



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

This Level 1 RSMP applies to:
 • a facility with a total propane storage capacity of 5,000 USWG or less; or
 • a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

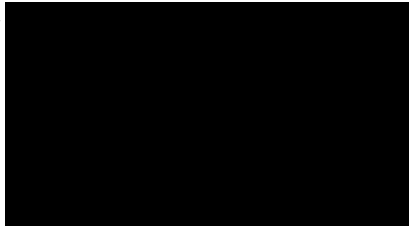
Failure to fully complete this form may result in rejection.
Making a false statement may result in a fine or prosecution under the *Technical Standards and Safety Act*

Licensee Number 0033602001-C

Check applicable type of propane operations.

Cylinder Motor Fill Filling Plant Card/Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.



JULY 1

SECTION A: GENERAL INFORMATION

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*, Propane Storage and Handling Regulation.

Company Name U-Haul Co. (Canada) Ltd Ontario Corporation No., if applicable

Operator Name (if different from above)

Telephone No. 905-790-9433 Fax No. 905-790-9954 E-mail bill_stenhouse@uhaul.com

B Street No. 2700 Street Name / 911 Number / Address, if applicable Royal Windsor Drive

Town / City or Township / County Mississauga Province Ontario Postal Code L5J 1K7

Mailing address if different from above.

C Street No. 152 Street Name / 911 Number / Address, if applicable East Drive

Town / City or Township / County Brampton Province Ontario Postal Code L6T 1C1

Information on Container Refill Centre or Filling Plant

Location of facility.

D Street No. 2700 Street Name / 911 Number / Address, if applicable Royal Windsor Drive Nearest Major Intersection Royal Windsor & Winston Churchill

Town / City or Township / County Mississauga Province Ontario Postal Code L5J 1K7

Name of License Holder U-Haul Co. (Canada) Ltd

Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). Antony Grocott ROT type 100-01 (Propane Pump Attendant)

Municipality (or municipalities if the facility or its hazard distance touches multiple borders) Region of Peel

Hours of operation.

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

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Name of License Holder <u>U-Haul Co. (Canada) Ltd</u>	Print name	Signature	Date (dd-mm-yyyy) <u>08-06-2011</u>
Name of Senior Management person as defined in the Regulation holding the Record of Training <u>Antony Grocott</u>			



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SECTION A: GENERAL INFORMATION (cont'd)

