# Technical 14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X ZX4 Fax: 416.214.4903 Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

This Level 1 RSMP applies to:

a facility with a total propane storage capacity of 5,000 USWG or less; or
a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on sitch

		Failure to fully complete this for aking a false statement may res under the <i>Technical Stand</i>	ult in a fine or prosecution			
Lice	nce Number	0051737002-C				
Chec	k applicable type	of propane operations.				
	✓ Cylinder	Motor Fill	Filling Plant Card/Key	dock		
Subn	nit along with this	completed application a Facility Site F	Plan and a Map of the Surrounding Area	000000		
		SE	CTION A: GENERAL II	NFORMATION		
	-	d applies to TSSA for a ge and Handling Regulat	review for an RSMP under ion.	Ontario's Technica	l Standard	s and Safety Act,
_	Company Name				Ontario	Corporation No., if applicable
A	SSI TRS GP I	25900			002378	1118
	Operator Name Sherkston Sho	(if different from above) pres				
	Telephone No. 905-894-0972	Fax No. 905-894-5352	E-mail tbreton@sherkston.com			
В	Street No.	Street Name / 911 Number /	Address, if applicable			
	490	Empire Rd		Devidence		Dest-10-de
	Sherkston	ownship / County		Province		Postal Code LOS 1R0
	<u> </u>	ss if different from above.		OIV		200 1110
С	Street No.	Street Name / 911 Number	/ Address, if applicable			
	Town / City or To	ownship / County		Province		Postal Code
Int		Container Refill Centre or F	illing Plant			
	Location of fac Street No.	ility. Street Name / 911 Number /	Address if applicable	New Mining		
D	490	Empire Rd	Address, ii applicable	Nearest Major Intersed		
	Town / City or To			Province	Juon Mudd	Postal Code
	Sherkston	wriship / County		Ontario		LOS 1RO
	SHEIKSION			Gillano		200 1110
	Name of Licence I	Holder				
	Sherkston Shor	res (SSI TRS GP INC)				
	Name of a Senio	r Management person as defined in t	the regulation holding the Record of Tra	ining (ROT).	ROT type	e
	Tony Breton				100-08	
	Municipality (or r	municipalities if the facility or its haza	ard distance touches multiple borders)			
	Niagara Penins	ula				
4						
	Hours of operatio	n.				

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and

Print name	Signature	Date (dd-mm-yyyy)
Name of Licence Holder Tony Breton	10.47/	03/10/2014
Name of Senior Management person as defined in the		
Regulation holding the Record of Training Tony Breton		

FS 09195 (05/11) Page 1 of 15



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION A: GENERAL INFORMATION (cont'd)

Indicate the year the facility was established. 1992	Indicate the year of any significant 2005	t modifications, as defined in s.1, O.Reg 211/01, since establishment.	Ì
dentify the psig rating and serial number for ea	ach fixed propane storage tank on si	ite.	
PSIG	Serial Number		
Tank1: 250 PSIG	3735037		
Tank2:			
Tank3:	;		
Enter capacity of propane in USWG, fixed, por	table, and mobile, and provide deta	illed inventory that includes the number of tank/vessel for	
each type (fixed, portable, and mobile) and the	capacity of each tank/vessel, on a	separate document.	
Fixed: 5000 USWG			

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Tony Breton	Official Title Vice President	
Signature	Telephone No. 905-894-0972 ext 203	Date (dd-mm-yyyy) 03/10/2014





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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION A: GENERAL INFORMATION (cont'd)

