0				X	12 m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m

* For multi-unit buildings, count each unit as "1".

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Name of person completing this form (please print) Peter Bingeman	Official Title President	Date (dd-mmm-yyyy) 14-12-2011
Signature 	Telephone No. 519-498-5948	



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Technical Standards and Safety Act
Propane Storage and Handling Regulation

WORKSHEET

Portable Storage Additional Information Worksheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9		
# 100	29.5	10	295
# 40	11.75	2	23.5
# 33.3	9.62		
# 30	8.8	20	175
# 20	5.8	50	290
# 10	2.9	1	10
# 5	1.5	100	150
Total Cylinder Capacity			944.5

Tanks Stored On-site Not Connected for Use

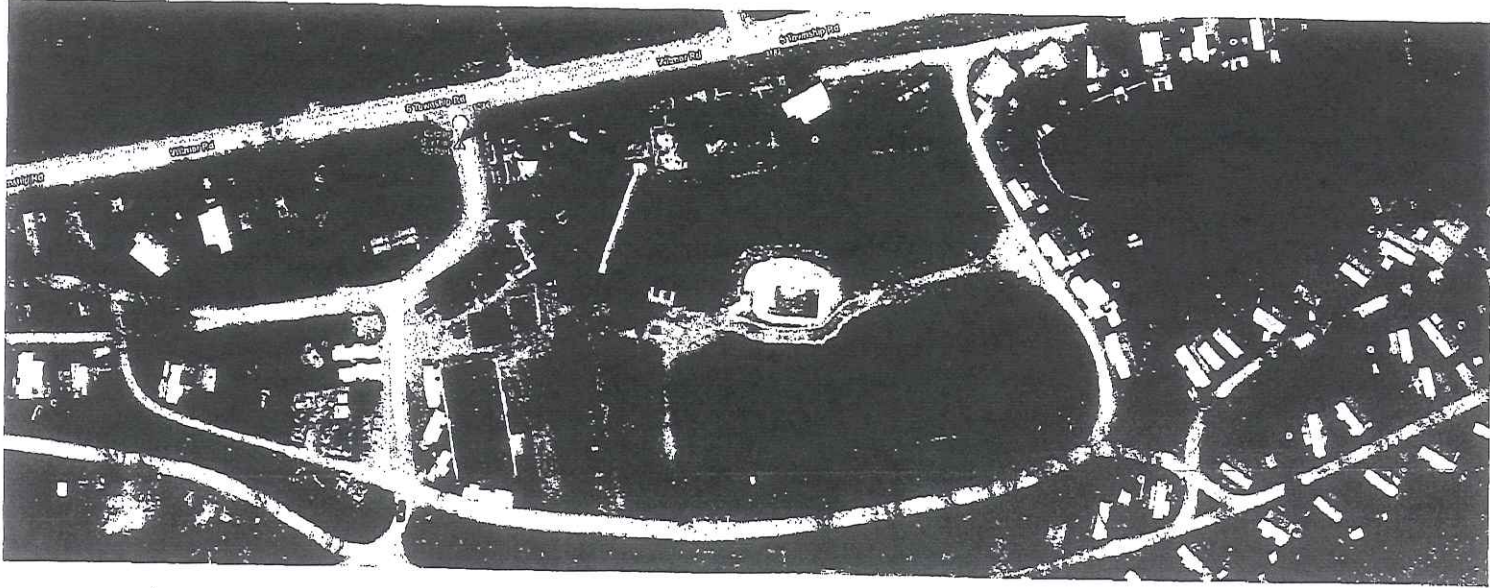
Tank Size In USWG	Quantity	Total Volume in USWG
Total Tank Capacity		

Total Cylinder Capacity	
Total Tank Capacity	500
Total Portable Capacity (Total Cylinder Capacity + Total Tank Capacity)	

