



Technical Standards and Safety Authority
 www.tssa.org
 14th Floor - Centre Tower
 3300 Bloor Street West
 Toronto Ontario M8X2X4
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
 Propane Storage and Handling Regulation

- This Level 1 RSMP applies to:
- a facility with a total propane storage capacity of 5,000 USWG or less; or
 - a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

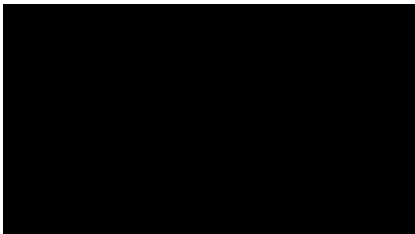
Failure to fully complete this form may result in rejection.
 Making a false statement may result in a fine or prosecution
 under the *Technical Standards and Safety Act*

Licence Number

Check applicable type of propane operations.

Cylinder Motor Fill Filling Plant Card/Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.



AUG 3

SECTION A: GENERAL INFORMATION

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*, Propane Storage and Handling Regulation.

A Company Name Ontario Corporation No., if applicable

Operator Name (if different from above)

Telephone No. Fax No. E-mail

B Street No. Street Name / 911 Number / Address, if applicable

Town / City or Township / County Province Postal Code

Mailing address if different from above.

C Street No. Street Name / 911 Number / Address, if applicable

Town / City or Township / County Province Postal Code

Information on Container Refill Centre or Filling Plant

Location of facility.

D Street No. Street Name / 911 Number / Address, if applicable Nearest Major Intersection

Town / City or Township / County Province Postal Code

Name of Licence Holder

Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). ROT type

Municipality (or municipalities if the facility or its hazard distance touches multiple borders)

Note: 24 hour operation at dispenser depending on flight/ delivery and pickup schedules (office hours are noted below)

Hours of operation.

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Print name	Signature	Date (dd-mm-yyyy)
Name of Licence Holder <input type="text" value="Stratford Airporter"/>		<input type="text" value="22/7/11"/>
Name of Senior Management person as defined in the Regulation holding the Record of Training <input type="text" value="Brad Rickert"/>		



July 29, 2011

Attention: Licensing

Technical Standards and Safety Authority
14th Floor, Centre Tower
3300 Bloor Street West
Toronto, Ontario M8X 2X4

Re: Risk and Safety Management Plan – Stratford Airporter

Propane Refill Centre – Motor Fill
(2,000uswg dispenser located at Perth Road 111).

To Whom it May Concern,

Please find enclosed the completed Level 1 RSMP for license **000076645383**). This location is currently operating under a conditional license pending the acceptance of this RSMP submission by the TSSA.

As the Propane Supplier for this customer, Dowler-Karn has assisted the owner at Stratford Airporter in completing his RSMP plan and we are forwarding it on his behalf. If there are concerns specific to its contents, we would appreciate being copied on any correspondence or contacted directly. We strongly believe that this submission fulfills all requirements noted in the 2011 Propane Storage and Handling regulations introduced in January of this year.

We have dedicated our staff to this project and have worked with the Management of this facility, to ensure that their staff onsite are trained and that a plan is in place for all employees, that they have processes in place to re-enforce the safe operation and handling of propane, and to ensure that the tools and procedures necessary to react to an emergency situation should one arise are in place. We have provided the RSMP documents to the fire service and are awaiting their response. Due to the Fire Chief's resignation in this municipality, the Fire Prevention Officer for the neighbouring municipality has been asked to review this submission. He has not responded to our request for a meeting to date but has been contacted. We are confident that they will be satisfied with the product. Once we have received their anticipated written feedback, we will forward the applicable sign off documentation. Due to the expiry date of the interim license being August 3rd, we will have to submit the RSMP without the fire service piece; however, this documentation will be forwarded immediately upon receipt.

If there are any questions or points of clarification, please do not hesitate to contact me at 519-631-3810.

Sincerely,

Neil Flegel
Human Resources Manager
Dowler-Karn Limited
43841 Talbot Line
St Thomas, Ontario N5P 3S7

Cc: file

Propane Dispenser Information

Stratford Airporter

3818 Road 111
Stratford, Ontario
N5A 6S5

519-273-0057

Storage Information:

- 2,000 uswg Propane Tank (serial # 241-6)
- Portable storage cage (holds up to 24 BBQ cylinders)

License Number:

000076645383 (Propane Refill Centre – Motor Fill)

2011 Licensing Information / Key Dates:

- **License Expiry Date:** April 5, 2011
- **Interim License expiry:** August 3, 2011
- **Fire Service Review:** tbd
- **RSMP Submitted to TSSA:** target July 29, 2011
- **New Expiry Date (2012):** tbd

Key Facility Contact / ROT Holder:

Officer of Company: Brad Rickert

Phone: 519-273-0057

Cell: 519-801-2025

Propane Supplier/ Transporter:

Dowler-Karn Limited- St. Marys

Contact: Neil Primeau, BranchManager

Phone: 519-229-6300

In the event of an emergency, please call 911 and refer to emergency response plan.



