

14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X 2X4 Fax: 416.231.4903 Safety Authority Customer Service: 1.877.682.8772 Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

This Level 1 RSMP applies to: a facility with a total propane storage capacity of 5,000 USWG or less; or

ASTANDARDS & SAFETY AL

a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

		Failure to fully complete this forr aking a false statement may resu under the <i>Technical Standa</i>	alt in a fine or prosecution		For O	ffice Use Only
	nce Number	0029250002-C				
	✓ Cylinder	of propane operations.  Motor Fill  completed application a Facility Site Pi		Keylock rea.		
		SEC	CTION A: GENERAL	INFORMATION	V	
		ed applies to TSSA for a ge and Handling Regulation		der Ontario's <i>Tecl</i>	hnical Standard	ls and Safety Act,
	Company Name T.G. Hammor	nd Limited O/A Gra-Ham Energy	Ltd.		Ontario	Corporation No., if applicable
	Operator Name	(if different from above)		М		
	Telephone No. 519-284-3420	Fax No. 519-284-4161	E-mail info@goco.net			5 To 10 To 1
В	Street No. 88	Street Name / 911 Number / A Queen Street	Address, if applicable			
	St Marys (Pe			Province Ontario		Postal Code N4X 1A9
С	Street No.	Street Name / 911 Number / PO Box 130	Address, if applicable	,		
	Town / City or To	ownship / County		Province Ontario		Postal Code N4X 1A9
ln:	formation on Location of fac Street No. 2911	Container Refill Centre or Fi cility. Street Name / 911 Number / / Road 119 (Highway #7)		Nearest Major	Intersection	
		ownship / County		Province Ontario		Postal Code N4X 1A9
	Name of a Senio	d Limited O/A Gra-Ham Energy L	ne regulation holding the Record of	92.50.00.00.00.00.00.00	(D) (C) (C) (C) (C) (C) (C) (C) (C) (C) (C	oe - Al TS127 (exp 12/31/2013) 1 (5/4/2013)
	Hours of operation.					

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information. Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete

Printname	Signature Date (dd-mm-yyyy)	
Name of Licence Holder T.G. Hammond Limited O/A Gra-Ham Energy Ltd.	(Chal Hummet 17-01-2012	
Name of Senior Management person as defined in the Regulation holding the Record of Training Charlie Hammond	Frus Form 1 17-21-2.	12



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority
Toronto Ontario M8X2X4
Fax: 416.231.4903 Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)				
Indicate the year the facility was established.  Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment.				
Identify the psig rating and serial number for ea	ch fixed propane storage tank on site.			
PSIG	Serial Number			
Tank1: 250	20J81-172			
Tank2:				
Tank3:				
Enter capacity of propane in USWG, fixed, port	able, and mobile, and provide detailed inventory that includes the number of tank/vessel for			
each type (fixed, portable, and mobile) and the	capacity of each tank/vessel, on a separate document.			
Fixed: 2,000uswg	Portable: 104.4 uswg Mobile: n/a			

Name of person completing this form (please print)	Official Title	
Charlie Hammond	Vice-President	
Signature	Telephone No.	Date (dd-mm-yyyy)
Much Hemmand	519-284-3420	17-01-2012



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority Fax: 416.231.4903 Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

#### SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

Name of Propane Supplier(s)  For Office Use - Party No.							
Dowler-Karn Limite	Dowler-Karn Limited						
Street No.	Street N	ame / 911 Number / Address	, if applicable				1866
1714	Perth Lin	e 163 RR#1					
Town / City or Township / Country St. Marys Province Postal Code N4X 1C4				The state of the s			
Telephone No.		Fax No.	Contact Na	ame			
519-229-6300		519-229-6308	David Karn (	(VP) , Neil Primeau - Brancl	h Manager		
E-mail		•					
neilprimeau@dowl	lerkarn.cor	m					
Name of Propan	e Transpo	orter. If same as above, pl	ease check bo	ох. ✓		For Office Use -	Partv No.
Street No.	Street N	ame / 911 Number / Address	, if applicable				
Town / City or To	ownship /	Country		3	Province		Postal Code
Telephone No.		Fax No.	Contact Na	ame			
E-mail							
				9	70		
Off-site Cylinder and/or Mobile Storage			Capacity stored off-site,	in USWG	For Office Use -	Party No.	
Street No. Street Name / 911 Number / Address, if applicable							
Town / City or Township / Country Province Postal Code				Postal Code			
Telephone No.	Telephone No. Fax No. Contact Name						
Note: Customer storage is not considered off-site storage.							