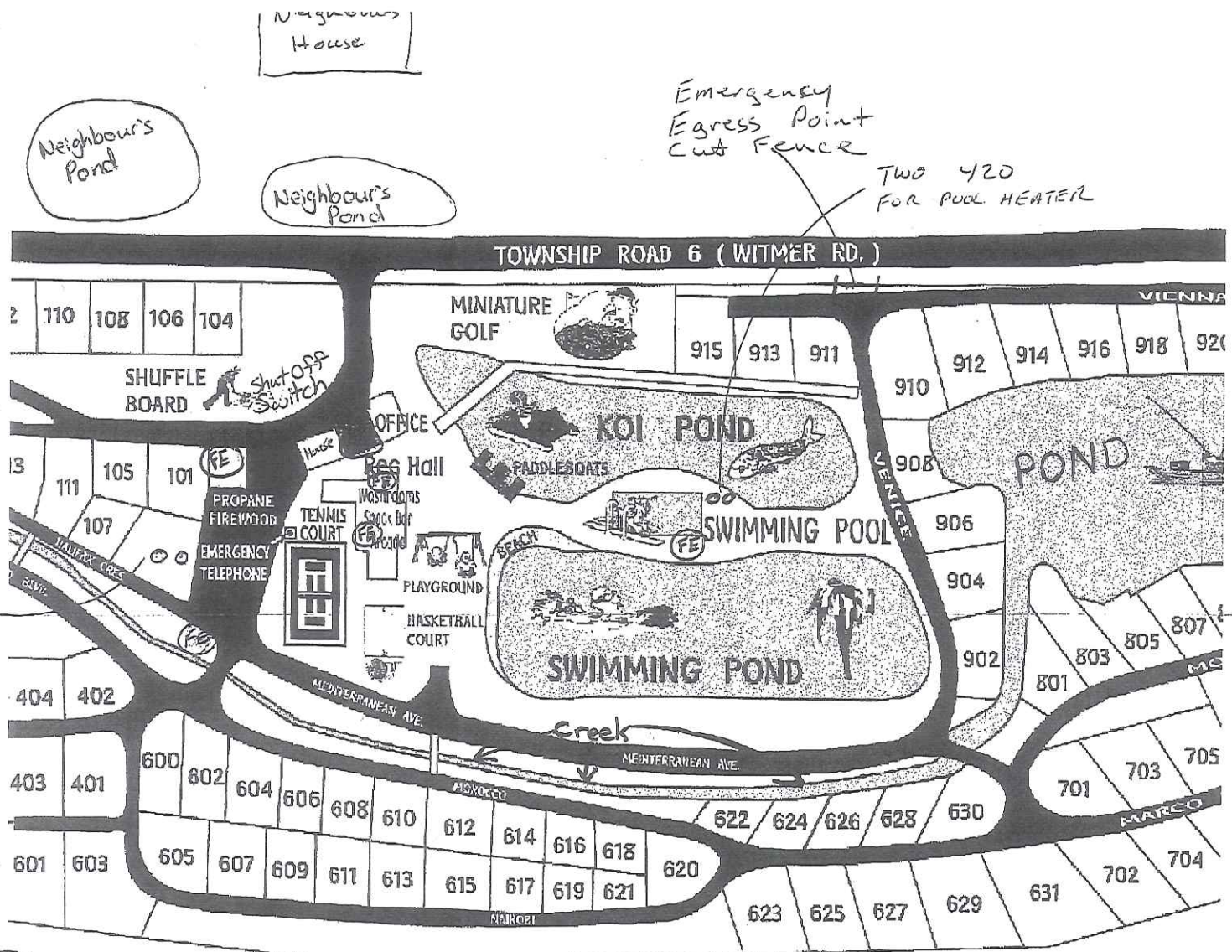


1335 WITMER RD
 PETERSBURG ONT
 BLK A CONI PT LOTS PT LOT 6
 WILMOT TOWNSHIP
 DEC 16 2011

Map of Property From Google Maps



location of Diesel fuel and unleaded gas



Neighbour's House

Neighbour's Pond

Neighbour's Pond

Emergency Egress Point Cut Fence

TWO 420 FOR POOL HEATER

TOWNSHIP ROAD 6 (WITMER RD.)

MINIATURE GOLF

SHUFFLE BOARD

Shut off Switch

OFFICE

KOI POND

PADDLEBOATS

SWIMMING POOL

POND

PROpane FIREWOOD
EMERGENCY TELEPHONE

TENNIS COURT

House

PRO Hall

RESTROOMS

Sauna Bar

Playground

BASKETBALL COURT

SEACH

SWIMMING POND

Creek

MEDITERRANEAN AVE.

MEDITERRANEAN AVE.

MARCONI

MARCO

VIENNA

FE = fire extinguishers