	320		vity Information	SIA (COIII C	1)	
Name of Propan	ne Supplier(s)				For Office Use -	Party No.
Superior Propane -	Ontario Regional Operations Co	entre				
Street No.	Street Name / 911 Number / A	ddress, if applicable				
251	Woodlawn Road West, Unit 21	7			=======	
Town / City or To Guelph	ownship / Country			Province Ontario		Postal Code N1H 8J1
Telephone No.	Fax No.	Contact Na	ıme			
1-877-873-7467	519-836-7766	Mike Mullins				
E-mail mullinsm@superio	prpropane.com					
Name of Propane	e Transporter. If same as ab	ove, please check bo	х.		For Office Use -	Party No.
Street No. 3089	Street Name / 911 Number / A Regional Road # 12	ddress, if applicable				
Town / City or To Smithville	ownship / Country		9	Province Ontario	,	Postal Code LOR 2A0
Telephone No. 905-516-2301	Fax No.	Contact Na Tom Amies	me			
E-mail amiest@superiorpi	ropane.com					
Off-site Cylinder None	and/or Mobile Storage		Capacity stored off-site,	in USWG	For Office Use -	Party No.
Street No.	Street Name / 911 Number / A	ddress, if applicable				
Town / City or To	ownship / Country			Province		Postal Code
Telephone No.	Fax No.	Contact Na	me			,
Note: Customer sto	orage is not considered off-site	storage.				

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print)	Official Title	
Tony Breton	Vice President	
Signature	Telephone No.	Date (dd-mm-yyyy)
10m 110	905-894-0972 ext. 203	03/10/2014

FS 09195 (05/11) Page 3 of 15



Technical Standards and Safety Authority Fax: 416.231.4903 www.tssa.org

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Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

Gasoline - maximum 1000 gallons - stored in the maintenance yard (A MSDS for regular unleaded gasoline is provided in the gas shed located beside tank.)

Diesel Fuel - maximum 500 gallons - stored in the maintenance yard

Waste Oil - maximum 12 gallons - stored in the maintenance yard

Parts Washer - maximum 12 gallons - stored in the maintenance yard

Description of fire and emergency equipment indicated on facility site map.

ABC Dry Fire Extinguishers - total of 6

2 located inside the propane dispenser

2 located inside the adjacent shop

2 located inside and outside the fuel shed

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

- 1. Fusible link on ISC valve isolation valve between the tank and the downstream propane dispensing equipment.
- 2. ISC valve interlock bar (interlocked with cabinet door) ISC valve closes when door is closed.
- 3. Power supply breaker inside the convenience store building. This cuts all power to the propane system- shuts down pump; closes solenoid valve.

Maintenance and testing schedule for fire protection controls and devices.

Maintenance and testing is undertaken by Superior Propane according to Superior Propane's Maintenance Standard. Schedule for key equipment is:

- 1. Pumps (Pump every 3 months; Pump Motor: check belts monthly; grease motor every 6 months); 2. ISC valves (test for closure every 6 months)
- 3. Fusible links inspected every 6 months; 4. Storage tank Relief Valves inspected every 2 years; replacement schedule as per provincial regulations.
- 5. Fire extinguishers maintained by Sherkston Resort in accordance with Ontario fire regulations. Maintenance records are kept for 5 years,

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Name of person completing this form (please print)	Official Title	
Tony Breton Signature	Vice President  Telephone No. 905-894-0972 ext. 203	Date (dd-mm-yyyy) 03/10/2014
1000 / J	903-894-0972 ext. 203	03/10/2014