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SECTION A: GENERAL INFORMATION (cont'd)

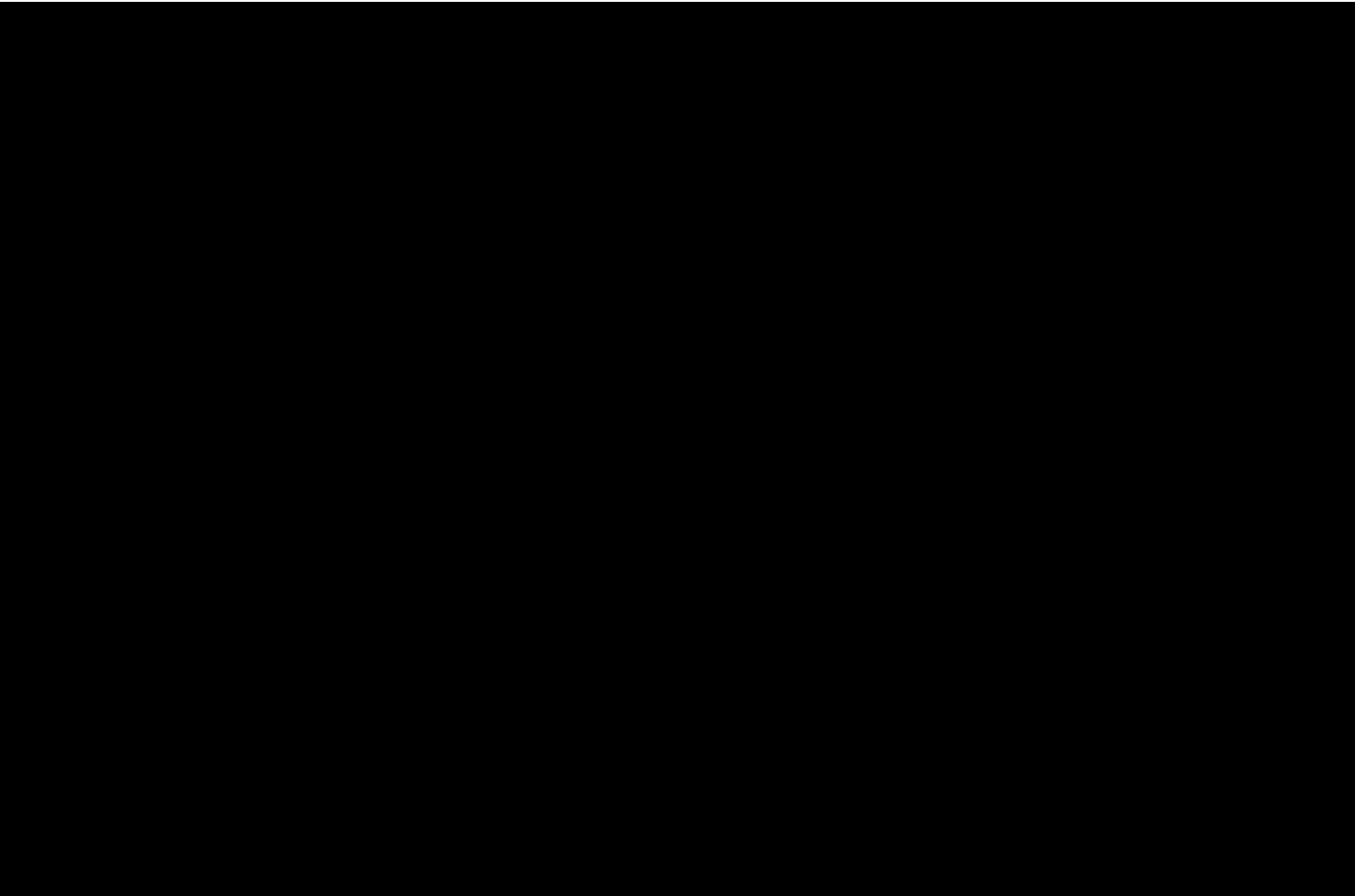
Indicate the year the facility was established. 2006
Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment. None to date

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank1:	250	241-6
Tank2:		
Tank3:		

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 1x 2000 uswg Portable: 0 Mobile: 0



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Name of person completing this form (please print) Brad Rickert	Official Title Owner- Operator	
Signature 	Telephone No. 519-273-0057	Date (dd-mm-yyyy) 12/27/14



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SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

Name of Propane Supplier(s) Dowler-Karn Limited			
Street No. 1714	Street Name / 911 Number / Address, if applicable Perth Line 163, RR#1		
Town / City or Township / Country St. Marys		Province Ontario	Postal Code N4X 1C4
Telephone No. 519-229-6300	Fax No. 519-229-6308	Contact Name Neil Primeau - Branch Manager	
E-mail NeilPrimeau@dowlerkarn.com			

Name of Propane Transporter. If same as above, please check box. <input checked="" type="checkbox"/>			
Street No.	Street Name / 911 Number / Address, if applicable		
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	
E-mail			

Off-site Cylinder and/or Mobile Storage	Capacity stored off-site, in USWG	For Office Use - Party No.
Street No.	Street Name / 911 Number / Address, if applicable	
Town / City or Township / Country		Postal Code
Telephone No.	Fax No.	Contact Name

Note: Customer storage is not considered off-site storage.

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

No controlled substances kept onsite.

2 barrels of regular motor oil in shop.

Description of fire and emergency equipment indicated on facility site map.

Fire Extinguisher located at dispenser and within building.

Emergency propane shutoff on wall nearest dispenser (refer to facility drawing) and near main hydro panel

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Emergency propane shutoff switch installed per B-149 of Ontario gas code - allows for hydro shutoff at dispenser, closing a valve and stopping the flow of propane from the tank.

Fusible links on tank as described under b-149 of Ontario gas code - heat sensitive closure valve is activated with the main valve spring closes because the link breaks under heat, restricting the flow of gas/ liquids.

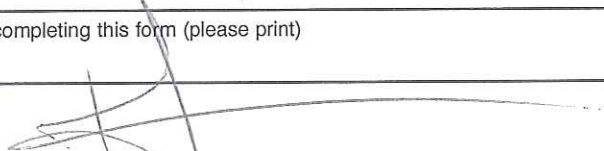
Maintenance and testing schedule for fire protection controls and devices.