Name of person completing this form (please print) Charlie Hammond	Official Title Vice-President	
Signature Church Assumpt	Telephone No. 519-284-3420	Date (dd-mm-yyyyy) 17-01-2012



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority
Toronto Ontario M8X 2X4
Fax: 416.231.4903 Customer Service: 1.877.682.8772 Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

#### SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

Fuels >Underground tanks - Diesel fuel 45500L clear diesel, 45500L reg. unleaded, 25000L premium gas, 10000L coloured diesel

5x 454 (steel double walled above ground tanks (racing fuel)

Mediun sized bulk plant located onsite (controlled entry) See attachment for details. (licensed for 757,350 litres)

Refer tesite map for location.

Description of fire and emergency equipment indicated on facility site map.

Fire Extinguishers at dispenser, fuel pumps and within building.

Emergency propane shutoff - at main counter in building. Fuels shutdowns at each lamp post near pumps and in building.

System shutoff in building at service counter. Shuts down all fuels and propane systems.

Video surveillance of property

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Emergency propane shutoff switch installed per B-149 of Ontario gas code - allows for hydro shutoff at dispenser, closing a valve and stopping the flow of propare from the tank

Fusible Inks on tank as described under b-149 of Ontario gas code - heat sensitive closure valve is activated with the main valve spring closes because the link breaks under heat, restricting the flow of gas/ liquids.

Maintenance and testing schedule for fire protection controls and devices.

Annual inspection of tank and emergency shut-off system as per requirements under section b-149 of Ont. gas code. Copy left on site.

Annual inspections of fire extinguishers by external company.

Weekly visual inspection by operator opening facility / dispenser prior to use (new in 2012).

Name of person completing this form (please print) Charlie Hammond	Official Title Vice-President	
Signature June June Manney	Telephone No. 519-284-3420	Date (dd-mm-yyyy) 17-01-2012



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority
Fax: 416.231.4903 Customer Service: 1.877.682.8772 Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

## SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1 Facility Contact Borganial Ma	Candad				
1. Facility Contact Personnel - Ke	y Contact	For Office Use - Party No.	5. Facility 24-Hour Contact Personal Name	on	For Office Use. Destrible
Charlie Hammond		Por Office Ose - Party No.	Charlie Hammond		For Office Use - Party No.
Official Title Vice-President			Official Title Vice-President		
Telephone No. 519-521-6270	Fax No. 519-284-4	161	Cell No. 519-521-6270	Fax No. 519-284-4161	
E-mail charliehammond@goco.net			E-mail charliehammond@goco.net		
Role and responsibilities in emergen	-		Role and responsibilities in emergency		
To execute the emergency response p			To execute the emergency response p		nent its components (alert
(alert authorities, confirm evacuation of			authorities, confirm evacuation of peo	ple onsite).	
2. Facility Contact Personnel - A	Iternate Coi		6. Name of Facility Manager		
Name Rick Hammond		For Office Use - Party No.	Name Charlie Hammond		For Office Use - Party No.
Official Title Vice-President			Official Title Vice-President		
Telephone No. 519-860-3420	Fax No. 519-571-8	279	Telephone No. 519-521-6270	Fax No. 519-284-4161	
E-mail rickhammond@goco.net			E-mail charliehammond@goco.net		
Role and responsibilities in emergence	су		Role and responsibilities in emergency		
To execute the emergency response p			Ensure that appropriate emergency response resources are deployed and		
(alert authorities, confirm evacuation o	f people onsi	te).	executed if required.		
3. Local Fire Services - Key Conta	act		7. Propane Supplier Key Contact	Person	
Name Dennis Brownlee		For Office Use - Party No.	Name David Karn / Neil Primeau		For Office Use - Party No.
Official Title Fire Chief			Official Title Vice President / St Marys Manager		
Telephone No. 519-284-1752	Fax No. 519-284-17	<b>7</b> 51	Telephone No. 519-631-3810 / 519-336-8600	Fax No. 519-631-4755	
E-mail dbrownlee@town.stmarys.on.ca			E-mail davekarn@dowlerkarn.com / neilprime	eau@dowlerkarn.c	om
Role and responsibilities in emergence	у		Role and responsibilities in emergency		
Coordination of municipal fire services and resources during an emergency.			ERAP Coordinator - OPA		
4. Local Fire Services - Alternate (	Contact		8. Municipal Contact		
Name Bob Harris		For Office Use - Party No.	Name Lizett Scott		For Office Use - Party No.
Official Title Deputy Chief			Official Title Clerk		
Telephone No. 519-284-1752	Fax No. 519-284-17	51	Telephone No. 519-271-0619 (ext 224)	Fax No. 519-271-0647	
E-mail bharris@town.stmarys.on.ca			E-mail		
Role and responsibilities in emergency			Municipality		9
A second control of the second control of the second control of the second of			Perth South		