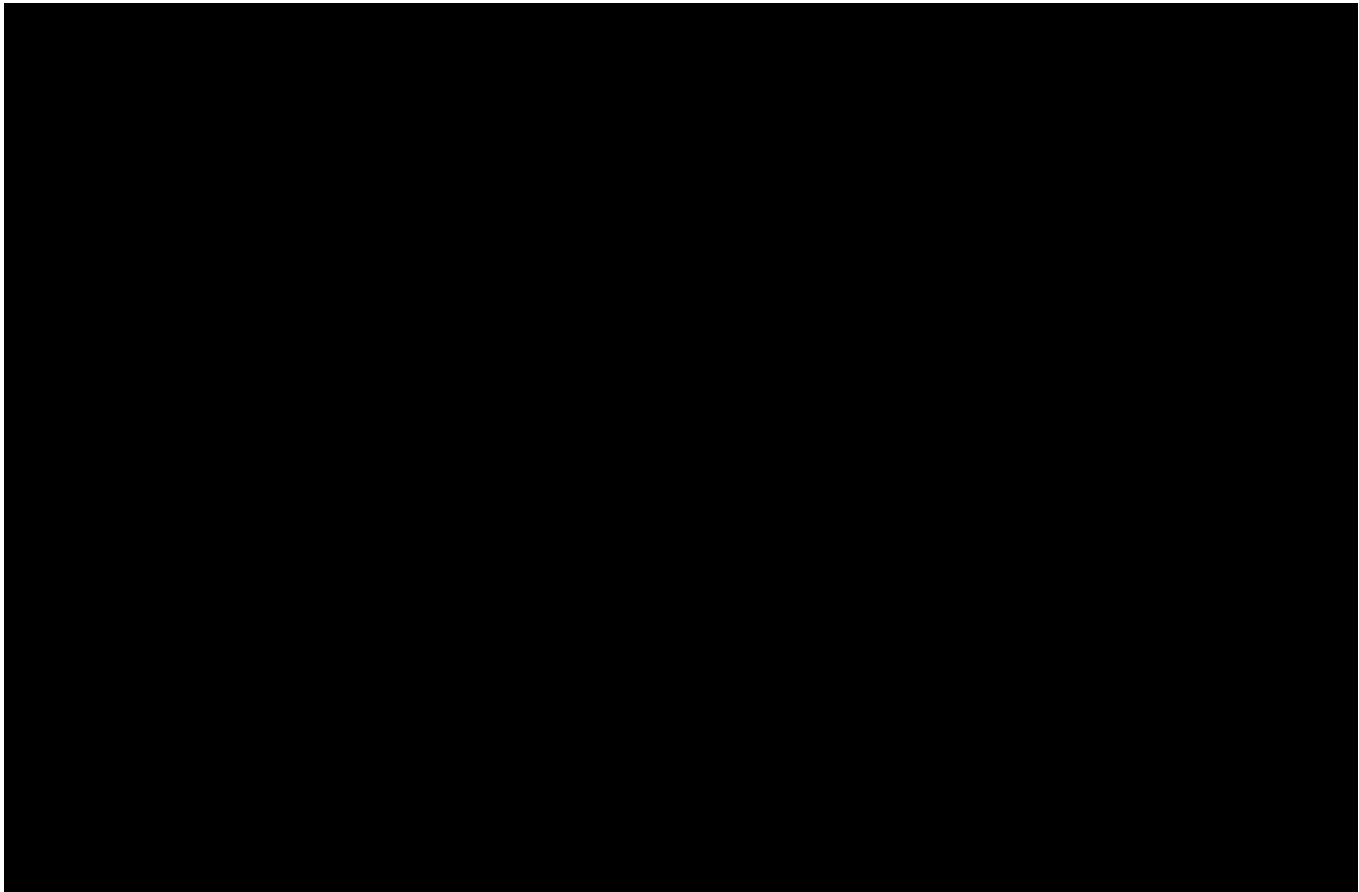
Indicate the year the facility was established. Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment.
1977 N/A

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank 1:	250 PSIG	13789
Tank 2:	_____	_____
Tank 3:	_____	_____

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 2000 USWG Portable: 0 USWG Mobile: 0 USWG



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Name of person completing this form (please print) William Stenhouse	Official Title Executive Assistant
Signature 	Telephone No. 905-790-9433
	Date (dd-mm-yyyy) 06-06-2011



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SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

Name of Propane Supplier(s)			
Superior Propane- Ontario Regional Operations Centre			
Street No.	Street Name / 911 Number / Address, if applicable		
251	Woodlawn Road West Unit 217		
Town / City or Township / Country		Province	Postal Code
Guelph		Ontario	N1H 8J1
Telephone No.	Fax No.	Contact Name	
1-877-873-7467	519-836-7768	Mike Mullins	
E-mail			
mullinsm@superiorpropane.com			

Name of Propane Transporter. If same as above, please check box. <input type="checkbox"/>			
Superior Propane - Guelph Bulk Propane Yard			
Street No.	Street Name / 911 Number / Address, if applicable		
7022	Wellington Road 124		
Town / City or Township / Country		Province	Postal Code
Guelph		Ontario	N1H 6L3
Telephone No.	Fax No.	Contact Name	
1-877-873-7467	N/A	Jason Swan	
E-mail			
swanj@superiorpropane.com			

Off-site Cylinder and/or Mobile Storage	Capacity stored off-site, in USWG	For Office Use - Party No.
N/A	N/A	
Street No.	Street Name / 911 Number / Address, if applicable	
Town / City or Township / Country		Postal Code
Telephone No.	Fax No.	Contact Name

Note: Customer storage is not considered off-site storage.