Annual inspection of tank and emergency shut-off system as per requirements under section b-149 of Ont. gas code. Copy left on site.

Annual inspections of fire extinguishers by external company.

Daily visual inspection (new in 2011).

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Key Contact

Name Brad Rickert	For Office Use - Party No.
Official Title Owner- Operator	
Telephone No. 519-273-0057	Fax No. n/a
E-mail stratfordairporter@cyg.net	
Role and responsibilities in emergency To execute the emergency response plan and to implement its components (alert authorities, confirm evacuation of people onsite).	

5. Facility 24-Hour Contact Person

Name Brad Rickert	For Office Use - Party No.
Official Title Owner- Operator	
Cell No. 519-801-2025	Fax No. n/a
E-mail stratfordairporter@cyg.net	
Role and responsibilities in emergency To execute the emergency response plan and to implement its components (alert authorities, confirm evacuation of people onsite) during off hours.	

2. Facility Contact Personnel - Alternate Contact

Name Shelly Albers	For Office Use - Party No.
Official Title Office Manager	
Telephone No. 519-273-0057	Fax No. n/a
E-mail stratfordairporter@cyg.net	
Role and responsibilities in emergency Execute the ER plan and to implement its components (alert authorities, confirm evacuation of people onsite). - in the absence key contact	

6. Name of Facility Manager

Name Brad Rickert	For Office Use - Party No.
Official Title Owner- Operator	
Telephone No. 519-273-0057	Fax No. n/a
E-mail stratfordairporter@cyg.net	
Role and responsibilities in emergency To execute the emergency response plan and to implement its components (alert authorities, confirm evacuation of people onsite).	

3. Local Fire Services - Key Contact

Name Bill Hunter	For Office Use - Party No.
Official Title Fire Chief	
Telephone No. 519-595-2800 ext 226	Fax No. 519-595-2801
E-mail bill.hunter@pertheast.on.ca (to be confirmed - does not start until 8/15/11.	
Role and responsibilities in emergency Lead and coordinate emergency services resources and response in the event of an emergency.	

7. Propane Supplier Key Contact Person

Name Neil Primeau	For Office Use - Party No.
Official Title St Marys Branch Manager	
Telephone No. 519-229-6300	Fax No. 519-229-6308
E-mail neilprimeau@dowlerkarn.com	
Role and responsibilities in emergency Address any concerns, alert support personnel as required, implement supplier erp. Participate in service requirements that may be necessary for re-starts.	

4. Local Fire Services - Alternate Contact

Name Dale Mayhew	For Office Use - Party No.
Official Title Fire Prevention Officer (Wilmot)	
Telephone No. 519.634.8444	Fax No.
E-mail dale.mayhew@wilmot.ca	
Role and responsibilities in emergency Lead and coordinate emergency services resources and response in the event of an emergency.	

8. Municipal Contact

Name Glenn Schwendinger	For Office Use - Party No.
Official Title Chief Administrative Officer	
Telephone No. 519-595-2800	Fax No. 519-595-2801
E-mail gschwendinger@pertheast.on.ca	
Municipality Township of Perth East	

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Name of person completing this form (please print) Brad Rickert	Official Title Owner- Operator
Signature 	Telephone No. 519-273-0057
	Date (dd-mm-yyyy) 5/27/11



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.
Facility is built and maintained to code, meeting all applicable regulations.

Propane shutoff in building as well.

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Training Date (dd-mm-yyyy) July 2011	Print Name of Training Provider: Brad Rickert (inhouse) in partnership with Dowler-Karn Limited
	Print Name of Instructor: Owner- Operator - Brad Rickert
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Training Date (dd-mm-yyyy) July 2011	Print Name of Training Provider: Inhouse training
	Print Name of Instructor: Owner- Operator- Brad Rickert
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Training Date (dd-mm-yyyy) As required based on expiry date	Print Name of Training Provider: Dowler-Karn Limited (CPA certified trainer)
	Print Name of Instructor: Ralph Harvey
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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Name of person completing this form (please print) Brad Rickert	Official Title Owner- Operator
Signature 	Telephone No. 519-273-0057
	Date (dd-mm-yyyy) 11/27/11



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Target Date (dd-mm-yyyy) March 30, 2012	Print Name of Training Provider: Inhouse trainer
	Print Name of Instructor: Brad Rickert
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Target Date (dd-mm-yyyy) March 30, 2012	Print Name of Training Provider: Inhouse (refresher)
	Print Name of Instructor: Owner- Operator (Brad Rickert)
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Target Date (dd-mm-yyyy) In advance of expiry dates	Print Name of Training Provider: Dowler-Karn Limited
	Print Name of Instructor: Ralph Harvey - certified CPA instructor
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).
Emergency response coordinator is point person for executing the ERP. In the event of a confirmed emergency, verbal warnings and evacuation will occur on-site for all customers and employees to assemble at the designated evacuation site per the ERP. All other communications will be through the emergency response personnel once on-site. In the absence of the EC, the backup or a designate will assume this role.

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).
In the event that a warning has been issued, an evacuation will be undertaken and the emergency coordinator will attempt to activate emergency shutoff and hydro shutoffs if feasible and immediately contact 911 with pertinent information specific to the location and details of the emergency. All is noted in the ERP.

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).
In the event of a suspected leak, spill, fire or explosion, the emergency coordinator (or backup) is to call 911 once employees and customers have been ushered to safety and the evacuation point. All steps and details are listed in the ERP.

Describe provisions for fire department entry when there are no operations or staffing at the propane site.
All equipment relevant to propane is accessible outside the building, including the emergency shutoff. The main hydro and system shutoff is located inside the building (see site plan). Should access be required and personnel are not on site, then emergency service personnel will have to determine the best course of action to obtain entry. Owners live onsite in home at the road entrance.