Name of person completing this form (please print)	Official Title	
Charlie Hammond	Vice-President	
Signature	Telephone No.	Date (dd-mm-yyyy)
Mule Munnera	519-284-3420	17-01-2012



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority
Fax: 416.231.4903

Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

#### SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.
Facility is built and maintained to code, meeting all applicable regulations.
·

Name of person completing this form (please print)	Official Title	
Charlie Hammond	Vice-President	
Signature	Telephone No.	Date (dd-mm-yyyy)
	519-284-3420	17-01-2012



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority
Fax: 416.231.4903 Customer Service: 1.877.682.8772 Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

## SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Respo	onse Plan and Procedures provided to facility key contacts.
Training Date (dd-mm-yyyy)	Print Name of Training Provider: Inhouse
January 2012	Print Name of Instructor: Charlie Hammond
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training on the facility's Emerg	gency Management Procedures provided to staff.
Training Date (dd-mm-yyyy)	Print Name of Training Provider: Inhouse
January 2012	Print Name of Instructor: Charlie Hammond
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
On-site specific training provid	ed to certificate holders / persons with Records of Training.
Training Date (dd-mm-yyyy)	Print Name of Training Provider: Dowler-Karn Limited (CPA certified trainer) or Gra-Ham Energy
As required based on expiry date	Print Name of Instructor: Neil Primeau / Charlie Hammond
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Name of person completing this form (please print)	Official Title	
Charlie Hammond	Vice-President	
Signature // / /	Telephone No.	Date (dd-mm-yyyy)
Chall Herman	519-284-3420	17-01-2012



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority
Fax: 416.231.4903 Customer Service: 1.877.682.8772

#### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Respo	onse Plan and Procedures provided to facility key contacts.
Target Date (dd-mm-yyyy)	Print Name of Training Provider: Inhouse
September 2012	Print Name of Instructor: Charlie Hammond
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training on the facility's Emer	gency Management Procedures provided to staff.
Target Date (dd-mm-yyyy)	Print Name of Training Provider: Inhouse
September 2012	Print Name of Instructor: Charlie Hammond
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
On-site specific training provid	ed to certificate holders / persons with Records of Training.
Target Date (dd-mm-yyyy)	Print Name of Training Provider: Dowler-Karn Limited (CPA certified trainer) / inhouse option
As required based on expiry date	Print Name of Instructor: Neil Primeau / Charlie Hammond (certified trainer)
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Name of person completing this form (please print)	Official Title	
Charlie Hammond	Vice-President	
Signature	Telephone No.	Date (dd-mm-yyyy)
Mede Humman	519-284-3420	17-01-2012



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority Fax: 416.231.4903

Customer Service: 1.877.682.8772

#### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions
Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).
Emergency response coordinator is point person for executing the ERP. In the event of a confirmed emergency, verbal warnings and evacuation will occur
on-site for all customers and employees to assemble at the designated evacuation site per the ERP. All other communications will be through the emergency
response personnel once on-site. In the absence of the EC, the backup or a designate will assume this role.
Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and
activating the evacuation plan, if necessary).
In the event that a warning has been issued, an evacuation will be undertaken and the emergency coordinator will attempt to activate emergency shutoff and
hydro shutoffs if feasible and immediately contact 911 with pertinent information specific to the location and details of the emergency. All is noted in the ERP.
Communication with Emergency Response Authorities
Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is
placed to 911).
In the event of a suspected leak, spill, fire or explosion, the emergency coordinator (or backup) is to call 911 once employees and customers have been
ushered to safety and the evacuation point. All steps and details are listed in the ERP.
Describe provisions for fire department entry when there are no operations or staffing at the propane site.  All equipment relevant to propane is accessible outside the building, including the emergency shutoff. The main hydro and fuel system shutoff is located
inside the building (see site plan). Should access be required and personnel are not on site, then emergency service personnel will have to determine the
best course of action to obtain entry.
Describe how the licence holder will ensure continual flow of updated information to authorities.
Via phone or cell phone until such time as they arrive. Upon arrival, the EC will liaise with the Emergency services personnel to provide update. At that stage
control will be given to the Fire Service to manage the emergency. In a proactive manner, GraHam Energy will provide site and
contact information along with a copy of their ERP to the fire services when the RSMP is reviewed.
How long will it take the facility liaison person to respond to the site.
The EC (Charlie Hammond) can be present within 10 minutes The 24 hour contact person (Rick Hammond) is approximately 5 minutes away.