FS 09195 (05/11) Page 4 of 15



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Ke	y Contact	5. Facility 24-Hour Contact Person	on	
Name	For Office Use - Party No.	Name	For Office Use - Party No.	
Tony Breton		Sherkston Security		
Official Title Vice President		Official Title Security Officer on-duty 24 hours a day	у	
Telephone No. cell 905-933-1153	Fax No. 905-894-5352	Cell No. 905-358-0911	Fax No. 905-894-5352	
E-mail tbreton@sherkston.com		E-mail supervisors@sherkston.com		
Role and responsibilities in emergence	су	Role and responsibilities in emergen	су	
Coordinate site response, will provide	instructions and processes for all	Coordinate site response, will provide	assistance to visitors, guests and	
visitors, guests and employees.		employees to safely arrive at the arran	iged meeting place outside of the hazard	
2. Facility Contact Personnel - Al	Iternate Contact	6. Name of Facility Manager		
Name	For Office Use - Party No.	Name	For Office Use - Party No.	
Grey Ayers		Greg Ayers		
Official Title Maintenance Foreman		Official Title		
	Lay No.	Maintenance Foreman	I Fay No	
Telephone No. Cell 905-933-3312	Fax No. 905-894-5352	Telephone No. Cell 905-933-3312	Fax No. 905-894-5352	
E-mail		E-mail		
gregayers@sherkston.com		gregayers@sherkston.com		
Role and responsibilities in emergence	in .	Role and responsibilities in emergency		
Coordinate site response if agent isn't	available	Coordinate site response		
3. Local Fire Services - Key Conta	nct	7. Propane Supplier Key Contact I	Person	
Name Thomas Cartwright	For Office Use - Party No.	Name Superior Propane Hotline	For Office Use - Party No.	
Thomas Cartwright Official Title	E-mail	1 A 20 T T T T T T T T T T T T T T T T T T	For Office Use - Party No.	
Thomas Cartwright Official Title Port Colborne Fire Chief	E-mail firechief@portcolborne.ca	Superior Propane Hotline Official Title	E-mail	
Thomas Cartwright Official Title	E-mail	Superior Propane Hotline	The second secon	
Thomas Cartwright Official Title Port Colborne Fire Chief Telephone No.	E-mail firechief@portcolborne.ca Fax No. 905-835-1020	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergene Identify and dispatch Superior Propane as	E-mail Fax No. N/A	
Thomas Cartwright  Official Title Port Colborne Fire Chief Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire S	E-mail firechief@portcolborne.ca Fax No. 905-835-1020	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergence Identify and dispatch Superior Propane and personnel as required.	E-mail Fax No. N/A	
Thomas Cartwright Official Title Port Colborne Fire Chief Telephone No. 905-834-4512 Role and responsibilities in emergence	E-mail firechief@portcolborne.ca Fax No. 905-835-1020	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergene Identify and dispatch Superior Propane as	E-mail Fax No. N/A	
Thomas Cartwright  Official Title Port Colborne Fire Chief Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire S  Fire Services Address	E-mail firechief@portcolborne.ca Fax No. 905-835-1020  by Service response. Liaise with police	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergene Identify and dispatch Superior Propane as personnel as required.  Propane Supplier Address	E-mail Fax No. N/A	
Thomas Cartwright  Official Title Port Colborne Fire Chief  Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire S  Fire Services Address 3 Killaly Stree West, Port Colborne, ON	E-mail firechief@portcolborne.ca Fax No. 905-835-1020  by Service response. Liaise with police	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergendentify and dispatch Superior Propane arpersonnel as required.  Propane Supplier Address 251 Woodlawn Road W, unit 217	E-mail Fax No. N/A	
Thomas Cartwright  Official Title Port Colborne Fire Chief  Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire \$ Fire Services Address 3 Killaly Stree West, Port Colborne, ON  4. Local Fire Services - Alternate Colline	E-mail firechief@portcolborne.ca Fax No. 905-835-1020 Service response. Liaise with police	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergendentify and dispatch Superior Propane arpersonnel as required.  Propane Supplier Address 251 Woodlawn Road W, unit 217  8. Municipal Contact  Name	E-mail  Fax No. N/A  cy nd or LPERGC emergency response	