Describe how the licence holder will ensure continual flow of updated information to authorities.
Via phone or cell phone until such time as they arrive. Upon arrival, the EC will liaise with the Emergency services personnel to provide update. At that stage control will be given to the Fire Service to manage the emergency. In a proactive manner, Stratford Airporter will provide site and contact information along with a copy of their ERP to the fire services when the RSMP is reviewed.

How long will it take the facility liaison person to respond to the site.
The EC can be present within seconds as they live onsite.

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

6. Building and Site Security and Procedures

	Yes	No
1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is there adequate night lighting at the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are weighing systems validated for accuracy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Is the schedule of maintenance and testing activities retained on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Water Supply

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

	Yes	No
1. Is a pressurized water system available at the propane facility site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	n/a _____	
4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only)	n/a _____	

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

To be completed by the Local Fire Services

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes

No

If not, please explain (e.g., no fire services).

Fire Chief has resigned so arrangements made with neighbouring municipality fire prevention officer to review documents.

Three attempts

for contact, awaiting response for meeting.

Fire services comments, if any:

To be forwarded once received.

To be completed by the Licence Holder

In response to the above comments, the following action(s) is required:

The licence holder will respond to the Local Fire Services comments by: _____

(dd-mm-yyyy)

LOCAL FIRE SERVICES

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Print name	Signature	Date (dd-mm-yyyy)
Local Fire Services Name		

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Name of person completing this form (please print) Brad Rickert	Official Title Owner-Operator	
Signature 	Telephone No. 519-273-0057	Date (dd-mm-yyyy) <i>12/29/11</i>



Township of Perth East

*P.O. Box 455, 25 Mill Street East
Milverton, Ontario N0K 1M0*

*Phone- (519) 595-2800
Fax- (519) 595-2801
1-888-712-0618*

July 6, 2011

FOR IMMEDIATE RELEASE

NEW FIRE CHIEF APPOINTED FOR TOWNSHIP OF PERTH EAST

Council for the Township of Perth East is pleased to announce the appointment of Bill Hunter as Fire Chief for the Perth East Fire Department effective August 15, 2011.

Mr. Hunter is currently the Deputy Fire Chief for the Southwold Fire Department and brings with him many years of experience in the Fire Service. Mr. Hunter also has an extensive list of certifications and continues to participate in on-going training which will greatly assist with his responsibilities in this leadership role.

Mr. Hunter also has many years experience as an Industrial Mechanic and Millwright which will serve him well in the performance of his duties in our community.

Mayor Ian Forrest says "We are very pleased to have Bill join our Management Team at the Township of Perth East. Bill has a demonstrated commitment to continuous improvement and working as a member of a team and a leader. We welcome Bill and wish him all the best in his new responsibilities with the Township of Perth East."

Neil Flegel

From: Glenn Schwendinger [gschwendinger@pertheast.on.ca]

Sent: Friday, June 24, 2011 9:31 AM

To: neilflegel@dowlerkarn.com

Subject: FW: TSSA - Propane

Hello Neil

Darrell Reis is no longer with the Township of Perth East. In the interim, until our new Chief is in place, the Township of Perth East has arranged for inspections and special requests such as yours to be undertaken by qualified staff from adjacent municipalities.

Dale Mayhew, Fire Prevention Officer for the Township of Wilmot will be the individual who will be your contact for your request.

I have cc'd him on this response and I request that he contact you to make the necessary arrangements.

Glenn Schwendinger
Chief Administrative Officer
Township of Perth East
25 Mill Street East
Milverton, ON
N0K 1M0
Telephone 1-519-595-2800
Fax 1-519-595-2801
gschwendinger@pertheast.on.ca

Note: Have spoken to Dale. He prefers face to face meeting.

*no date set. Awaiting his response.
(emailed too).*



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below .

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-mm-yyyy) June 22, 2011	Capacity of single largest propane storage vessel (USWG) 2,000 uswg
Tank setback coordinates. Indicate placement on the map.	
Front: 95m	Right side property line: 218m
Rear: 113.9m	Left side property line: 15.2m
GPS coordinates of single largest vessel: 43deg21'13.31"N 80deg56'20.50"W	

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Brad Rickert	Official Title Owner-Operator
Signature 	Telephone No. 519-273-0057
	Date (dd-mm-yyyy) 12/27/16



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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

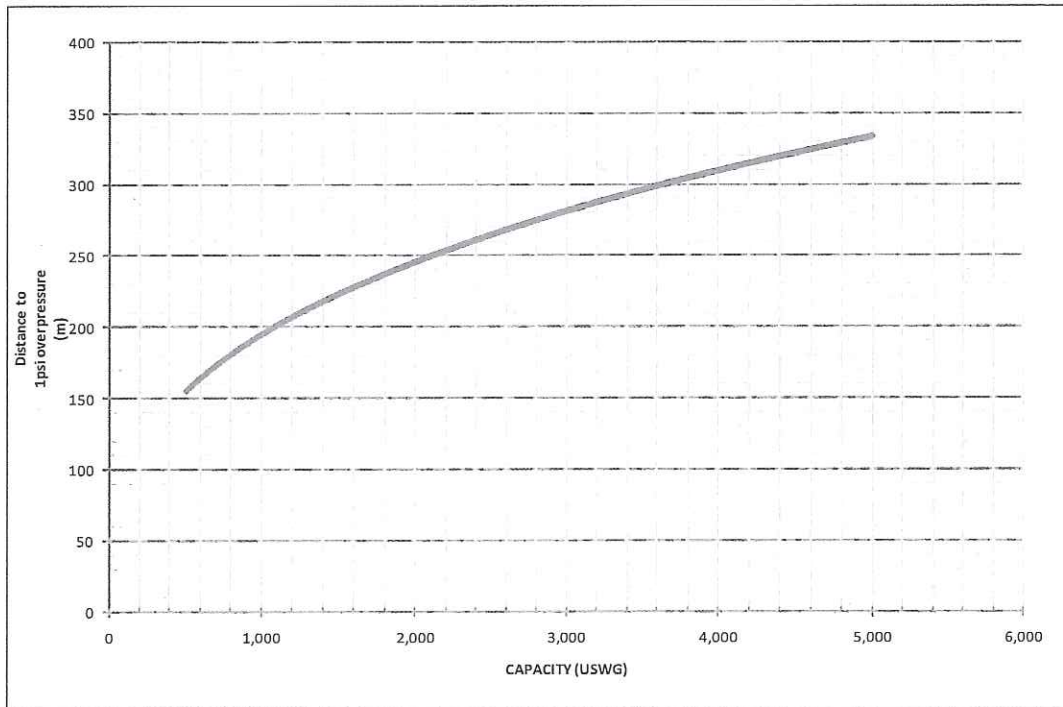
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)