Name of person completing this form (please print)	Official Title	
Charlie Hammond	Vice-President	
Signature ()	Telephone No.	Date (dd-mm-yyyy)
(I will Hummy	519-284-3420	17-01-2012



14th Floor - Centre Tower 3300 Bloor Street West Safety Authority Fax: 416.231.4903

Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP)

none available

Technical Standards and Safety Act Propane Storage and Handling Regulation

	SECTION B: EMERGENCY AND PREPAREDNESS RESP  The licence holder will complete Section B in consultation with the loc  6. Building and Site Security and Procedures		
1.	Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	Yes	No
2.	Is there adequate night lighting at the site?	<b>V</b>	
3.	Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	$\checkmark$	
4.	Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?		V (WEEKLY)
5.	Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	$\checkmark$	
6.	Are weighing systems validated for accuracy?	$\checkmark$	
7.	Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?		$\checkmark$
8.	Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	$\checkmark$	
9.	Is the schedule of maintenance and testing activities retained on site?	$\checkmark$	
	7. Water Supply		
	propane licence holder should work with the local fire department to determine water oly capabilities that are available based on the propane facility's location.	Yes	No
1.	Is a pressurized water system available at the propane facility site?		$\checkmark$
2.	Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?		<b>✓</b>
3.	What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	none avail	able
4.	What is the unobstructed distance to the closest approved water supply with year		

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print)	Official Title	
Charlie Hammond	Vice-President	
Signature January Manuscript	Telephone No. 519-284-3420	Date (dd-mm-yyyy) 17-01-2012

round access if there are no hydrants? (distance in metres only)



Standards and Safety Authority www.tssa.org

Local Fire Services Name Phil Mellor, Assistant Chief Fire Prevention Officer

14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X2X4 Fax: 416.231.4903 Customer Service: 1.877.682.8772

#### Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

#### SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section Bin consultation with the local Fire Services.

8. Licence holder and loca	al Fire Services Review		
To be completed by the Local Fire Services Has the local fire service had an opportunity to review the Emergency Res	sponse and Preparedness Plan?	Yes	No .
If not, please explain (e.g., no fire services).			
Fire services comments, if any: See attached letter dated January 27, 2012.			
To be completed by the Licence Holder In response to the above comments, the following action(s) is required:			
The licence holder will respond to the Local Fire Services comments by		m-yyyy)	
LOCAL FIRE	SERVICES		
The undersigned has reviewed Section B of the Risk and Safety Ma	nagement Plan Fire Services.		
Print name	Signature ///		Date (dd-mm-yyyy)

Name of person completing this form (please print) Charlie Hammond	Official Title Vice-President	
Signature	Telephone No. 519-284-3420	Date (dd-mm-yyyy) 21-12-2011



#### FIRE CHIEF - DENNIS BROWNLEE

FIRE DEPARTMENT HEADQUARTERS 172 JAMES STREET SOUTH, ST. MARYS, ONTARIO N4X 1A6 TEL: (519) 284-1752

January 25, 2012

Mr. Charlie Hammond Vice President T.G. Hammond Ltd O/A Gra-Ham Energy Ltd. 88 Queen St. West, St. Marys, Ontario. N4X 1A9

Mr. Hammond,

I have reviewed the RSMP for your site at municipal address #2911 Road 119, Perth South and have the following comments.

# PROPANE DISPENSER INFORMATION

- Propane Supplier/Transporter
- Delete St. Thomas phone number and add Rannoch site number

#### RSMP Page 4 of 15

Maintenance and Testing Schedule for Fire Protection Controls and Devices

- Item #4
- Is "Smoking Prohibited" on the property?
- If so, are signs posted indicating where smoking is not permitted?
- Portable extinguishers shall be kept operable and fully charged

### RSMP Page 5 of 15

#4 Local Fire Services

- Delete bharris email address as this is non-existent
- #7 Propane Supplier Key Contact Person
- Add phone number and fax number for Neil Primeau Kan

## RSMP Page 6 of 15

Additional safety Measures

- Are there no additional safety features beyond minimum code compliance?