Thomas Cartwright  Official Title Port Colborne Fire Chief Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire S Fire Services Address 3 Killaly Stree West, Port Colborne, ON  4. Local Fire Services - Alternate C Name Michael Bendia Official Title	E-mail firechief@portcolborne.ca Fax No. 905-835-1020  Service response. Liaise with police  Contact  For Office Use - Party No.  E-mail	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergendentify and dispatch Superior Propane arpersonnel as required.  Propane Supplier Address 251 Woodlawn Road W, unit 217  8. Municipal Contact  Name Lyle Merritt Official Title	E-mail  Fax No. N/A  cy nd or LPERGC emergency response	
Thomas Cartwright  Official Title Port Colborne Fire Chief Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire S  Fire Services Address 3 Killaly Stree West, Port Colborne, ON  4. Local Fire Services - Alternate C Name Michael Bendia  Official Title Port Colborne Fire Prevention Officer Telephone No. 905-834-4512  Role and responsibilities in emergence	E-mail firechief@portcolborne.ca Fax No. 905-835-1020  by Service response. Liaise with police  Contact  For Office Use - Party No.  E-mail mikebendia@portcolborne.ca Fax No. 905-8351020  y	Superior Propane Hotline Official Title Telephone No. 1-877-873-7467 Role and responsibilities in emergend Identify and dispatch Superior Propane as personnel as required. Propane Supplier Address 251 Woodlawn Road W, unit 217  8. Municipal Contact Name Lyle Merritt Official Title Chief Building Official Telephone No.	E-mail  Fax No.  N/A  cy nd or LPERGC emergency response  For Office Use - Party No.  Fax No.	
Thomas Cartwright  Official Title Port Colborne Fire Chief Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire S  Fire Services Address 3 Killaly Stree West, Port Colborne, ON  4. Local Fire Services - Alternate C Name Michael Bendia  Official Title Port Colborne Fire Prevention Officer Telephone No. 905-834-4512  Role and responsibilities in emergence Alternate - Coordinate/advise on Port Colborne Colborne Port Colborne	E-mail firechief@portcolborne.ca Fax No. 905-835-1020  by Service response. Liaise with police  Contact  For Office Use - Party No.  E-mail mikebendia@portcolborne.ca Fax No. 905-8351020  y	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergency ldentify and dispatch Superior Propane as personnel as required.  Propane Supplier Address 251 Woodlawn Road W, unit 217  8. Municipal Contact  Name Lyle Merritt Official Title Chief Building Official Telephone No. 905-835-2900 ext. 201  E-mail	E-mail  Fax No.  N/A  cy nd or LPERGC emergency response  For Office Use - Party No.  Fax No.	
Thomas Cartwright  Official Title Port Colborne Fire Chief Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire S  Fire Services Address 3 Killaly Stree West, Port Colborne, ON  4. Local Fire Services - Alternate C  Name Michael Bendia  Official Title Port Colborne Fire Prevention Officer Telephone No. 905-834-4512  Role and responsibilities in emergenc Alternate - Coordinate/advise on Port Colbornate with police	E-mail firechief@portcolborne.ca Fax No. 905-835-1020  by Service response. Liaise with police  Contact  For Office Use - Party No.  E-mail mikebendia@portcolborne.ca Fax No. 905-8351020  y	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergency dentify and dispatch Superior Propane are personnel as required.  Propane Supplier Address 251 Woodlawn Road W, unit 217  8. Municipal Contact  Name Lyle Merritt Official Title Chief Building Official  Telephone No. 905-835-2900 ext. 201  E-mail lylemerritt@portcolborne.ca	E-mail  Fax No.  N/A  cy nd or LPERGC emergency response  For Office Use - Party No.  Fax No.	
Thomas Cartwright  Official Title Port Colborne Fire Chief Telephone No. 905-834-4512  Role and responsibilities in emergenc Coordinate/advise on Port Colborne Fire S  Fire Services Address 3 Killaly Stree West, Port Colborne, ON  4. Local Fire Services - Alternate C Name Michael Bendia  Official Title Port Colborne Fire Prevention Officer Telephone No. 905-834-4512  Role and responsibilities in emergence Alternate - Coordinate/advise on Port Colborne Colborne Port Colborne	E-mail firechief@portcolborne.ca Fax No. 905-835-1020  Service response. Liaise with police  Contact  For Office Use - Party No.  E-mail mikebendia@portcolborne.ca Fax No. 905-8351020  y corne Fire Service response.	Superior Propane Hotline Official Title  Telephone No. 1-877-873-7467  Role and responsibilities in emergency ldentify and dispatch Superior Propane as personnel as required.  Propane Supplier Address 251 Woodlawn Road W, unit 217  8. Municipal Contact  Name Lyle Merritt Official Title Chief Building Official Telephone No. 905-835-2900 ext. 201  E-mail	E-mail  Fax No.  N/A  cy nd or LPERGC emergency response  For Office Use - Party No.  Fax No.	