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Name of person completing this form (please print) Brad Rickert	Official Title Owner-Operator
Signature 	Telephone No. 519-273-0057
	Date (dd-mm-yyyy) 12/29/14



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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: Wilhelm Concrete Address: 3814 Road 111 City: Stratford Province Ontario Postal Code N5A 6S5		x			39 m
Residential building units specifically permanent single family dwellings, condominiums, and apartments Name: [REDACTED] Address: [REDACTED] City: [REDACTED]			x		56m m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m

* For multi-unit buildings, count each unit as "1".

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Name of person completing this form (please print) Brad Rickert	Official Title Owner-Operator
Signature 	Telephone No. 519-273-0057
	Date (dd-mm-yyyy) JLA/14



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www.tssa.org

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3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
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Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Portable Storage Additional Information Sheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9		
# 100	29.5		
# 40	11.75		
# 33.3	9.62		
# 30	8.8		
# 20	5.8		
# 10	2.9		
# 5	1.5		
Total Cylinder Capacity 0 (motor fill only)			

Tanks Stored On-site Not Connected for Use

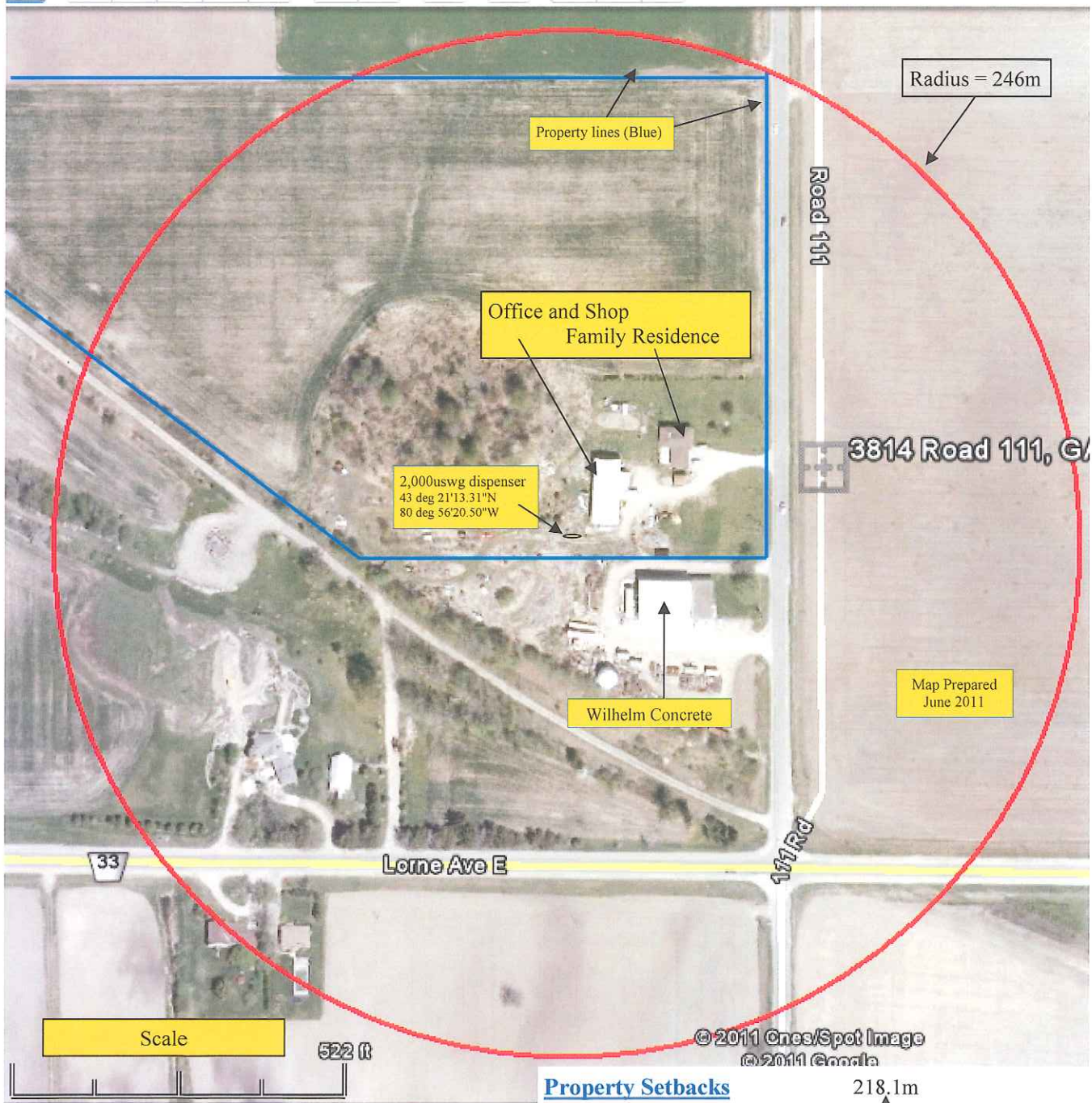
Tank Size In USWG	Quantity	Total Volume in USWG
Total Tank Capacity 0		