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Name of person completing this form (please print)	Official Title	
William Stenhouse	Executive Assistant	
Signature	Telephone No.	Date (dd-mm-yyyy)
	905-790-9433	06-06-2011

Amendment

SR # 509898



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Key Contact

Name: Jeff Deslets
Official Title: Manager
Telephone No.: 416-882-1445
Fax No.:
E-mail: ~~jeff~~ Jeff-deslets@4Haul.com
Role and responsibilities in emergency: Incident Commander

5. Facility 24-Hour Contact Person

Name: Jeff Deslets
Official Title: Manager
Cell No.: 416-882-1445
Fax No.:
E-mail: Jeff-deslets@4Haul.com
Role and responsibilities in emergency: Incident Commander

2. Facility Contact Personnel - Alternate Contact

Name: Jenk Moser
Official Title: Customer Service Representative
Telephone No.: 905-270-8222
Fax No.:
E-mail: N/A
Role and responsibilities in emergency: Alternate Incident Commander

6. Name of Facility Manager

Name: Jeff Deslets
Official Title: Manager
Telephone No.: 416-882-1445
Fax No.:
E-mail: Jeff-deslets@4Haul.com
Role and responsibilities in emergency: Incident Commander

3. Local Fire Services - Key Contact

Name: SAME
Official Title:
Telephone No.:
Fax No.:
E-mail:
Role and responsibilities in emergency:

7. Propane Supplier Key Contact Person

Name: SAME
Official Title:
Telephone No.:
Fax No.:
E-mail:
Role and responsibilities in emergency:

4. Local Fire Services - Alternate Contact

Name: SAME
Official Title:
Telephone No.:
Fax No.:
E-mail:
Role and responsibilities in emergency:

8. Municipal Contact

Name: SAME
Official Title:
Telephone No.:
Fax No.:
E-mail:
Municipality:

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Name of person completing this form (please print): Jeff J Deslets
Signature: J. Deslets
Official Title: Manager
Telephone No.: 905-823-9320
Date (mm-dd-yyyy): 12/01/2011



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

No Permanent

Description of fire and emergency equipment indicated on facility site map.

Fire Extinguishers

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Fire Alarm Panel, Fusible Link on the ISC Valve, Manual Shutoff (Remote E-Stop button in office)

Maintenance and testing schedule for fire protection controls and devices.

Maintenance and Testing will be undertaken by Superior Propane according to it's Maintenance Standard

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Signature 	Telephone No. 905-790-9433	Date (dd-mm-yyyy) 06-06-2011



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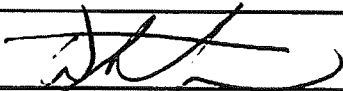
SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.
Refer to Attached Emergency Plan & Procedures for U-Haul Centre, 2700 Royal Windsor Dr. Mississauga,

[Empty table with 20 rows for providing additional safety measures details.]

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Signature 		Telephone No. 905-790-9433	Date (dd-mm-yyyy) 06-06-2011



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Training Date (dd-mm-yyyy) 08/05/2010	Print Name of Training Provider: Superior Propane
	Print Name of Instructor: John Morrison
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Training Date (dd-mm-yyyy) 01/05/2011	Print Name of Training Provider: U-Haul Co. (Canada) Ltd
	Print Name of Instructor: David Butler- Manager
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Training Date (dd-mm-yyyy) 12-03-2011 D. Butter	Print Name of Training Provider: Propane Training Institute
	Print Name of Instructor: John Blackmore
Training Date (dd-mm-yyyy) 28-10-2008 Jack Moser	Print Name of Training Provider: FSN Training & Development
	Print Name of Instructor: Joanne Moser
Training Date (dd-mm-yyyy) 27-11-2009 S. Warren	Print Name of Training Provider: Propane Training Institute
	Print Name of Instructor: Joanne Moser

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Name of person completing this form (please print) William Stenhouse	Official Title Executive Assistant
Signature 	Telephone No. 905-790-9433
	Date (dd-mm-yyyy) 06-08-2011



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Target Date (dd-mm-yyyy) 07-31-2011	Print Name of Training Provider: U-Haul Co. (Canada) Ltd
	Print Name of Instructor: Brian Leech
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

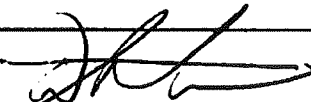
Training on the facility's Emergency Management Procedures provided to staff.