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print)	Official Title	
Tony Breton	Vice President	
Signature	Telephone No.	Date (dd-mm-yyyy)
10ng/25	905-89 <mark>4-0972 ext 203</mark>	03/10/2014

FS 09195 (05/11) Page 5 of 15



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.	
Please see attached Emergency and Preparedness Response Plan	
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Name of person completing this form (please print) Tony Breton	Official Title Vice President	
Signature	Telephone No. 905-894-0972 ext. 203	Date (dd-mm-yyyy) 03/10/2014

FS 09195 (05/11) Page 6 of 15



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

(					
Training on Emergency Res	ponse Plan and Procedures provided to facility key contacts.				
Training Date (dd-mm-yyyy)	Print Name of Training Provider: Sherkston Shores Emergency Reponse Procedure Training				
01/05/2014	Print Name of Instructor: Fire Department				
Training Date (dd-mm-yyyy)	Print Name of Training Provider:				
	Print Name of Instructor:				
Training Date (dd-mm-yyyy)	Print Name of Training Provider:				
	Print Name of Instructor:				
Training on the facility's Eme	ergency Management Procedures provided to staff.				
Training Date (dd-mm-yyyy)	Print Name of Training Provider: Sherkston Shores - Standard Emergency Response Training				
01/05/2014	Print Name of Instructor: Tony Breton/Greg Ayers/Cherie Moskalyk				
Training Date (dd-mm-yyyy)	Print Name of Training Provider: First Aid				
16/06/2014 Print Name of Instructor: Canadian Red Cross					
Training Date (dd-mm-yyyy)	Print Name of Training Provider:				
	Print Name of Instructor:				
On-site specific training pro	vided to certificate holders / persons with Records of Training.				
Training Date (dd-mm-yyyy)	Print Name of Training Provider: FSN Training				
07/15/2014	Print Name of Instructor: Michael Farah				
Training Date (dd-mm-yyyy)	Print Name of Training Provider: WHMIS				
16/05/2014	Print Name of Instructor; Cherie Moskalyk				
Training Date (dd-mm-yyyy)	Print Name of Training Provider: Portable Fire Extinguisher				
01/05/2014	Print Name of Instructor: Fire Department				

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Name of person completing this form (please print)	Official Title	
Tony Breton	Vice President	
Signature	Telephone No.	Date (dd-mm-yyyy)
prof 5	905-894-0972 ext 203	03/10/2014

FS 09195 (05/11) Page 7 of 15



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14th Floor - Centre Tower 3300 Bloor Street West Standards and
Safety Authority
Fax: 416.231.4903 Customer Service: 1.877.682.8772 Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Res	sponse Plan and Procedures provided to facility key contacts.				
Target Date (dd-mm-yyyy)	Print Name of Training Provider: Emergency Response Procedure Training				
06/04/2015	Print Name of Instructor: Port Colborne Fire Department				
Target Date (dd-mm-yyyy)	Print Name of Training Provider:				
	Print Name of Instructor:				
Target Date (dd-mm-yyyy)	Print Name of Training Provider:				
	Print Name of Instructor:				
Training on the facility's Em	ergency Management Procedures provided to staff.				
Target Date (dd-mm-yyyy)	Print Name of Training Provider: Standard Emergency Response Training				
16/04/2015	Print Name of Instructor: Tony Breton/Greg Ayers/Cherie Moskalyk				
Target Date (dd-mm-yyyy)	Print Name of Training Provider: First Aid				
15/05/2015	Print Name of Instructor: Canadian Red Cross				
Target Date (dd-mm-yyyy)	Print Name of Training Provider:				
	Print Name of Instructor:				
On-site specific training pro	vided to certificate holders / persons with Records of Training.				
Target Date (dd-mm-yyyy)	Print Name of Training Provider: FSN Training				
15/06/2016	Print Name of Instructor: Mike Farah				
Target Date (dd-mm-yyyy)	Print Name of Training Provider: WHMIS				
01/05/2015	Print Name of Instructor: Cherie Moskalyk				
Target Date (dd-mm-yyyy)	Print Name of Training Provider: Portable Fire Extinguisher Training				
06/04/2015	Print Name of Instructor: Port Colborne Fire Department				