Total Cylinder Capacity	0
Total Tank Capacity	0 portable, 2,000 fixed
Total Portable Capacity	0

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Brad Rickert	Official Title Owner-Operator
Signature 	Telephone No. 519-273-0057
	Date (dd-mm-yyyy) 2/27/14

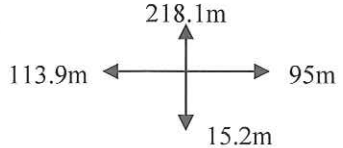
Stratford Airporter
 3818 Road 111
 Stratford, Ontario
 N5A 6S5
 Aerial Drawing—Level 1 RSMP



Scale

522 ft

Property Setbacks



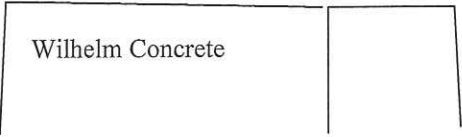
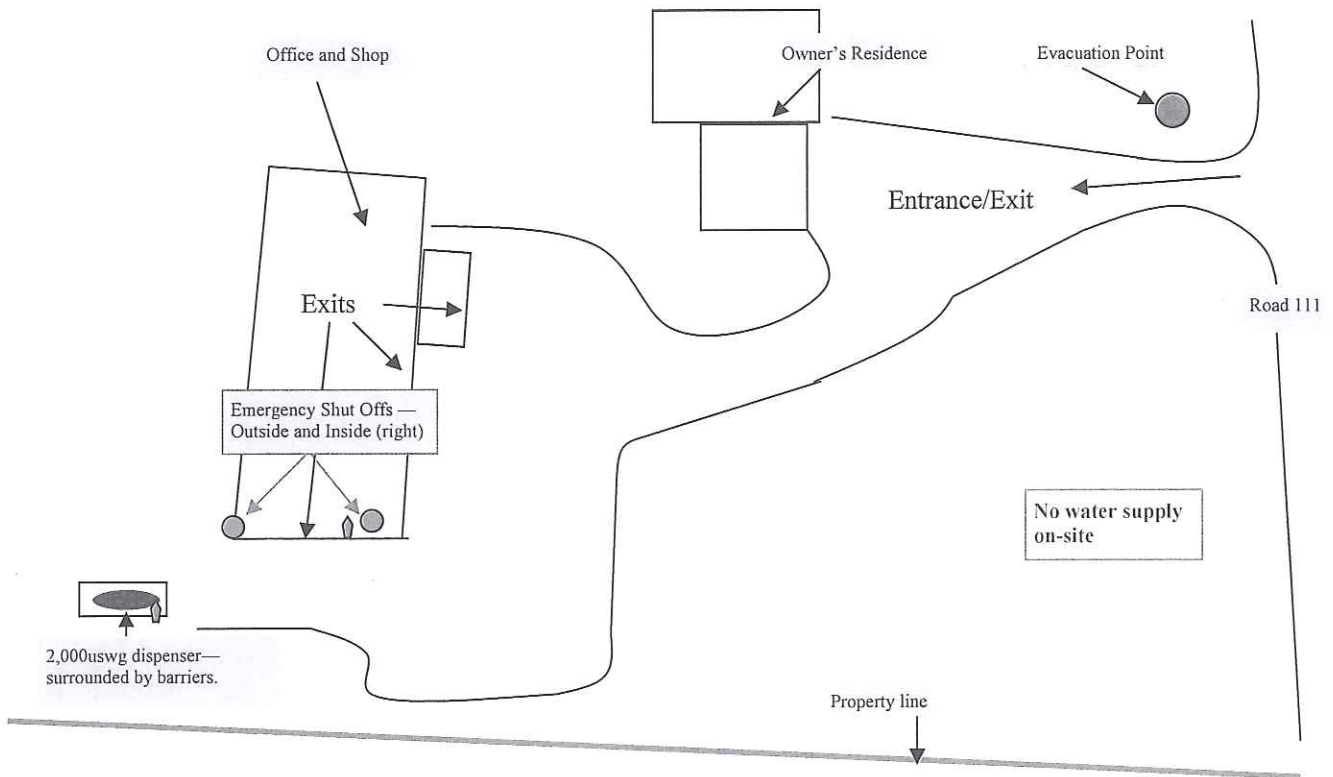
Township of East Perth
 CAO: Glenn Schwendinger
 519-595-2800