Target Date (dd-mm-yyyy) 07-31-2011	Print Name of Training Provider: U-Haul Co. (Canada) Ltd
	Print Name of Instructor: Brian Leech
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Target Date (dd-mm-yyyy) 31/03/2011 David Gornolka	Print Name of Training Provider: Propane Training Institute
	Print Name of Instructor: Joanne Moser
Target Date (dd-mm-yyyy) 31/03/2011 Keith Longley	Print Name of Training Provider: Propane Training Institute
	Print Name of Instructor: Joanne Moser
Target Date (dd-mm-yyyy) 31/03/2011 Andrew Russell	Print Name of Training Provider: Propane Training Institute
	Print Name of Instructor: Joanne Moser

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Name of person completing this form (please print)	Official Title Executive Assistant	
Signature 	Telephone No. 905-790-9433	Date (dd-mm-yyyy) 08-06-2011



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).

Incident Commander / Floor Warden will contact local fire authorities immediately.

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).

Floor Warden direct all staff and visitors to leave the building via the safest route, inspect area that all staff and visitors have evacuated. Ensure that all employees and visitors have assembled in the safe area (car wash across street on Winston Churchill) Floor warden will report the status of there section to the Incident Commander. The Incident Commander will advise the Fire Dept. of any individuals remaining in the location.

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).

Incident Commander/Floor Warden will contact 911

Describe provisions for fire department entry when there are no operations or staffing at the propane site.

Site is open and no obstructions to Propane Facility.

Describe how the licence holder will ensure continual flow of updated information to authorities.

The Incident Commander will Liaise with the Fire Department to provide any assistance that they require and ensure that the emergency operation centre is staffed.

How long will it take the facility liaison person to respond to the site.

45 minutes if not on site.

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

6. Building and Site Security and Procedures

	Yes	No
1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is there adequate night lighting at the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are weighing systems validated for accuracy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Is the schedule of maintenance and testing activities retained on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Water Supply

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

	Yes	No
1. Is a pressurized water system available at the propane facility site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities?(distance in metres only)	<u>50.5 metres</u>	
4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only)	<u>Hydrants Available</u>	

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Signature 	Telephone No. 905-790-9433	Date (dd-mm-yyyy) 06-06-2011



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

To be completed by the Local Fire Services	Yes	No
Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If not, please explain (e.g., no fire services).		
Local Fire Services are currently reviewing the RSMP have not currently returned with comments as of June 13, 2011		
Fire services comments, if any:		
To be completed by the Licence Holder		
In response to the above comments, the following action(s) is required:		
The licence holder will respond to the Local Fire Services comments by: _____		
(dd-mm-yyyy)		

LOCAL FIRE SERVICES		
The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.		
Print name	Signature	Date (dd-mm-yyyy)
Local Fire Services Name		

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SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below .

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-mm-yyyy) 15-05-2011	Capacity of single largest propane storage vessel (USWG) 2000 USWG
Tank setback coordinates. Indicate placement on the map.	
Front: <u>22.86 metres</u>	Right side property line: <u>40.5384 metres</u>
Rear: <u>56.388 metres</u>	Left side property line: <u>38.576 metres</u>
GPS coordinates of single largest vessel: <u>43 d 29' 47.8 W 79d 38' 41.75W</u>	

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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