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Tony Breton	Vice President	
Signature	Telephone No.	Date (dd-mm-yyyy)
pres 10	905-894-0972 ext 203	03/10/2014

FS 09195 (05/11) Page 8 of 15



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 14th Floor - Centre Tower

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 3300 Bloor Street West

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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

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Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).

The agent/operator or alternate (both ROT staff) will contact emergency services by calling 911 and will provide warnings as outlined in the attached Propane Emergency Response Procedures placard (to be posted at site and be part of employee training). If it is safe to do so, this could involve advising individuals in the area to evacuate. The owner/operator may also contact Superior Propane via the emergency number identified in the ERP.

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).

The agent/operator or alternate should first follow the actions in the ERP's provide herein. Staged evacuation, if the release of propane cannot be stopped by cutting electrical power, may be required. The initial muster location will be the first commercial building, as you enter the park, apprx. 30 m away from the site and away from a dispersing propane cloud. Subsequent evacuation instructions potentially up to the Hazard Distance to be provided by municipal emergency responders. Residences and businesses beyond the site boundary to be notified by municipal emergency responders.

## **Communication with Emergency Response Authorities**

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).

When the system is operational, site staff will be on duty and be in the propane tank area. The Key Contact or alternate will be implementing ER actions and notifications, including notifying emergency responders. Calling 911 will occur immediately after any attempts to shut down the system.

When the system is not in operation, the ISC valve (main isolation valve) is closed, and the propane system is unattended, but is shutdown.

Any accidents involving the propane tank during such times will require the intervention of random, nearby individuals

Describe provisions for fire department entry when there are no operations or staffing at the propane site.

The propane tank system is located in a wide open area that is easily accessible from Sherkston Road (off Empire Road).

The fire access routes are identified in the attached plan.

Describe how the licence holder will ensure continual flow of updated information to authorities.

The critical information required from the license holder is information on how to shut the system down and the fill level in the tank (if known).

Fill level is relevant from a time-to-BLEVE perspective (a near empty tank will BLEVE sooner than a full tank if there is is fire impingement on the tank).

This information will be provided to the authorities by John O'Brien, verbally if on-site, or by cell phone during off hours.

How long will it take the facility liaison person to respond to the site.

There is a security officer on site 24 hours. It would take the key contact, John O'Brien approximately 15 minutes to arrive on-site after having received the emergency call.

# Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print)  Tony Breton	Official Title Vice President		
Signature	Telephone No.	Date (dd-mm-yyyy)	
(one)	905-894-0972 ext 203	03/10/2014	

FS 09195 (05/11) Page 9 of 15



# 14th Floor - Centre Tower Standards and Safety Authority 3300 Bloor Street west Toronto Ontario M8X 2X4 Fax: 416.231.4903 Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services. 6. Building and Site Security and Procedures

		Yes	No	
1.	Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	<b>✓</b>		
2.	Is there adequate night lighting at the site?	$\checkmark$		
3.	Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	$\checkmark$		
4.	Are there procedures that capture and record the daily inspection of hoses and		12-12-12-12-12-12-12-12-12-12-12-12-12-1	
	inspection requirements for filling systems and mechanical devices used in the transfer of propane?	$\checkmark$		
5.	Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	$\checkmark$		
6.	Are weighing systems validated for accuracy?	<b>√</b>		
7.	Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?	<b>√</b>		
8.	Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	<b>✓</b>		
9.	Is the schedule of maintenance and testing activities retained on site?	$\checkmark$		
	7. Water Supply	*		
2000				
	propane licence holder should work with the local fire department to determine water ply capabilities that are available based on the propane facility's location.	Yes	No	
1.	Is a pressurized water system available at the propane facility site?	$\checkmark$		
2.	Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	✓		
3.	What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	50 m		
4.	What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only)	N/A		
	Declaration: I am aware that it is an offence to give false informati	on in this doc	cument and	
	I hereby declare that the information I have given here is tr			