#### RSMP Page 7 of 15

**Emergency Response Training** 

- Did the training address situations involving a transfer hose leak, propane piping leak or a fire under the propane tank?
- Did the training address procedures for all filling, storage and transfers?
- Did the training address Roles and Responsibilities including what actions are taken when a particular emergency situation is identified?

## **Emergency management Procedures**

- Did the training address procedures for emergency notification of staff?
- Did the training address the process for initiating the Warning and Actions and Communications in Section B5?

## Certificate Holder Training

- Are certificate holders or persons with a ROT provided with site specific training and is a record kept of the persons who were trained, the dates they were trained and the name of the trainer on each date?

#### RSMP Page 8 of 15

What scheduled training is going to be provided for the coming year for persons with ROT's?

#### RSMP Page 9 of 15

Warnings and Actions

- How will residents within the Hazard Distance Chart be notified of an incident?

#### RSMP Page 10 of 15

Building and Site Security and Procedures

- #4
- Daily inspection of propane dispensing equipment and hoses is an important step in maintaining public safety, why is the answer checked as NO?

# RSMP Page 13 of 15

Hazard Distance Chart

- The distance to 1psi overpressure is 246 metres
- Should the evacuation point not be outside that 246 metre measurement?

## **EMERGENCY RESPONSE PLAN**

Other Steps/Communications

- Add the contact number for Neil Primeau

#### **TRAINING**

Provide a "Sign Off" for basic employee training including items such as overfilled cylinder procedures, daily and weekly inspection forms.

# PROCEDURES FOR OVERFILLED CYLINDERS

Page 11 - Dowler Karn St. Marys Branch - insert the Rannoch number not St. Thomas .

These are items that should be addressed and if clarification is required I can be reached at 519-284-1752.

Sincerely,

Dennis Brown Lew

Dennis Brownlee

Fire Chief

Town of St. Marys



Technical Standards and Safety Authority www.tssa.org

14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X 2X4 Fax: 416.231.4903 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

Propane Storage and Handling Regulation

#### SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

#### Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

- 1. The storage location of fixed, portable, and mobile vessels.
- 2. The maximum volume, types and storage location of hazardous materials.
- 3. Location of permanent structures on site.
- 4. Access and egress points and location of barriers.
- Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
- 6. Location of emergency shut off/shut down switches/valves.

#### Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

- 7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
- 8. GPS co-ordinates of the single largest vessel.
- 9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
- 10. Clear indication of the municipality or municipalities present within the circle.
- 11. Visual indication of property line information.
- 12. The location and name of roads within or abutting the site.
- 13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
- 14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
- 15. Complete "Required Mapping Information from Updated Site Plan" in table below .

#### Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-r December 2011	nm-yyyy)	Capacity of single largest propane 2,000uswg	storagevessel (USWG)
Tank setback coordinates. Front:	Indicate placemen 24.7m	t on the map.  Right side property line:	42.75m
Rear:	1012.7m	Left side property line:	65.14m
GPS coordinates of single	largest vessel:	43deg17'06.25"N, 81deg03'17.17"W	

Name of person completing this form (please print)	Official Title	
Charlie Hammond	Vice-President	
Signature Henry	Telephone No. 519-284-3420	Date (dd-mm-yyyy) 17-01-2012



Technical Standards and Safety Authority www.tssa.org

14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X2X4 Fax: 416.231.4903 Customer Service: 1.877.682.8772 Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

Propane Storage and Handling Regulation

# SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula:

 $D = 16.94 \times (1.524 \times C)^{1/3}$ 

D = Distance to overpressure of 1 psi (meters)

C= Tank Total Capacity in USWG

Parameters:

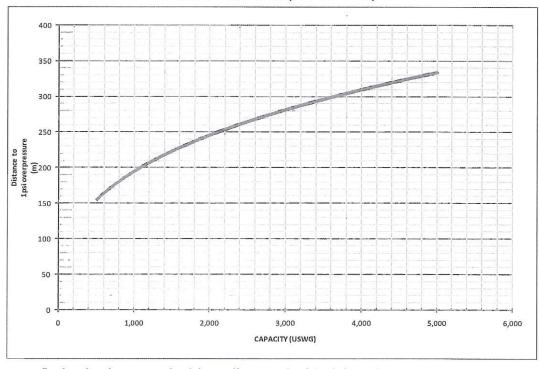
Density of Propane is 0.5033 kg per litre @ 15 C