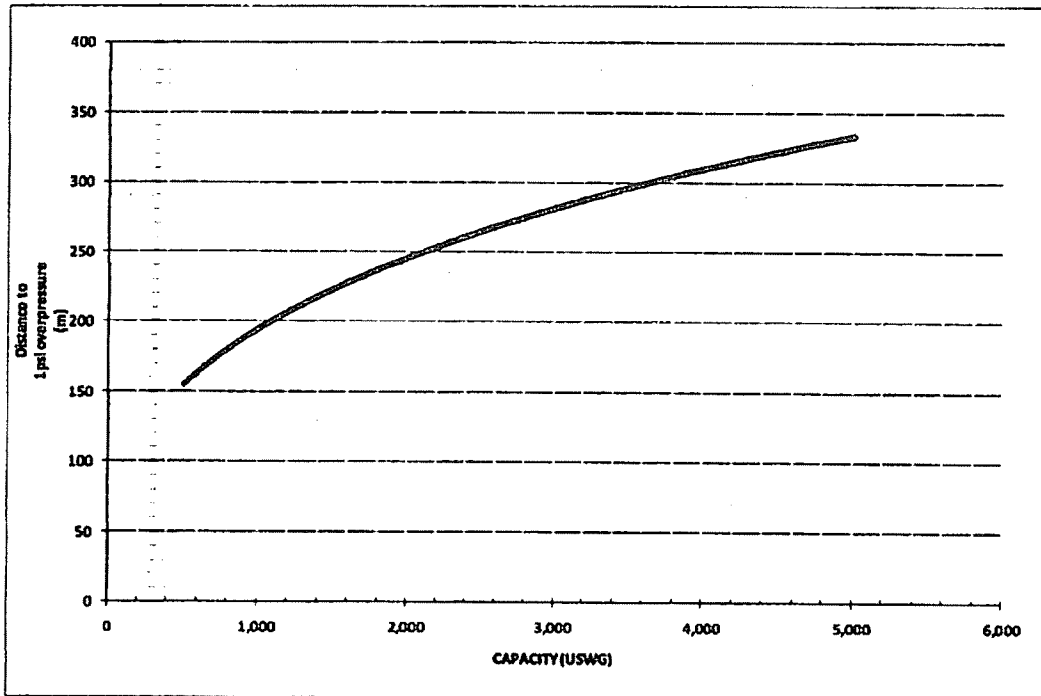
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)



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SECTION C: SUBMISSIONS (cont'd)
Applicant must include a Facility Site Plan and Map of Surrounding Area

Portable Storage Additional Information Sheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9	N/A	
# 100	29.5	N/A	
# 40	11.75	N/A	
# 33.3	9.62	N/A	
# 30	8.8	N/A	
# 20	5.8	N/A	
# 10	2.9	N/A	
# 5	1.5	N/A	
Total Cylinder Capacity N/A			

Tanks Stored On-site Not Connected for Use

Tank Size in USWG	Quantity	Total Volume in USWG
	N/A	
Total Tank Capacity N/A		

Total Cylinder Capacity	2000 USWG
Total Tank Capacity	N/A
Total Portable Capacity	N/A

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) William Stenhouse		Official Title Executive Assistant	
Signature 		Telephone No. 905-790-9433	Date (dd-mm-yyyy) 06-06-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