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Tony Breton	Vice President	
Signature	Telephone No.	Date (dd-mm-yyyy)
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FS 09195 (05/11) Page 10 of 15



Technical Standards and

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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section Bin consultation with the local Fire Services. 8. Licence holder and local Fire Services Review

-	
1	To be completed by the Local Fire Services Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?
ı	If not, please explain (e.g., no fire services).
107	
F	Fire services comments, if any:  See Judinical Founds
-	
-	
	To be completed by the Licence Holder
1	n response to the above comments, the following action(s) is required:
-	
-	
1	The licence holder will respond to the Local Fire Services comments by:(dd-mm-vyvy)
_	
	LOCAL FIRE SERVICES
7	The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.
Г	Print name Signature Date (dd-mm-yyyy)
l	Local Fire Services Name Michael Bendia M Bendu 17/11/2014

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Name of person completing this form (please print) Tony Breton		Official Title Vice President		
Signature	Tel	lephone No. Date (dd-	mm-yyyy)	
proof 0	905	5-894-0972 ext 203 03/10/201	4	

FS 09195 (05/11) Page 11 of 15



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# **SECTION C: SUBMISSIONS**

Applicant must include a Facility Site Plan and Map of Surrounding Area

## Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

- 1. The storage location of fixed, portable, and mobile vessels.
- 2. The maximum volume, types and storage location of hazardous materials.
- 3. Location of permanent structures on site.
- 4. Access and egress points and location of barriers.
- 5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
- 6. Location of emergency shut off/shut down switches/valves.

## Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

- 7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
- 8. GPS co-ordinates of the single largest vessel.
- 9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
- 10. Clear indication of the municipality or municipalities present within the circle.
- 11. Visual indication of property line information.
- 12. The location and name of roads within or abutting the site.
- 13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
- 14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
- 15. Complete "Required Mapping Information from Updated Site Plan" in table below

# Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-r 20/10/2014	nm-yyyy)	y) Capacity of single largest propane storagevessel (USWG) 5000USWG		
Tank setback coordinates.	Indicate placement on	the map.		
Front:	120 m Southwest	Right side property line:	350 m Northwest	
Rear:	420 m Northeast	Left side property line:	250 m Southwest	

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of person completing this form (please print)  oreton  Official Title  Vice President		
Signature	Telephone No.	Date (dd-mm-yyyy)
Due 1	905-894-0972 ext. 203	03/10/2014

FS 09195 (05/11) Page 12 of 15



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Table 1: Distance Table

	Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
	1,890	500	155
	3,780	1,000	195
L	4,920	1,300	213
	6,620	1,750	235
	7,130	1,885	241
	7,560	2,000	246
	18,900	5,000	333

Formula:

 $D = 16.94 \times (1.524 \times C)^{1/3}$ 

D = Distance to overpressure of 1 psi (meters)

C= Tank Total Capacity in USWG

Parameters:

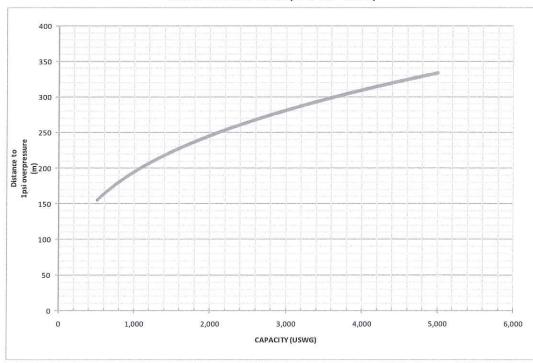
Density of Propane is 0.5033 kg per litre @ 15 C