© 2011 Ones/Spot Image
 © 2011 Google

Map Prepared
 June 2011

Stratford Airporter RSMP—Facility Drawing

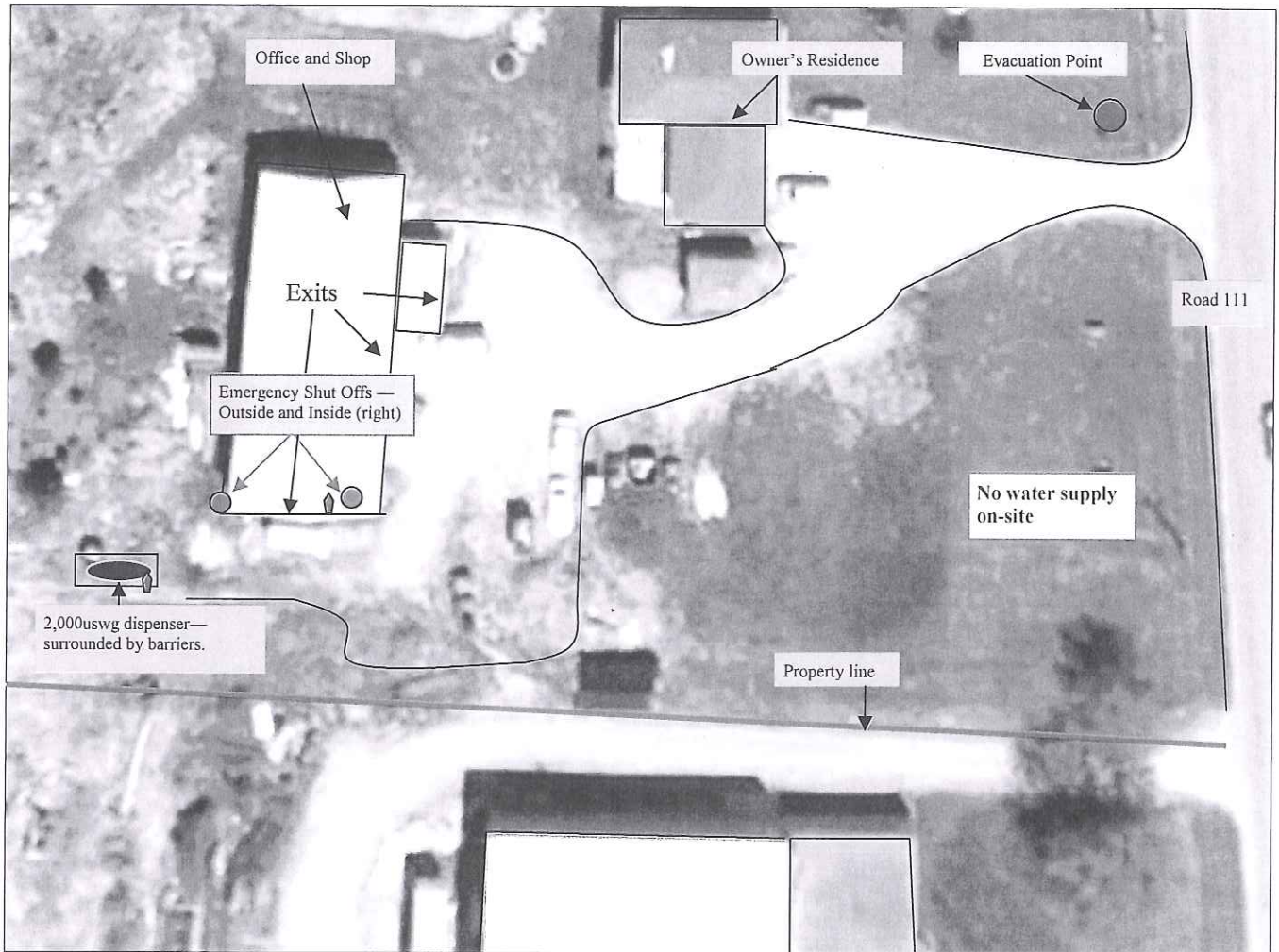
3818 Road 111
Stratford, Ontario
N5A 6S5