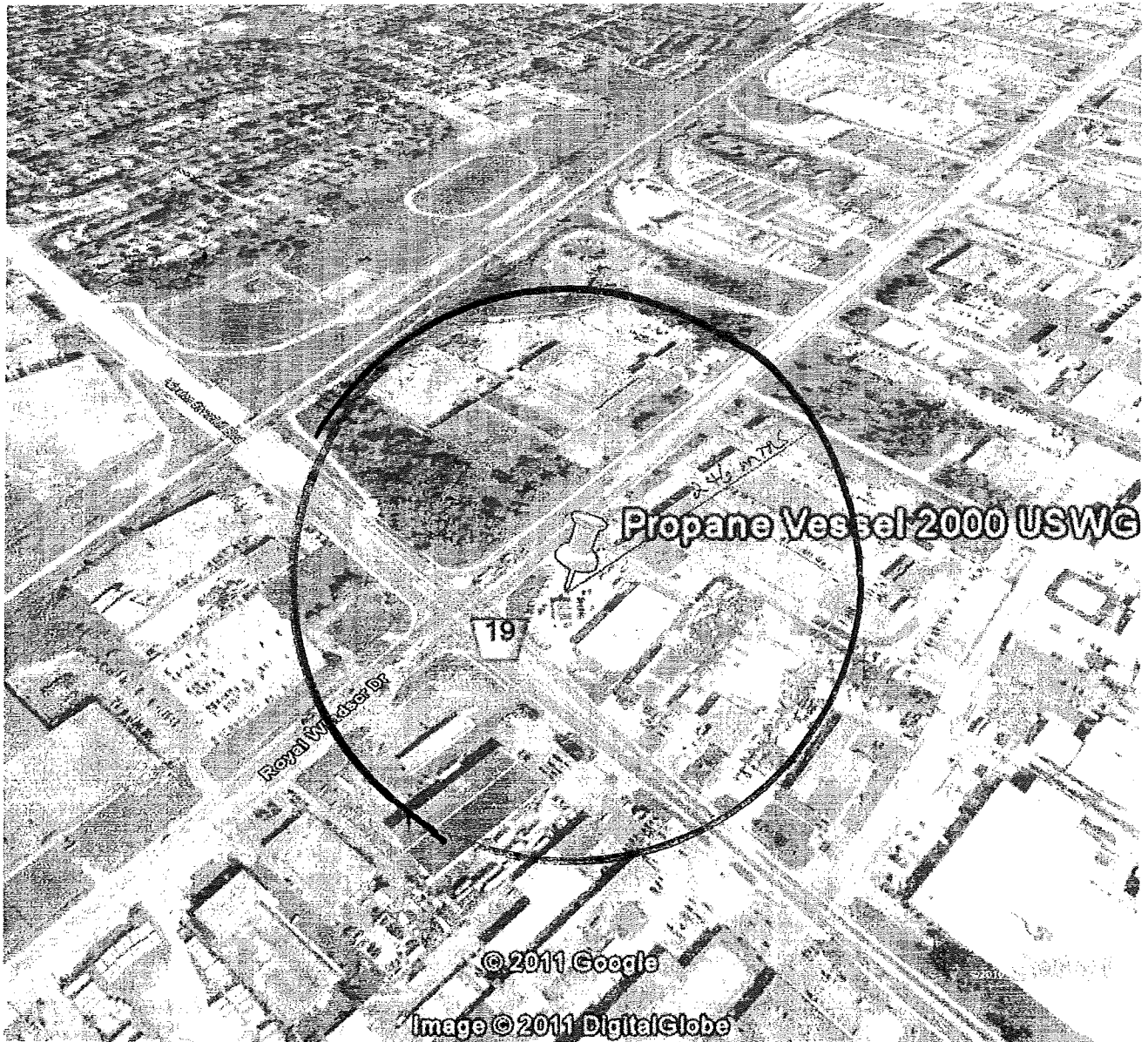
Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: <u>Mr. Mechanic</u> Address: <u>955 Winston Churchill Blvd</u> City: <u>Mississauga</u> Province <u>Ontario</u> Postal Code _____			X		<u>56.388</u> m
Residential building units specifically permanent single family dwellings, condominiums, and apartments. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: <u>Ascona Management</u> Address: <u>2680 Royal Windsor Drive</u> City: <u>Mississauga</u> Province <u>Ontario</u> Postal Code _____			X		<u>40.5384</u> m
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m

* For multi-unit buildings, count each unit as "1".

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Name of person completing this form (please print) William Stenhouse	Official Title Executive Assistant
Signature 	Telephone No. 905-790-9433
	Date (dd-mm-yyyy) 06-06-2011