Assume all vessels are 80% full

1 gallon [US, liquid] = 0.003785411784 cubic meter

1 cubic metre = 264.17 USWG

# Hazard Distance Chart (EPA-TNT model)



FS 09195 (05/11) Page 13 of 15



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# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

# SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area  AND Name and Address of Closest Building or Feature		* Number of Buildings and Features (mark with an "X")			Distance from Tank to Closest Building or	
The following of the state of t	0	1	2-10	11+	Feature	
Industrial buildings or parks or golf courses  Name: Facility is recreational trailer park		x			1m	
Address:						
Residential building units specifically permanent single family dwellings, condominiums, and apartments.			х		<u>60</u> m	
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes.  Name: Sherkston Convenience Store and others (amenities of facilities)  Address: Province Postal Code			X		10 m	
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts.  Name: Facility is a recreational trailer park  Address:				х	m	
City: Province Postal Code						
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons.  Name:  Address:	X				m	
City: Province Postal Code						
Emergency responders specifically fire stations, ambulance stations, and police stations.  Name:  Address:	х				0 m	
City: Province Postal Code						

<sup>\*</sup> For multi-unit buildings, count each unit as "1".

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FS 09195 (05/11) Page 14 of 15



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Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

Propane Storage and Handling Regulation

# WORKSHEET

# Portable Storage Additional Information Worksheet

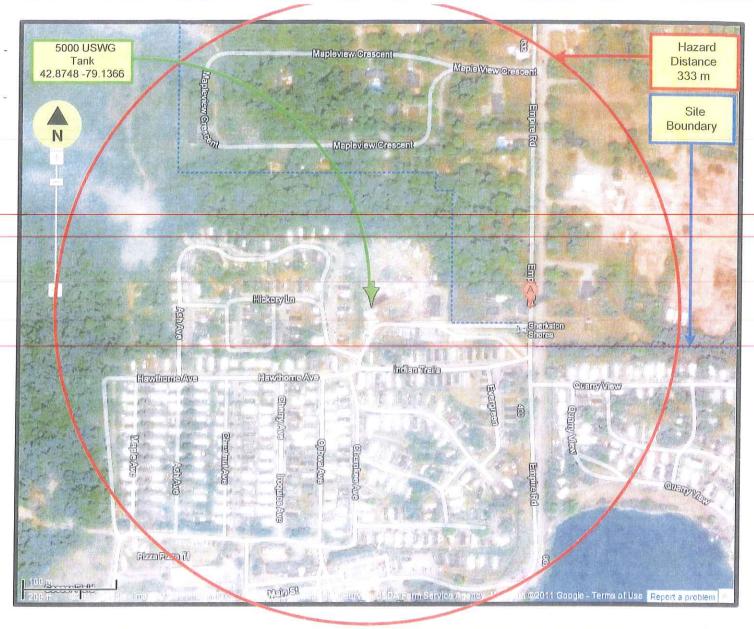
Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9		
# 100	29.5	16	472 USWG
# 40	11.75		
# 33.3	9.62		
# 30	8.8		
# 20	5.8		
# 10	2.9		
# 5	1.5		

# Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Volume in USWG
5000 USWG	1	5000 USWG
Total Tank Capacity	•	

Total Cylinder Capacity	472 USWG
Total Tank Capacity	5000 USWG
Total Portable Capacity (Total Cylinder Capacity + Total Tank Capacity)	0 USWG

FS 09195 (05/11) Page 15 of 15



# MAP OF SURROUNDING AREA SHERKSTON SHORES INC. Empire Road, Port Colborne, ON Legal Description: Lots 3, 4, 5, & 6, Concession 1, Plan 59R-5042 Tank Capacity: 5000 USWG GPS Co-ordinates: Lat. 42.8748 Long.-79.1366 Hazard Distance: 333 m Tank Set-back Distances: Front of Property: 120 m Southwest Right Side of Property: 350 m Northwest Back of Property: 420 m Northeast Municipal Contact: Ernie Cronier, Chief Building Official 66 Charlotte Street, Port Colborne, ON L3K 3C8 Phone (905) 835-2901 x 201

K.Almey October 2011

