



Technical Standards and Safety Authority  
 345 Carlingview Drive  
 Toronto, Ontario M9W 6N9  
 Customer Service: 1.877.682.8772  
 www.tssa.org

## Elevating Devices Request for Services New Installations - Prepayment Form

(HST Registration No: 891131369)

Enter # of Devices	Service	Fee Type	Service Fee	License Fee	HST on Service Fee	Total (Including HST)	Quantity	Total Fees Due
	<b>New Installations</b> (Includes License, engineering, initial inspection, travel & 1 subsequent inspection)							
	3 Floors or less	Flat*	\$ 1,470.00	\$ 262.50	\$ 191.10	\$ 1,923.60	x	=
	4 - 20 Floors	Flat*	\$ 1,942.50	\$ 346.50	\$ 252.53	\$ 2,541.53	x	=
	21+ Floors	Flat*	\$ 1,942.50	\$ 420.00	\$ 252.53	\$ 2,615.03	x	=
	Escalators	Flat*	\$ 1,995.00	\$ 493.50	\$ 259.35	\$ 2,747.85	x	=
	Moving walk	Flat*	\$ 1,575.00	\$ 493.50	\$ 204.75	\$ 2,273.25	x	=
	Platform lifts and stair lifts for barrier-free access	Flat*	\$ 735.00	\$ 262.50	\$ 95.55	\$ 1,093.05	x	=
	Construction Hoists	Flat*	\$ 1,260.00	\$ 735.00	\$ 163.80	\$ 2,158.80	x	=
	Other devices	Flat*	\$ 1,260.00	\$ 262.50	\$ 163.80	\$ 1,686.30	x	=
	Temporary elevator (used for construction)	Flat*	\$ 210.00	\$ 1,232.70	\$ 27.30	\$ 1,470.00	x	=
	<b>Expedited Engineering Services ** (New Installations)</b>	Flat	\$ 525.00	\$ -	\$ 68.25	\$ 593.25	<b>(Invoiced Separately)</b>	
	<b>New Installations based on a FILED STANDARD DESIGN</b> (Includes License, engineering, initial inspection, travel & 1 subsequent inspection)							
	3 Floors or less	Flat*	\$ 1,286.50	\$ 262.50	\$ 167.25	\$ 1,716.25	x	=
	4 - 20 Floors	Flat*	\$ 1,759.00	\$ 346.50	\$ 228.67	\$ 2,334.17	x	=
	21+ Floors	Flat*	\$ 1,759.00	\$ 420.00	\$ 228.67	\$ 2,407.67	x	=
	Escalators	Flat*	\$ 1,793.50	\$ 493.50	\$ 233.16	\$ 2,520.16	x	=
	Moving walk	Flat*	\$ 1,373.50	\$ 493.50	\$ 178.56	\$ 2,045.56	x	=
	Platform lifts and stair lifts for barrier-free access	Flat*	\$ 619.50	\$ 262.50	\$ 80.54	\$ 962.54	x	=
	Construction Hoists	Flat*	\$ 1,076.50	\$ 735.00	\$ 139.95	\$ 1,951.45	x	=
	Other devices	Flat*	\$ 1,076.50	\$ 262.50	\$ 139.95	\$ 1,478.95	x	=
	<b>Expedited Engineering Services ** (Filings)</b>	Flat	\$ 525.00	\$ -	\$ 68.25	\$ 593.25	<b>(Invoiced Separately)</b>	
	<b>OTHER SERVICES</b>							
	Variance per location	Flat*	\$ 525.00	\$ -	\$ 68.25	\$ 593.25	x	=
	<b>Expedited Engineering Services ** (Variance)</b>	Flat	\$ 262.50	\$ -	\$ 34.13	\$ 296.63	<b>(Invoiced Separately)</b>	

<b>Total Fees Due</b>	<b>1</b>	<b>2</b>			
-----------------------	----------	----------	--	--	--

If paying by credit card, values in Boxes 1 and 2 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

Submitter's Unique reference Number for this Service request

Notes: (indicate any special notes, if multiple devices indicate which devices require expedited service)

\*Flat fees relating to engineering services or initial inspection may be subject to additional billing if excessive engineering review/initial inspection time is required. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

All additional follow-up inspections are billed in accordance with the TSSA fee schedule.

**\*\*Expedited Services (Invoiced Separately)**

Subject to availability of services. Inquiries can be sent to eddesignsubmittal@tssa.org to confirm if rush requests can be accommodated. Expedited service fees are non-refundable. Expedited services places your application in an expedited service line.



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Customer Service: 1.877.682.8772  
Email: customerservices@tssa.org  
www.tssa.org

## PAYMENT INSTRUCTIONS

<b>TSSA use only</b>	L #	CH #
WO # _____		

If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

**Attach a copy of Cheque/Bank Draft/Money Order with submission and send your submission package to [eddesignsubmittal@tssa.org](mailto:eddesignsubmittal@tssa.org)**

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of this prepayment form to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item