Fire Extinguishers ⚡

Stratford Airporter
RSMP—Facility Drawing

3818 Road 111
Stratford, Ontario
N5A 6S5



🔥 Fire Extinguishers

BRANCH STD 9
 NOT DRAWN TO SCALE
 FOR DISTANCE PURPOSE ONLY

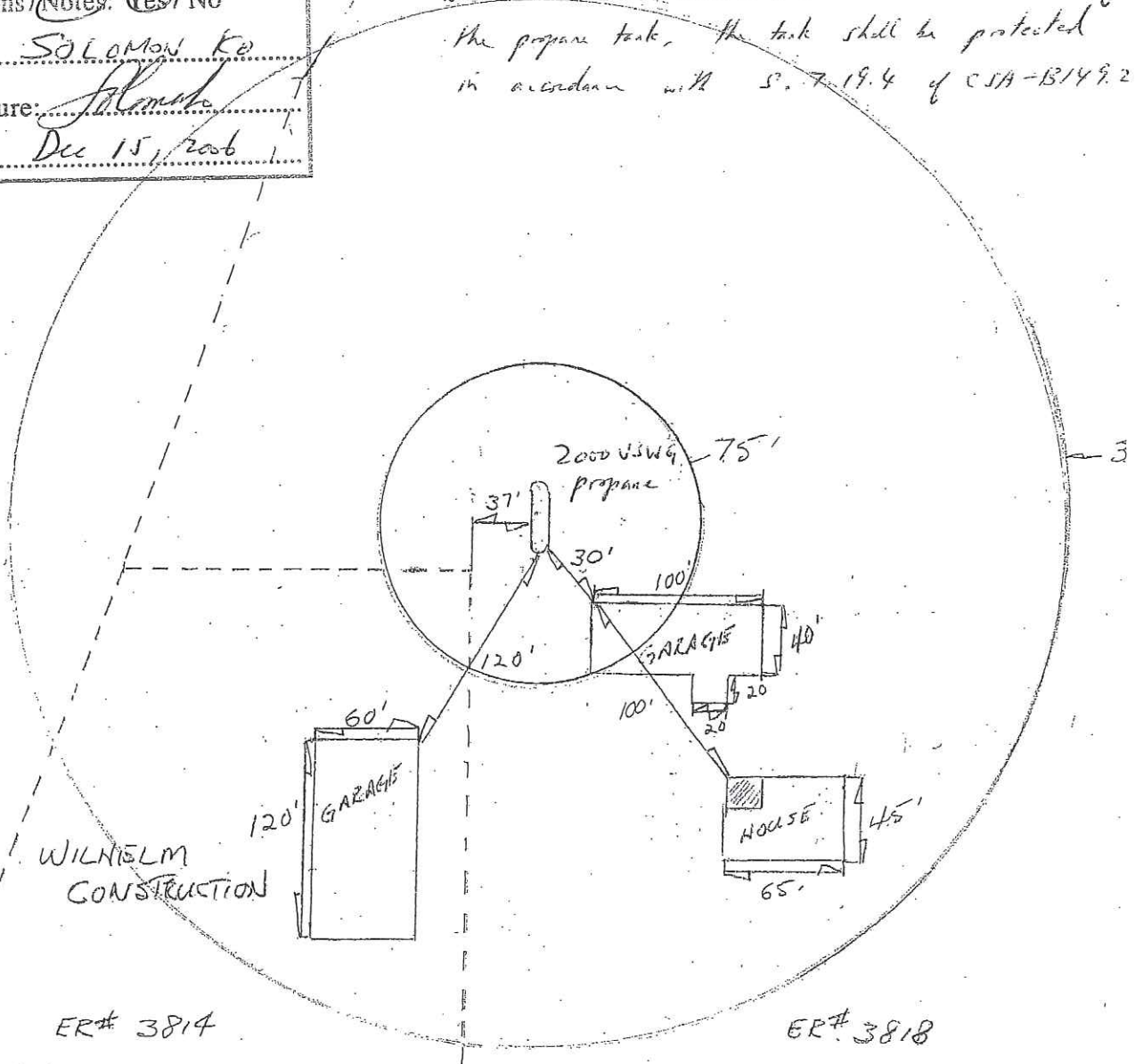


- A \emptyset
- B 4400
- C 7200
- D 2925
- E 8800
- F 13050
- TOTAL $8800 + (0.1 \times 13050) = 1010$

Technical Standards and Safety Authority	Fuels Safety Division
DRAWING REVIEWED	
Revisions/Notes: <input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	
Name: <u>SOLOMON KO</u>	
Signature: <u>[Signature]</u>	
Date: <u>Dec 15, 2006</u>	

Note:-
 Where there is vehicle traffic in the area of the propane tank, the tank shall be protected in accordance with S. 7-19.4 of CSA-B149.2

VACANT



3818 Road 111, Stratford

RD. 111

STRATFORD AIRPORTER IS OWNED & OPERATED BY BRAD RICKERT
 THE PURPOSE OF THIS DISPENSER IS TO REFUEL HIS OWN PRIVATE FLEET
 INSTALLATION CONFORMS TO BRANCH STD. 9
 PROPANE TANK PROTECTION WILL BE NEW JERSEY TURNPIKE BARRIER
 2000 USWG TANK & DISPENSER INSTALLED BY DAWLER-KARN LTD.
 1714 PERTIN LINE 163, ST. ALBERTS, ONTARIO

RECORD OF TRAINING

Effective June 2011, Stratford Airporter will ensure that all current employees and new employees at date of hire, have been trained on the updated emergency response plan specific to Propane and the dispenser located at *their location*.

This in-house training will include a review of the following elements:

1. Emergency contact names and numbers
2. Emergency Coordinator role and assigning of secondary contacts in the event of an emergency.
3. Potential emergencies that may be encountered.
4. The location of emergency equipment and their use.
5. Contents of Material Safety Data Sheet for propane.
6. Procedures to follow in the event of an emergency including specific steps for announcing emergencies, evacuating the facility, contacting authorities, and other pertinent information. As well, physical items are to be noted such as exit points and the location of the designated evacuation point.

Employees are also to receive a reminder on propane safety and proper handling of motor fill applications. Those employees who are certified to operate the dispenser will also receive a review of the daily dispenser inspection form being introduced.

All of this information will then be housed in a readily accessible format in a safety binder housed near the front counter of the store. This binder will house all records pertinent to the dispenser should an inspector request it. Moving forward, employees are to receive an annual refresher on this information.

Training Date: July Trainer: BRAD RICKERT
 Location: Stratford Airporter

Employees, please print your name and then sign below to show that you were present and received training on the above noted information. If there are any questions, please ask.

Name (print)	Signature	Date
1. <u>PAUL FRANK</u>	<u>[Signature]</u>	<u>07/26/11</u>
2. <u>JUDNEY BURTON</u>	<u>[Signature]</u>	<u>07/26/11</u>
3. <u>AL SCOTT</u>	<u>[Signature]</u>	<u>07/26/11</u>
4. <u>Shelley Albers</u>	<u>[Signature]</u>	<u>07/27/11</u>
5. _____	_____	_____
6. _____	_____	_____

Emergency Response Plan - Propane

Stratford Airporter

3818 Road 111
Stratford, Ontario
N5A 6S5
519-273-0057

(main arterial roads: Lorne Avenue East and Perth Road 111)

Date Completed: June 27, 2011 (to be reviewed annually)

Signed: _____

Officer of Company

Stratford Airporter maintains a written emergency response plan for its facility to protect staff, customers and others in the public as well as the environment. The plan consists of procedures for responding to a release of a regulated substance, including the possibility of a fire or explosion if a flammable substance is accidentally released. The procedures address all aspects of emergency response, including proper first aid and medical treatment for exposures, evacuation plans and accounting for personnel after an evacuation, notification of local emergency response agencies and the public if a release occurs, along with post incident cleanup and investigation into potential causes.

This business will operate and maintain its facility in a way that reduces the possibility of accidents. To achieve this goal, every employee shall become familiar with the proper use, storage, and handling of hazardous materials and shall follow appropriate work practices. In the event of an accident, employees will follow the procedures outlined in this plan.