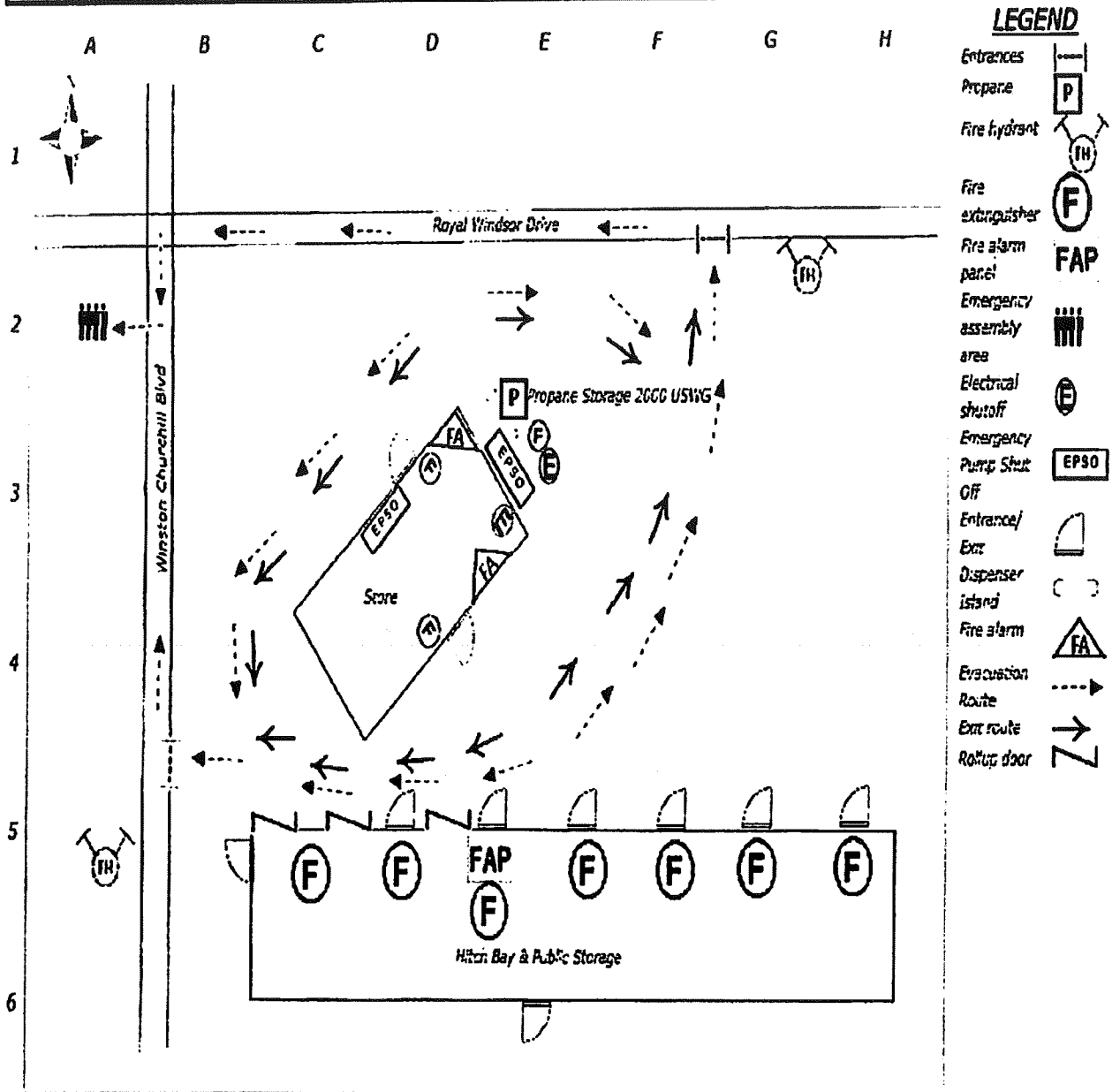
U-Haul Centre Mississauga
 2700 Royal Windsor Dr
 Mississauga, Ontario
 L5J 1K7

Property Line Setbacks	
North	22.86 metres
South	56.388 metres
East	40.5384 metres
West	36.576 metres
GPS Coordinates	
43D 29' 47.8 W 79D 38' 41.75W	

RADII - 22.86 METRES

Municipal Contact: Crystal Greer (crystal.greer@mississauga.com)
 Phone: 905-615-3200 Fax: 905-615-4181
 Prepared: William Stenhouse
 Date Prepared: May 15, 2011

Business Name: U-HAUL MOVING & STORAGE AT ROYAL WINDSOR Date: 02/06/2011
 Site Address: 2700 ROYAL WINDSOR DR, MISSISSAUGA, ON L5J1K7 Map Name: 641061 Propane



U-Haul Centre Mississauga
 2700 Royal Windsor Dr.
 Mississauga, Ontario
 L5J 1K7

Property Line Setbacks	
North	22.86 metres
South	56.388 metres
East	40.5384 metres
West	36.576 metres

Prepared: William Stenhouse

Date Issued: May 15, 2011