Assume all vessels are 80% full

1 gallon [US, liquid] = 0.003785411784 cubic meter

1 cubic metre = 264.17 USWG

#### Hazard Distance Chart (EPA-TNT model)



Name of person completing this form (please print) Charlie Hammond	Official Title Vice-President		
Signature Aunum A	Telephone No. 519-284-3420	Date (dd-mm-yyyy) 17-01-2012	



#### Technical Standards and Safety Authority Fax: 416.231.4903 www.tssa.org

14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X2X4 Customer Service: 1.877.682.8772

## Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

# SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2. Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area		* Number of Buildings and Features (mark with an "X")			Distance from Tank to Closest Building or
AND Name and Address of Closest Building or Feature	0	1	2-10	11+	Feature
Industrial buildings or parks or golf courses  Name:  Address:  City:  Province  Ontario  Postal Code	х				m
Residential building units specifically permanent single family dwellings, condominiums, and apartments.  Name:  Address:  City:			х		87.5 m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes.  Name:  Address:  City: Province Ontario Postal Code	x				m
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts.  Name:  Address:  City:  Province  Postal Code	х				m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons.  Name:  Address:  City:  Province  Postal Code	x				m
Emergency responders specifically fire stations, ambulance stations, and police stations.  Name:  Address:  City:  Province  Postal Code	x				m

, and a second s			
Name of person completing this form (please print)	Official Title		
Charlie Hammond	Vice-President		
Signature )/ /( )/	Telephone No.	Date (dd-mm-yyyy)	
Mall Humans	519-284-3420	17-01-2012	

<sup>\*</sup> For multi-unit buildings, count each unit as "1".



Technical 14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X2X4 Fax: 416.231.4903

Customer Service: 1.877.682.8772

# Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

## SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

#### Portable Storage Additional Information Sheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9		
# 100	29.5		
# 40	11.75		
# 33.3	9.62		
# 30	8.8		
# 20	5.8	18	104.4uswg
# 10	2.9		
# 5	1.5		

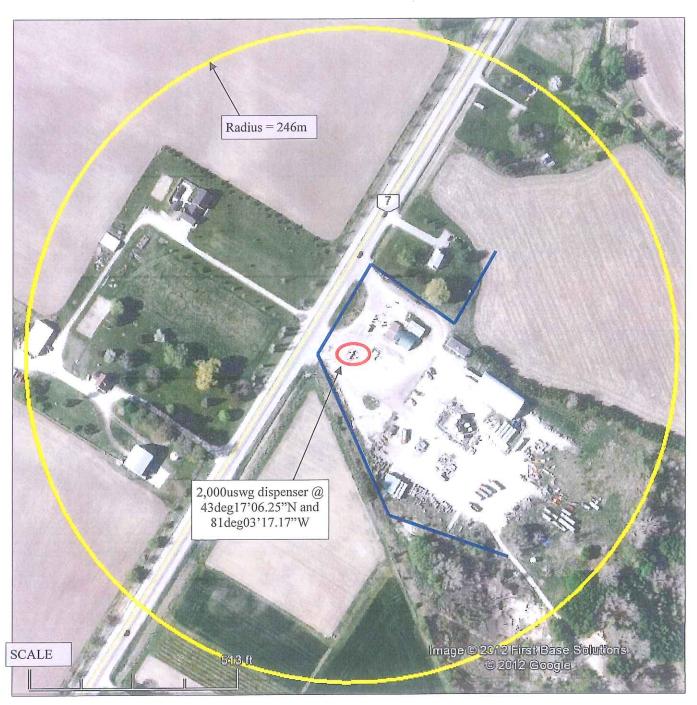
#### Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Volume in USWG
ank Capacity		

Total Cylinder Capacity	104.4uswg
Total Tank Capacity	2,000 uswg (fixed)
Total Portable Capacity	0

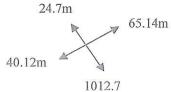
Name of person completing this form (please print) Charlie Hammond	Official Title Vice-President		
Signature Mush Humand	Telephone No. 519-284-3420	Date (dd-mm-yyyy) 17-01-2012	

#### (T.G. Hammond Limited O/A Gra-Ham Energy Ltd. 2911 Road 119 (Hwy #7) St Marys, Ontario N4X 1A9



#### Perth South Contact

Lizett Scott—Clerk 519-271-0619 ext 224 Email: lscott@perthsouth.ca Property Line Setbacks (Blue lines)



## (T.G. Hammond Limited O/A Gra-Ham Energy Ltd. 2911 Road 119 (Hwy #7) St Marys, Ontario N4X 1A9

